

Enhanced 911 Ordinance

The County Board of Hubbard County ordains:

I. General Provisions

- A. Title. This Ordinance from the date of its passing shall be known as the Enhanced 911 Ordinance.
- B. Scope. This Ordinance shall be applicable to all property located in Hubbard County.
- C. Legal Authority. This Ordinance is enacted pursuant to Minnesota Statutes § 145A.05, Subd. 1; 145A.10, Subd. 7; and 403.07.
- D. Purpose. The purpose of this Ordinance is to assure that every locatable structure in Hubbard County is assigned an address that reflects a known location, and every public road or private road with 3 or more addresses is assigned a name according to the standard road naming convention, in order to assist the provision of emergency services to all persons in Hubbard County, regardless of place of residence or location.

II. Definitions

E911 Address. A unique identifier issued by Hubbard County, which meets Enhanced 911, and United States Postal requirements.

E911 Road Signs. A unique road name which meets the Enhanced 911 road naming convention.

Emergency Services. Activities including but not limited to, fire, ambulance and law enforcement services.

Enhanced 911 Service. The use of selective routing, automatic location identification or local location identification as part of local 911 emergency telephone service.

Automatic Location Identification (ALI). The process of locating the origin of calls to an E911 system by means of a periodically updated database located and maintained by a designated ALI service provider.

Locatable Structure. All structures, which serve as a residence, whether permanent or seasonal, a commercial building or any other structure, which requires an address for emergency services.

Location. A point on a map, which reflects the current Hubbard County E911 addressing scheme.

Public Agency. Any unit of local government or special purpose district located in whole or in part within this state which provides or has authority to provide fire fighting, police, ambulance, medical or other emergency services.

Public Safety Agency. A functional division of a public agency, which provides fire fighting, police, medical or other emergency services, or a private entity which provides emergency medical or ambulance services.

Public Safety Answering Point. A communications facility operated on a 24 hour basis which first receives E911 calls from persons in an E911 service area and which may, as appropriate, directly dispatch public safety services or extend, transfer or relay E911 calls to appropriate public safety agencies.

III. Addressing Requirements

- A. Owner Responsibility. Following adoption by Hubbard County of an E911 Addressing System, every owner of real property in Hubbard County, shall assure that each locatable structure on the property be assigned an E911 address by the County and that the public safety answering point shall be provided with all appropriate attribute data for that E911 address.
1. Every owner of real property containing a locatable structure, which has been assigned an E911 address, shall display the number in a location and manner in accordance with the requirements of the Hubbard County E911 Addressing System.
 2. Hubbard County shall provide public notice of recommended size and posting location for the E911 address numbers, as well as direct notice to each property owner along with written notification of a new E911 address number. Hubbard County shall provide and place the initial address number signs at each E911 address. The property owner at each E911 address will be charged for the cost of the sign and installation. Once installed the sign becomes the property and responsibility of the landowner and shall be properly maintained per county E911 sign policy at the initial location such that the structure may be located easily by emergency personnel.
- B. Notice of New Construction. Every owner of real property in Hubbard County on which a locatable structure is erected or placed after the effective date of this Ordinance shall notify the Hubbard County Addressing Coordinator, shall obtain an E911 address to be displayed as required herein.
- C. Developer Responsibility. The Hubbard County Board of Commissioners as advised by the Hubbard County Planning Commission may promulgate reasonable rules to require all plats, planned unit developments (PUDS), and parcel splits requiring a new road, and Conditional Use Appeals to conform to the E911 addressing requirements and road naming conventions.
- D. Telephone Utility Data. Following implementation of the County E911 System each public utility providing telephone service shall provide current customer names, service addresses, and telephone numbers to each Public Safety Answering Point or designated ALI service provider within the E911 system and shall update the information periodically as required by Minnesota Statute § 403.07, Subd.3.
- Each telephone utility providing telephone service in Hubbard County shall require each owner of a locatable structure in Hubbard County who applies for new telephone service installation to provide an E911 address to said telephone utility provider. Hubbard County shall provide the owner and telephone utility with the E911 address for the location of each new telephone service installation.
- E. Electric Utility Data. Following implementation of the County E911 System, each public utility providing electrical service in Hubbard County shall require each owner of a locatable structure in Hubbard County who applies for new electric service installation to provide an E911 address to said electrical utility provider. Hubbard County shall provide the owner and electric utility with the E911 address for the location of each new electric service installation.
- F. Fees. The Hubbard County Board of Commissioners are hereby authorized to assess a reasonable fee for each new address sign, and post and sign replacement.

IV. Violation

In the event of violation or threatened violation of this Ordinance, the County Board of Commissioners, in addition to other remedies, may institute appropriate actions or proceedings to prevent, restrain, correct or abate such violations or threatened violations, and it shall be the duty of the Hubbard County Attorney to institute such action.

V. Effective Date

This Ordinance shall be effective upon passage by the County Board and publication according to law.

Enacted 16th day of August, 2006.

Dated: _____

HUBBARD COUNTY

ATTEST:

Floyd Frank, Chairman

Jack Paul,
Hubbard County Coordinator

Hubbard County
Board of Commissioners