

1. Approved the agenda, as presented acknowledging the addition of the departmental overtime report review to the consent agenda.

CONSENT AGENDA

2. Approved the following Consent Agenda, as presented:
 - Approved minutes of the November 3, 2014, Work Session;
 - Approved minutes of the November 4, 2014, Regular Board Meeting;
 - Approved the bills & Auditor's Warrants dated November 7, and November 14, 2014;
 - Reviewed the General Revenue Financial Reports dated October, 2014;
 - Approved **Resolution 11181401** approving the Social Service bills;
 - Reviewed the Departmental Overtime Report dated October, 2014;
 - Approved the following License applications: **Tobacco, Sunday, Off Sale and On Sale** – Foxy's LLC, Arago Township, Grace Lake Bar & Grill, Farden Township, Stomping Grounds, Akeley; **Tobacco, Sunday and On-Sale** – Zhateau Zorbaz, Lake Emma Township; **Tobacco** – Walgreens, City of Park Rapids.
 - Reviewed the Highway Department Financial Statement for September 2014.

PUBLIC WORKS

3. Approved final payment to Beltrami County Highway Department for Beltrami project SP 088-070-043 (Hubbard 2013 Project SP 029-070-004), sign installation and pavement markings done by A & H Co. Inc., Ironton, MN in the amount of \$5,088.72, as recommended by the PW Coordinator.
4. Adopted **Resolution #11181402** supporting Farden Township's application for LRIP funds for 279th Ave TWP Road Improvement Project running concurrent with the County Bridge Replacement, as recommended by the PW Coordinator.
5. Review of Solid Waste issues completed including the following with no action taken at this time: 2015 Assessment; DAC Annual Adjustment; and Tip Fees.
6. Approved the MN-DNR's 2015 Snowmobile Trail Assistance Grant Agreement for the Forest Riders Snowmobile Club, as recommended by the Land Commissioner.
7. Approved quote of Eric Roberts, Battle Lake, MN for 2015 Plantation Release with Microsite application of herbicide in the amount of \$72.50/acre & \$106.60/gallon with an estimated contract total of \$30,225, as recommended by the Land Commissioner.
8. Approved quote of Superior Forestry Service, Inc., Tilly, AR for 2015 seedling planting labor in the amount of \$53.70/1000 seedlings, not to exceed \$25,000, with payment to be from forest development monies.
9. Approved quote of Future Forests, Inc., Askov, MN for the 2015 broadcast application of herbicide on 442.3 acres and trenching on 456.8 acres of previously harvested tax forfeited land in preparation for planting of seedlings in the spring of 2016 in the amount of \$50/acre herbicide application and \$79/acre trenching with an estimated contract of \$87,010.10 as recommended by the Land Commissioner, with payment to be from forest development monies.
10. Approved the quote of North Central Reforestation, Inc., Evansville, MN for 2016 Seedling Production (355,000 seedlings) in the amount of \$53,177.80, including Reefer rental, as recommended by the Land Commissioner with payment to be from Forest development monies.
11. Approved final payment to Pennington County Highway Department SP 029-070-003, 2014 Chevron installation by A & H Co., Inc., Ironton, MN in the amount of \$13,044.21, as recommended by the PW

Coordinator.

12. Reported receipt of “Bridge Award” for County 18 – Shallow River Bridge project.

VETERAN SERVICES

13. Appreciation for the “Veteran Parking” designation in the courthouse parking lot was expressed and information was shared regarding the recent Veteran Day activities within our community.
14. Adopted **Resolution No 11181403** approving the FY 2015 Enhancement Grant, as recommended by the Veteran Services Officer.
15. Presented the Veteran Services Quarterly Report and provided information regarding the success of the veteran transportation program.
16. Approved an Extension Service, 60 month lease of Canon copier from Advanced Business, Fargo, ND including decrease in expense from existing copier, as recommended by the Technology Committee, to be paid from budgeted monies.

PUBLIC HEARING

17. At 10:15 a public hearing was held regarding an Off-Sale Liquor License application, Todd Township. The reading of the public notice was waived.
18. Public input was taken regarding the application and the public hearing was concluded at 10:38 a.m.
19. Approved the Off-Sale Liquor License application of Chris and Jeanie Coborn, Todd Township pending completion of proper paperwork.

SOCIAL SERVICES

20. Presented Third Quarter Agency Financial Report and recommended that reserves are maintained at a six month equivalent operating expense level.
21. Approved POS contract with Rural Minnesota CEP for MFIP employment and training services, as recommended by the Social Services Director.
22. Accepted the following resignations with regrets, authorized acknowledgement of service to the county and signature of same by the Chair: Eligibility Worker, Crystal Brown, effective 01/05/15 (37+ years of service) and Social Worker, Karen Eischens, effective 11/28/14.
23. The following reports and/or updates were provided: Case numbers & intake statistic report, MNSure update, Community Reinvestment Grant report, and Mn Choices update.

LAND RECORDS

24. Approved re-filling of Administrative Assistant position, per proper procedure, as recommended by the Land Records – ESO.

COUNTY ATTORNEY

25. Accepted the resignation of Assistant County Attorney, Jonathan Frieden effective 01/02/15, with regrets, authorized acknowledgement of service to the county, signature of same by the Chair and re-filling the position, per proper procedure, as recommended by the County Attorney.
26. Provided statistical information regarding case levels and staffing comparisons for review by the Board.

COORDINATOR

27. Information was shared with the Board regarding the procedural requirements necessary for the filling of

the Finance/Auditor/Treasurer position.

28. Requested Coordinator offer a formal invitation to Todd Township to continue to use the LEC ITV Room for meeting needs in 2015.
29. Directed Coordinator follow same manager evaluation procedures as 2013.
30. Approved purchase of MCAPS replacement server from ByteSpeed in the amount of \$4,999, as recommended by the Technology Committee, with payment to be from Data Processing (063) budgeted monies.
31. Tabled consideration of architectural services for courts/probation/jail roofing issues to after the arrival of the Facilities Maintenance Manager for further review.
32. Authorized the closure of the courthouse and highway department to the public at noon on 12/24/14 and the transfer station at 1:00 p.m., with employees leaving required to utilize accrued leave (PTO, vacation or compensatory) to remain in pay status with those choosing to remain at work able to do so with no loss of time or extra compensation.
33. Tabled consideration of Resolution No. 12210502 for further review on 12/02/14.
34. There being no further action before the Board, the meeting was adjourned at 12:57 p.m.