

BOARD SUMMARY
FEBRUARY 3, 2015

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1. Approved the agenda including the addition of the following: provision of POS Dive Team agreement; and Gambling License application from Lake George Area Seniors.

PUBLIC WORKS

2. Approved the following Waste Hauler license applications, as recommended by the Solid Waste Administrator, with the understanding they will be provided under the consent agenda in the future: Tom's Sanitation – Tom Hallett; City Sanitary & Roll Off – Dale Anderson; City Sanitary Service, LLC – Nicholas Davis; City Sanitary Service – Dan Ihrke; American Disposal – David Villeneuve; and Northern Pines Sanitation – Mitchell Nelson.
3. Approved the following Junkyard/Scrap Dealer license application renewals, as recommended by the Solid Waste Administrator, with the understanding they will be provided under the consent agenda in the future: Dick's Auto Wrecking, LLC and C.A.R.S. North.
4. Provided a review of the Solid Waste Department operations including the basis used for development of recent commercial assessment adjustments implemented.
5. Accepted the resignation of Maintenance II/Signman II, Mike Boettcher, with regrets effective 02/18/15; approved the re-filling of the position, per proper procedure and authorized the expression of appreciation for his years of service to the county.

CONSENT AGENDA

6. Approved the Consent Agenda, as submitted to include the following:
 - Approved the minutes of the January 20, 2015 Regular Meeting;
 - Approved the bills & Auditor's Warrants dated January 23 and January 30, 2015;
 - Approved the Social Services bills;
 - Reviewed the Departmental Overtime Report, January 2015;
 - Adopted the **Resolution No. 02031501** accepting the following LEC donations: Ike's Heating & Cooling - \$300.00 – K-9 Vest Donation; Charles & Sheila Rognstad - \$10.00 – K-9 Vest Donation; Crystal Brown - \$10.00 – K-9 Vest Donation; and Northern Lights Council Boy Scouts of America - \$500.00 – STS Equipment Donation;
 - Approved the following license applications: **Tobacco** – Cowboys General Store, Laporte, MN and Nick's Service of Park Rapids, Park Rapids, MN

SHERIFF

7. Approved POS agreement with the Lakes Area Dive Team in the amount of \$5,000, as recommended by the Sheriff, with payment to be from Boat & Water monies.
8. Authorized Boat & Water inter-departmental purchase of NRM 2010 Chevrolet pickup in the amount of \$10,000 as recommended by the Sheriff and Land Commissioner, with payment to be from Boat & Water monies.
9. Purchase of two Ford Police Interceptor SUV's and two Ford Police Interceptor Sedans, including the necessary equipment and installation of same, was tabled to 02/17/15 to permit further review of a funding source, as discussed.
10. Approved purchase of LEC equipment per Stanley Convergent Security Solutions quotation QS2015-024 in the amount of \$3,415, as recommended by the Sheriff with the payment to be as follows: \$2,500 from the LEC Building & Maintenance budgeted monies and \$915 for the touch screen to be paid from the Corrections budgeted monies.

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AIS TASK FORCE

11. An AIS update on work completed and preparations being made for the upcoming summer season was provided.
12. Designated the AIS Task Force Chairperson to act as the Hubbard County AIS Coordinator.
13. The Board expressed support for development of an executive board, as discussed, with a report to the Board upon finalization.

LAND RECORDS

14. Approved the application for Conditional Use Permit 1-CU-15, Mantrap Township, Parcel #20.36.00710, as recommended by the Planning Commission, including the six conditions and adopted the Planning Commission Findings of Fact, as presented.

COORDINATOR

15. Established the topic of the 02/10/15 Board Work Session as follows and invited the Public Works Coordinator, Sheriff, and Auditor/Treasurer to attend as well: Review of establishment of Sales Tax procedures, review of Account 806, and Hubbard County future planning discussions.
16. Approved the payment of the 2015 AIS allocation in the amount of \$35,000, by auditor's warrant.
17. Approved the low quote of Max Bailey, Park Rapids, MN for completion of county board picture in the amount of \$325 and purchase of frame and mat in the amount of \$150, if necessary.
18. Adopted **Resolution No 02031502** adjusting the 2015 departmental budgets, as recommended by the Auditor/Treasurer.
19. Authorize the established Construction Committee (Chairman and Vice Chairman) to investigate the potential for DOC lease agreement including renovation of the area, as presented.

PUBLIC HEARING

20. At 11:02 a.m. the public hearing regarding proposed Amendment #17 of Shoreland Ordinance 17 was called to order and the reading of the official notice was waived
21. Summarization of the contents of the proposed amendment was provided and four comments received from the public were read into the record; and a comment from the public was heard.
22. Discussion regarding the proposed amendment was held.
23. Adopted Amendment #17 of Shoreland Ordinance #17 striking the change regarding group homes included in Section 401 Table 1 maintaining a conditional use provision for all lake classifications; approved a summarization of the amendment in the regular minute publication and the Planning Commission was asked to review the group home issue for further recommendation to the Board.

COORDINATOR

24. Adopted **Resolution No. 02031403** approving the Gambling License application of the Lake George Area Seniors, as presented.
25. Directed Coordinator complete 2015 Joint Legislative Conference registration of Board and re-address for confirmation on 02/17/15.
26. County Attorney provided recommendation for Administrative Authority included in Ordinance 42 approved on 01/20/15. Discussion followed with further information/consideration to be completed on 02/17/15.

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CLOSED SESSION

27. The meeting was closed pursuant to M.S. §13D.03 at 11:51 a.m. The meeting was re-opened at 12:39 p.m.

COMMITTEE REPORTS

28. Information was shared regarding meetings attended during lunch.

29. There being no further business before the Board, the meeting was adjourned at 1:25 p.m.