

**COUNTY OF HUBBARD**  
**ORDINANCE NO. 26**

AN ORDINANCE PROVIDING FOR THE FILING  
OF SURVEYS IN HUBBARD COUNTY

THE HUBBARD COUNTY BOARD OF COMMISSIONERS HEREBY ORDAINS:

Section 1: This ordinance is adopted pursuant to Minnesota State Statutes 389.08 and 375.51.

Section 2: Any licensed land surveyor who shall perform a boundary survey or a metes and bounds survey of a tract of land situated all or partly with in Hubbard County, including Municipalities for any individual or corporation, and in the course of services supply a Certificate of Survey to their client, shall file a true and correct copy of said survey in the office of the County Surveyor.

Section 3: Standards for Certificate of Survey.

1. Drawing size shall be large enough to show detail. Letter size Shall be no smaller than 0.08 of an inch.
2. Designate "Certificate of Survey" at top of drawing.
3. Name(s) of record owner(s) of property.
4. Names of adjacent owners.
5. Metes and bounds (legal) description of all parcels surveyed with a tie to a public land monument or other legal corner.
6. If more than one parcel, designation of each parcel by letter or number. Ex. Parcel 1, Parcel A, etc.
7. All monuments on the survey drawing shall be identified found or set and shall describe the type of monument. All monuments set shall be a ½ inch iron pipe or a ½ inch re-bar and shall be identified with the Land Surveyor's registration number.
8. Basis of bearing for survey. Ex. Assumed, celestial, observation, record, etc.
9. All parcels shall show square footage and acreage.
10. North arrow.
11. Scale bar.
12. Bearing lines to the nearest angle.
13. Length of lines to the nearest 0.01 feet of distance.
14. Date of Survey.
15. Designation of know easements on drawing.
16. Survey line on meandering water courses shown as dashed lines and identified.
17. Signed Surveyors Certificate showing name and license number of Registered Surveyor.

Section 4: All surveys shall be filed within thirty days of completion.

Section 5: All surveys filed in the office of County Surveyor, pursuant to this ordinance, shall be public record and shall be available for inspection by any person during regular business hours.

Section 6: The manner of filing said surveys in the Office of the County Surveyor shall be determined by the County Surveyor, as approved by the Board of County Commissioners.

Section 7: The Hubbard County Board of Commissioners shall bear ultimate responsibility for the administration and enforcement of this ordinance. Any violation of this Ordinance may be considered a penal offence constituting a misdemeanor and could be subject to a \$700.00 fine and /or 90 days in jail.

Section 8: This ordinance shall be effective upon its passage, approval and publication, as provided by law.

Passed by the Board of Commissioners this 16<sup>th</sup> day of July, 1997.