

BOARD SUMMARY
MAY 5, 2015

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1. Approved the agenda, as amended.

PUBLIC INPUT

2. A citizen attending the meeting expressed appreciation for the care of Heartland Park and pleasing appearance that has resulted in increased use of the park this spring!

CONSENT AGENDA

3. Approved the Consent Agenda, as submitted to include the following:
 - Approved the minutes of the April 21, 2015, Regular Meeting;
 - Approved the minutes of the April 23, 2015, Special Meeting;
 - Approved the bills & Auditor's Warrants dated April 24, and May 1, 2015;
 - Approved the following License Applications: Emmaville Inn, Inc., Clay Township – Tobacco, 3.2 Beer, and Wine Licenses;
 - Reviewed Departmental Overtime Report – April, 2015;
 - Approved the Social Services Bills;
 - Adopted **Resolution No. 05051501** accepting the following Sheriff's Office donations: City of Laporte - \$1,700, STS Equipment ; City of Akeley - \$500, STS Program; Park Rapids Eagles Auxiliary - \$370, K-9 Program

PUBLIC WORKS

4. Accepted the bidder's request to withdraw the two bids not meeting specs and approved the resulting low bid of Traffic Marking Services, Inc., Maple Lake, MN in the amount of \$477,000.59 for Project SP 088-070-044 – Ground-In Wet-Reflective Edge Striping, as recommended by the Public Works Coordinator, to be paid from R & B State Aid and Federal funds.
5. Approved the sale of the 1993 GMC single axle snow plow truck to the high silent bidder, Levi Holsapple, Akeley, MN for \$8,250, as recommended by the Public Works Coordinator.
6. Approved the low quote of L & M Fleet, Park Rapids, MN in the amount of \$2,499.99 (Cub Cadet XT1 54" deck, 24 HP Kohler) for purchase of Recycling lawnmower, as recommended by the Solid Waste Administrator, with payment to be from budgeted dollars.
7. Approved the quote of F-M Forklift, Fargo, ND in the amount of \$23,262.00 (Toyota Model 8FGU25, includes \$11,500 for trade-in) for purchase of Recycling forklift based on past experience with make (current equipment is a Toyota) and closer proximity of available service, as recommended by the Solid Waste Administrator, with payment to be from budgeted recycling dollars.
8. Referred consideration of the resolution expressing support for MN Deer Hunters Association Habitat Project proposal, to May 19, 2015, to allow for further review, as discussed.
9. Tabled consideration of the Garfield Lake land donation proposal to May 19, 2015, to permit further review prior to action, as discussed.
10. Approved the low quote of Engel Sign Co., Park Rapids, MN in the amount of \$1,142 (use of Glidden Traffic Paint) for sweeping and stripping the parking lots at the Heartland Park, as recommended by the Land Commissioner, with payment to be from recreation dollars.
11. Approved the low quote of Lee Davis Electric, Inc., Park Rapids, MN in the amount of \$1,150 for removal and replacement of two wooden light poles and installation of 5,000 Lumen 40 watt LEC light fixtures at Heartland Park with payment of both to be from recreation monies.
12. Rescinded the porta-potty rental quote accepted on April 21, 2015, based on deadline confusion and authorized the "do over" of the process, as recommended.
13. Approved transfer of Lease #10 from Andrew Williams to Jack Tenney and Scott Fowler, as recommended by the Land

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Commissioner, contingent on re-inspection of the property to bring it into compliance and understanding that there be no increase in the “grandfathered” structure size.

14. Clarified the utilization of the most recent “unmarked” car pool vehicle (red) is limited to only social service child protection and adult protection workers, as outlined by the County Attorney, per statute requirements.
15. Approved the four year appointment of County Highway Engineer, David Olsonawski for period of May 15, 2015 to May 14, 2019, and authorized Chairman’s signature of oath.
16. Reported the following: road restrictions will be removed on Friday; the county has obtained Federal HSIP dollars for completion five of 2017 and 2018 safety projects; and completion of 2015 tree planting of 532.2 acres and 402,766 trees.

SHERIFF

17. Approved Purchase of Service (POS) contract with Rosemary Mills for provision of detention center nursing services, as recommended by the Sheriff and authorized the signature of the Chairman and the Sheriff.
18. Approved step 3 wage for full time Transport Deputy applicant, as recommended by the Sheriff, based on prior experience and previous county knowledge.
19. Adopted **Resolution No. 05051502** accepting the 2015 Federal Boating Enforcement Supplemental Grant for additional patrol hours in the amount of \$6,375, as recommended by the Sheriff, and authorized the signature of same by the Chairman, Coordinator and Sheriff.

SOCIAL SERVICES

20. Adopted **Resolution No. 05051503** regarding Managed Care Re-procurement, as recommended by the Social Services Director.
21. Approved Purchase of Service (POS) agreement with Kay Dent for completion of Guardianship/Conservatorship services, as recommended by the Social Services Director, pending satisfactory review of the agreement by the County Attorney.

LAND RECORDS

22. Scheduled a public hearing on 06/02/15 at 10:15 a.m. for consideration of the proposed Amendment #3, of Subdivision Ordinance #15.

FINANCE

23. Approved utilization of overtime for Finance Department personnel for the week of May 11, as needed, for completion of tax collection, as recommended by the Auditor/Treasurer.
24. Authorized the Auditor/Treasurer to issue a duplicate check to Ed Smith in the amount of \$582.22 that was reported lost in the mail.
25. Reported the appointment of Auditor/Treasurer, Kay Rave as the Driver License Agent effective April 7, 2015.
26. Reported the notification of the implementation of the Hubbard County .5% sales tax effective July 1, 2015.

COORDINATOR

27. Scheduled the following subjects for discussion at the Board Work Session scheduled for 05/12/15: presentation by BWSR Representative, Don Buckhout to both the County Board and the SWCD Board; review of Local Water Plan; Garfield Lake issues and MN Deer Hunters Association proposal from earlier in the day and Wayside Rest issues for review by the Board.
28. Scheduled the performance evaluation for Facilities Maintenance Manager on 05/19/15 and directed the Coordinator to obtain information as discussed.
29. Adopted **Resolution No. 05051504** in support of the Mississippi Headwaters Board (MHB) application to Lessard Sams Outdoor Heritage Council for preservation and protection of the Mississippi River, as presented.

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30. Reported the AMC District II meeting scheduled on 06/03/15 beginning at 8:00 a.m.

COMMITTEE REPORTS

31. Information was shared regarding various committee meetings attended including the following with no action necessary at this time: HCREC; North Country Community Health Board; and Solid Waste Committee.

CLOSED SESSION

32. The meeting was closed pursuant to M.S. §13D.03 at 12:10 p.m. The meeting was re-opened at 12:36 p.m.

33. There being no further business before the Board, the meeting was adjourned at 12:36 p.m.