1. Approved the modified agenda, adding Finance; items to the Coordinator agenda, Closed Session pursuant to M.S. §13D.03 and the HLC Construction project tour.

PUBLIC INPUT

2. Citizen complemented the condition and care of Heartland Park and requested maintenance to the ladies restroom be considered in the future, based on the utilization by the public.

3. The Board was assured that maintenance to the Heartland Park facilities is currently under consideration.

CONSENT AGENDA

4. Approved the Consent Agenda, as submitted to include the following:
   - Approved the minutes of the September 1, 2015, Regular Meeting;
   - Approved the minutes of the September 8, 2015, Work Session;
   - Approved the bills & Auditor's Warrants dated September 4 & September 11, 2015;
   - Adopted **Resolution No. 09151501** approving the Social Services Income Maintenance Agenda; Social Services Agenda and the payment of the bills, as presented;
   - reviewed the General Revenue Cash Balance Report dated, August 31, 2015

PUBLIC WORKS

5. Approved final payment to Envirotech Services, Inc., Greeley, CO for CP 29-15-03, Liquid Calcium Chloride in the amount of $49,314.22, as recommended by the Public Works Coordinator.

6. Approved bid of Knife River Materials, Bemidji, MN for repair work on CSAH 3 curves mill and overlay in the amount of $142,405.37, as recommended by the Public Works Coordinator, with payment to be made from Road & Bridge monies.

7. Considered the replacement of County Car Pool vehicle #7, a 2007 Ford Fusion with 217,000 miles with no action taken at this time. The development of a County Car Pool Replacement Policy was suggested for review by the Board.

8. Approved quote of Paul Bunyan Communications for purchase of VOIP phone system replacement for the public works department in the amount of $15,450.76 plus Ethernet switches and other necessary equipment not to exceed $16,500 with payment to be from Public Works departmental monies, as recommended by the Technology Committee.

9. Referred consideration of the fourteen timber parcels to be included on the Timber Auction to later in the day to allow the Land Commissioner to obtain answers to questions asked by the Board.

10. Approved the quote of Vogt's Dirt Service LLC, Walker, MN for CP 29 Baja-01 – Aggregate Surfacing in the amount of $4.92/cy ($24,600), as recommended by the Land Commissioner, with payment to be from PILT monies.

11. Approved quote of MN – DNR Forest Resource Assessment, Grand Rapids, MN for Ortho-rectified Digital Aerial Photography in the amount of $18,500, as recommended by the Land Commissioner, with payment to be from Forest Development monies. Encouraged prior sharing, in the future, of criteria for purchases with all departmental personnel that may utilize the item once received.

12. Reported the results of the September 11, 2015, tax forfeited land sale as follows: sale of five parcels for a total of $112,373 out of the thirty-four parcels offered. Additional parcels will be offered on a private sale basis.

13. Approved a change in the purpose of the approved 06/02/15 Park Rapids Baseball Boosters bleacher purchase in the amount of $8,516.50 due to receipt of additional funding as follows: $5,000 toward the original bleacher purchase and the balance to be used for additional side bleachers.

SOCIAL SERVICES

14. Informed the Board that Social Worker, Korina May has been hired 08/24/15 however she was unable to attend the meeting due to training schedule

15. Approved the revision of the Nelson-In-Home Service purchase of service (POS) agreement in the amount of $337,000 for Family Based Services Life Management Skills Services, as recommended by the Social Services Director.

16. Reported the application submission for a State of Minnesota, MNChoices two year exception has been completed.

17. Reported an increase in caseloads, a decrease in intakes as of August, 2015 and the increase in cases per workers from 2005 to 2015 as follows: 8 workers in 2005 handled an average of 152 cases each and 12 workers in 2015 handle an average of 289 cases each.

18. Approved the application of a Children's Mental Health Respite Care Grant application due 09/28/15 in the amount of $20,000.

19. Authorized the renewal purchase of service (POS), one year agreement with DAC for transportation services with no change in rates, as recommended by the Social Services Director.

HOFFMAN, PHILIPP & KNUTSON, PLLC

20. Contracted Auditor, Colleen Hoffman reported the change in business name reflecting new partners as Hoffman, Philipp & Knutson, PLLC.

