



Coordinator's Office

Veterans Preference

Hubbard County Courthouse
 301 Court Ave ♦ Park Rapids, MN 56470-1483
 Phone (218)732-2310 ♦ FAX (218)732-2318
 Email: dthompson@co.hubbard.mn.us

COMPLETE THIS FORM ONLY IF YOU ARE A VETERAN AND ARE CLAIMING VETERAN'S PREFERENCE.

Hubbard County awards preference points to qualified veterans and some spouses of disabled or deceased veterans subject to the provisions of Minnesota Statutes §197.455 and §197.447.

You must submit a PHOTOCOPY of your DD214 or other military documents to substantiate the service information requested on the form. Claims not accompanied by proper documentation will not be processed. For assistance in obtaining a copy of your DD214, contact the Veterans' Service Office at (218) 732- 3561.

Hubbard County operates under a point preference system which awards points to qualified veterans to supplement their application. Ten (10) points are granted to non-disabled veterans on open competitive examinations; fifteen (15) points are added if the veteran has a service connected compensable disability as certified by the U. S. Department of Veterans Affairs (USDVA).

To qualify for preference for a **competitive exam**, you must have been separated under honorable conditions from any branch of the armed forces of the United States after having served on active duty for 181 consecutive days, **or** by reason of disability incurred while serving on active duty, **or** after having

served the full period called or ordered for federal active duty and be a United States citizen or resident alien. Veteran's preference may be used by the surviving spouse of a deceased veteran, who died on active duty, and by the spouse of a disabled veteran who is unable to qualify because of the disability.

To qualify for preference on a **promotional exam**, a veteran must have received a USDVA active duty service connected disability rating of 50% or more. For a promotional exam, a qualified disabled veteran is entitled to be granted 10 points. Disabled veterans eligible for such preference may use the 10 points preference only for the first promotion after securing County employment.

Claims must be made on the form below and submitted with your application by the application deadline of the position for which you are applying. If your DD214 is submitted to our office separate from this sheet, please attach a note with it indicating the position for which you are applying and your present address.

Full Name	(LAST)	(FIRST)	M	Social Security Number	Position for which you applied:
Address				(CITY)	(STATE) (ZIP)
Phone Number:				Are you a Citizen or Resident? [] Yes [] No	

Veteran (5 points): Copy of DD214 or DD215 must be submitted to receive points
 Honorably discharged veteran [] Yes [] No

For Disabled Veterans (10 points): Copy of DD214 and USDVA letter of disability rating decision of 10% or more must be submitted to receive points.
 Percent of Disability: _____% Have you ever been promoted in Hubbard County employment? [] Yes [] No

For Spouses of Deceased Veterans (5 points, 10 if the veteran was disabled): Copy of DD214 or DD215, copy of marriage certificate, spouse's death certificate and proof veteran died on or as a result of active duty must be submitted to receive points. You are ineligible to receive points if you have remarried or were divorced from the veteran.
 Date of Death: _____ Have you remarried? [] Yes [] No

For Spouses of Disabled Veterans (10 points): Copy of DD214 or DD215 and USDVA letter of disability rating decision of 10% or more must be submitted to receive points.
 Due to the veteran's service-connected disability the veteran is unable to qualify for this position because: (be specific)

AFFIDAVIT: I hereby claim veteran's preference for this examination and swear/affirm that the information provided is true, complete, and correct to the best of my knowledge. I hereby acknowledge that I am responsible to obtain the required veterans preference verification documents and submit them to Hubbard County by the required application deadline date.

Signature: _____ Date: _____