



**BOARD SUMMARY
OCTOBER 6, 2015**

1. Approved the modified agenda, as presented.

PUBLIC INPUT

2. County Attorney, Don Dearstyne informed the Board of his impending leave of absence and his plan for a “fill-in” attorney provided by the Washington County Attorney’s Office.

CONSENT AGENDA

3. Approved the Consent Agenda, as submitted to include the following:
 - ◆ Approved the minutes of the September 15, 2015 Regular Meeting;
 - ◆ Approved the bills & Auditor’s Warrants dated September 18, September 25 & October 2, 2015;
 - ◆ Approved the Social Services bills;
 - ◆ Approved the off sale liquor license application for the Woodland Store, Lake George Twp;
 - ◆ Reviewed the 2015 Departmental Overtime Report dated September 30, 2015;
 - ◆ Adopted **Resolution No. 10061501** approving LG220 Application for Exempt Permit for Bemidji Area Shooter’s Association, Inc. for a raffle conducted at the Backwoods Bar & Grill, Rockwood Township on November 21, 2015;
 - ◆ Adopted **Resolution No. 10161502** accepting the following LEC donations: Park Rapids Summer Youth Baseball - \$300 for STS Donation;
 - ◆ Reviewed the Highway Dept. YTD Financial Statement dated August 31, 2015

PUBLIC WORKS

4. Approved bid of Gladen Construction, Laporte, MN for SAP 029-600-012, Garfield Lake access road improvements in the amount of \$116,653.30, as recommended by the Public Works Coordinator, with payment to be made from State Park Road monies.
5. Adopted **Resolution No. 10061503** establishing the market price for Solid Waste Management tax base in the amount of \$36.99, as recommended by the Solid Waste Administrator.
6. Adopted **Resolution No. 10061504** approving the GIA application for the Round River Drive ATV Trails submitted by the Timberland Dirt Devils, as recommended by the Land Commissioner.
7. Approved the FY 2016 Grant-in-aid agreement for Soaring Eagles Cross-Country Ski Trails, as recommended by the Land Commissioner.

SHERIFF

8. Adopted **Resolution No. 10061505** authorizing participation in the planning process and execution of the Hazard Mitigation Plan, as recommended by the Emergency Management Officer.
9. Approved the County Emergency Operation Plan, as recommended by the Emergency Management Officer with satisfactory review by the Chairman and authorized signature of same.

COORDINATOR

10. Reminded the Board of the Polk County and Clearwater County resolution request regarding Enbridge Energy Limited Partnership Tax Court petition.
11. Re-affirmed the agenda for the Board Work Session scheduled for 10/13/15, beginning at 9:00 a.m. as follows: Trail Committee Presentation; Review of Local Water Plan; Review of Public Works and Sheriff’s 2016 proposed departmental budget.



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12. Authorized disposal of unused Public Works equipment using K-Bid services, as presented.
13. Approved update of Probation Department HVAC System by low quote of Peterson Sheet Metal, Bemidji, MN in the amount of \$26,310 plus update of controls, system balancing, permits, electrical and management services with the total project not to exceed \$51,510.00 and payment to be from budgeted monies.

LAND RECORDS – ENVIRONMENTAL SERVICES

14. Approved final plat of Wright Estates, Parcel #27.22.01300, located in Todd Township (Section 22, Twp 140, Range 35), as recommended by the Planning Commission and county staff.
15. Approved FY2016 Natural Resources Block Grant agreement, as recommended by the Environmental Services Officer.
16. Introduced Environmental Specialist Jeffrey Kelly to the Board. Mr. Kelly began his duties with the county on 08/10/15.

COORDINATOR

17. Adopted **Resolution No. 10051506** expressing support of the North Country Food Bank, Inc. efforts to secure capital funding from the state legislature for construction of a new facility in Crookston, MN. The North Country Food Bank, Inc. provides the Hubbard County Food Shelf with supplies.
18. Ratified the following collective bargaining agreements for the period of 01/01/15 – 12/31/16 and authorized the Coordinator signature of the SW Central Pension Fund Agreement: Environmental Services, Land Department, Parks & Recreation; Highway; Solid Waste; and LEC, Non-Licensed group.
19. Approved the Wellness Pilot Program Memorandum Agreements for the following: Environmental Services, Land Department, Parks & Recreation; Highway; Solid Waste; and LEC, Non-Licensed group.
20. Established the following non-union cafeteria plan contributions effective 01/01/16: Single \$847; Single + children \$1070 and family \$1508.
21. Approved the provision of the following four health plans to be included in the 2016 Cafeteria Plan: \$1000 CMM (Common Plan #13); \$1850/3700 HDHP; \$5000/10,000 HDHP; and \$6350/12,700 HDHP.

FINANCE

22. Adopted **Resolution No. 10051507** approving application for re-purchase of property by Nationstar Mortgage, LLC in the City of Park Rapids, Parcel #32.23.01710 (Sec 23-Twp 140- Range 35), as recommended by the Auditor/Treasurer.

HISTORICAL SOCIETY

23. Requested 2016 continuation of Historical Society allocation.
24. Requested Board consideration for installation of a second dehumidifier and carpet replacement in the “old courthouse” museum. Investigation of any restrictions given the “historical building” status was encouraged.

SOCIAL SERVICES

25. Appointed Commissioner Stacey to meet with the Social Services Director for development of a recommendation regarding Community Reinvestment Monies with a report to the board prior to 11/03/15, as discussed.



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26. Request for County Attorney equipment purchase was removed at the request of the County Attorney.
27. No action was taken on the County Attorney request to increase the departmental credit card limit based on the removal of the requested equipment purchase.
28. Scheduled attendance of the following at the 11/10/15 Board Work Session: Nemeth Art Center (Verification of timeline need by the group was requested) and the AIS Task Force Committee.
29. Reminded the Board of the upcoming AMC Region II meeting on 10/28/15 at 8:00 a.m. in Bemidji, MN.

COMMITTEE REPORTS

30. Report was provided regarding the AMC Policy meetings attended with no action needed.
31. There being no further business before the Board the meeting was adjourned at 11:33 a.m.