



**BOARD SUMMARY
NOVEMBER 17, 2015**

1. Approved the modified agenda, as presented.

CONSENT AGENDA

2. Approved the Consent Agenda, as submitted to include the following:
 - ◆ Approved the minutes of the November 3, 2015, Regular Meeting;
 - ◆ Approved the minutes of the November 10, 2015, Work Session;
 - ◆ Approved the bills & Auditor's Warrants dated November 6, & 13, 2015;
 - ◆ Reviewed the General Revenue Cash Balance Report dated October 31, 2015;
 - ◆ Reviewed the General Revenue Departmental Overtime Reports, October 30, 2015;
 - ◆ Adopted **Resolution No. 11171501** approving application to Conduct Off-Site Gambling for American Legion Post 212, Fishing Derby on 02/06/16, pending completion of proper paperwork;
 - ◆ Adopted **Resolution No. 11171502** approving application for a Minnesota Lawful Gambling LG214 Premises Permit for the Park Rapids Amateur Hockey Association to conduct gambling at The Barn, Henrietta Township, pending completion of proper paperwork;
 - ◆ Approved the payment of the social services bills, as presented
 - ◆ Reviewed the Highway Department YTD Financial Statement dated October 31, 2015;
 - ◆ Approved the following license applications: Tobacco & Off-Sale Liquor – Stompin' Grounds Lodge & Camping, Akeley Township and Foxy's Bar & Grill, Arago Township; 3.2 Beer & Wine – Long Lake Theater Inc., Hubbard Township; Sunday and On-Sale Liquor – VFW 8508/Harold Harris Post, Akeley Township, Stompin' Grounds Lodge & Camping, Akeley Township and Foxy's Bar & Grill, Arago Township.

SOCIAL SERVICES

3. Introduced Community Services Director, Tom Sandberg to the Board. Mr. Sandberg began his duties with the County on November 12, 2015.

PUBLIC WORKS

4. Adopted **Resolution No. 11171503** approving the Capital Assistance Program (CAP) funding, as recommended by the Solid Waste Administrator.
5. Adopted **Resolution No. 11171504** approving the easement for ingress and egress across tax forfeited land in the NW¼ of the NE¼, Section 18, Lake Hattie Township, for James & Emily Bringle, as recommended by the Land Commissioner.
6. Approved the 2015/2016 GIA Grant Agreement for the Two Inlets Forest Riders Snowmobile Club, as recommended by the Land Commissioner.
7. Approved the addition of the following names to the Cabin Lease #59 located in Clay Township, as recommended by the Land Commissioner: Chad Thomas and David Pikal.

COORDINATOR

8. Adopted **Resolution No. 11171505** regarding the fiscal pressure on the county taxpayers caused by reductions in public utility property taxes deemed necessary by the tax court, if realized.
9. Reminded the Board of the following: MHB Annual Meeting on 11/20/15, 10:45 – 3:00 p.m., Chase on the Lake, Walker, MN and the Managers Evaluations on 12/14 and 12/21 @ 9:30 a.m.
10. Referred further review of the county organizational chart to a future meeting.
11. Reported the 2016 annual NaCo dues in the amount of \$450.00.
12. Reschedule the presentation of the 2015 Employee Service Awards from 12/15 to 12/01/15.



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SHERIFF

13. Adopted **Resolution No. 11171506** accepting the 2015 – 2017 Snowmobile Safety Enforcement Grant in the amount of \$12,470, as recommended by the Sheriff.
14. Approved the Camp Wilderness submission of a FEMA grant application for construction of two Tornado Safe Rooms on the property, pending satisfactory review of the payment procedures to be followed and insurance requirements by the Auditor/Treasurer.

NEMETH ARTS

15. Reviewed and approved the grant application for the “old courthouse museum” floor refinishing including a 10% match in an amount not to exceed \$1000.
16. Accepted the low quote of Jeff Green, Park Rapids, MN in the amount of \$7,492.50 for “old courthouse museum” floor refinishing, provided the grant is approved.

COORDINATOR

17. Approved payment of HLC Construction Disbursement #12 in the amount of \$553,368.58.
18. Reported the MN Power rebate for the Probation HVAC update in the amount of \$278 and authorized the Coordinator to sign the application.
19. Approved the ratification of the Teamsters 320 Social Services collective bargaining unit for the period of 01/01/15 to 12/31/16, pending receipt of original signatures as presented.
20. Adopted **Resolution No. 11171507** re-affirming the administration of the “family unit” employee benefit and expanded the benefit to include a family coverage option and the ability for one family unit member to waive coverage.
21. Approved 2016 POS Agreements with Northwoods Computer Service and TH Consulting, as presented.

LAND RECORDS

22. The Environmental Services Office departmental clothing policy was not approved given the two/two vote and absence of one commissioner.
23. Reviewed the Recorder/Assessor purchase of replacement copier from Liberty Business Systems – Lanier MP C4503 including a five year maintenance agreement in the amount of \$14,231.51, to be paid from the Recorder’s Technology Fund.

SOIL & WATER CONSERVATION DISTRICT (SWCD)

24. Reviewed the Local Water Plan (LWP) draft revisions and supported the initial submission of same to the Board of Water and Soils Resources (BWSR) for review.

COMMITTEE REPORTS

25. Reports of various meetings attended were provided by the Commissioners. Discussion was held regarding the Shell Prairie Ag Association (SPAA) lease proposal. A counter proposal was developed for presentation to the SPAA at the annual meeting later in the day and Commissioner Johannsen was authorized to present same.

COORDINATOR

26. A preliminary review of the Committee List was completed for further review at the next meeting.
27. There being no further business before the Board the meeting was adjourned at 1:24 p.m.