21. Ms. Hoffman provided the 2014 Audit Review, shared information contained in the audit and reported GASB 68 requirements that will be followed in the future audit.

SHERIFF

22. Adopted **Resolution No. 09151502** accepting the two year Off Highway Enforcement Grant in the amount of $16,548 (2015 – 2015, $8,274 each year), as recommended by the Sheriff.

23. Approved quote of Wilson Electronics LLC, St. George, Utah for purchase of twenty (20) weBoost Drive 4G-X kits to boost cell phone/wireless coverage in the squad cars in the amount of $8,430.80, as recommended by the Sheriff and reviewed by the Technology Committee, with payment to be from forfeiture funds.

24. Information the Board had requested from the Sheriff relative to proposed 2016 budget increases were provided on the following topics: STS work performed; number and types of calls received by the Sheriff's office over a ten year period representing a significant increase; and a breakdown of the cases handled by the Road Deputy currently completing investigator work.

LAND DEPARTMENT

25. Approved the fourteen timber parcels to be included on the Timber Auction scheduled for October 12, 2015, as recommended by the Land Commissioner, pursuant to the road construction clarification for Parcel #1118 provided from earlier in the meeting.

COMMUNITY HEALTH SERVICES (CHS)

26. Authorize the County Attorney's preparation of the 2016 CHS annual purchase of service (POS) contract for Community Health Services and review and approval of the Board, upon completion.

27. Information was shared regarding the following with no action required at this time: influenza vaccination preparations and the Freedom to Breathe Act.

MAHUBE-OTWA

28. Authorized the MAHUBE-OTWA Community Action Partnership, Inc. long term homeless grant application for the period of 2016 – 2017 with the MN Department of Human Services and the Northwest and West Central Minnesota Consortium, as recommended by the MAHBE-OTWA Director.

FINANCE

29. Approved the preliminary Payable 2016 net levy in the amount of $13,500,000 and the 2016 preliminary HRA levy in the amount of $230,000.

30. Approved the 2016 preliminary departmental revenue and expenditure budgets, as set by the Board with the understanding that when the final levy and departmental budgets are established adjustments will be necessary due to the levy being inadequate to fund the requested expenditures.

COMMITTEE REPORTS

31. Reports regarding the following meetings attended were completed: PR Library and Itasca trail meeting.

COORDINATOR

32. The Board was reminded of the AMC Fall Policy Meetings to be held on 09/17 – 09/18/15 at Breezy Point Resort, Pequot Lakes, MN.

33. Scheduled the Trail Committee representatives and continuation of proposed 2016 departmental budgets for discussion at the October 13, 2015, Board Work Session including the Public Works Coordinator, the Sheriff and the County Attorney to be available for further discussions with the Board.

34. Reminded the Board of the upcoming Township Association Meeting on 09/21/15 in Badoura Township.

35. Referred Polk County and Clearwater County resolution request regarding Enbridge Energy Limited Partnership Tax Court petition for further consideration in the future.

36. Denied the Court's request for installation of recording equipment in the Board Room at this time.

37. Appointed Commissioner Dotta to the Northwest's Health Insurance Joint Powers Advisory Committee for 2016.

38. Authorized the following: non-union participation in the Wellness Pilot Program offered by the NWService Coop for 2016, as presented; the signature of same by the Coordinator and approved the Wellness Pilot Program Policy for addition to the Personnel Policy.

39. Approved the establishment of a separate HLC account with the NW Service Coop effective 01/01/16.

40. Approved HLC Construction Project Disbursement #10 in the amount of $723,320.75.

41. Approved the voluntary benefits to be provided in 2016, as recommended by the Benefit Committee.

CLOSED SESSION

42. Approved closed session pursuant to M.S. §13D.03 at 1:07 p.m. and re-opened the meeting at 1:21 p.m.

HLC TOUR

43. Recessed the meeting to the HLC for a tour of the new construction at 1:22 p.m.

44. There being no further business before the Board the meeting was adjourned at 2:30 p.m. upon the conclusion of the HLC tour.