

1. Approved the agenda, as presented.

CONSENT AGENDA

2. Approved the following Consent Agenda, as presented:
 - Approved minutes of the October 7, 2014, Regular Board Meeting;
 - Approved the bills & Auditor's Warrants dated October 10, 2014, and October 17, 2014;
 - Reviewed the Financial Reports dated September, 2014;
 - Approved **Resolution 10211401** approving the Social Service bills;
 - Approve the following License applications: **Tobacco** – Walmart, Ortons East and West, Park Rapids BP, Hugos, Caseys, Coborns, and Family Dollar: **3.2 Beer** - Cedar Shores Lodge/Nosbush, Henrietta Township, Timberlane Lodge & Resort, Henrietta Township and Eagle View Golf Course/Brose, Arago Township: **Sunday Liquor and On Sale Liquor** – Brauhaus, Akeley Township and: **Wine** – Eagle View Golf Course/Brose, Arago Township.

TIMBERLAND DIRT DEVILS – ATV CLUB

3. The Timberland Dirt Devils and the Paul Bunyan Forest Riders provided information regarding their respective Grant In Aid (GIA) applications submitted for the Round River Drive ATV Trail. Discussion followed.

PUBLIC WORKS

4. Approved the following GIA applications and adopted respective resolutions: Round River Drive ATV Trails for FY15, **Resolution No. 10211402**; Schoolcraft ATV Trails for FY15, **Resolution No. 10211403**; Martineau OHM Trails for FY15, **Resolution No. 10211404**.
5. The slash raking quotes were rejected and the project will be readdressed in the spring, as recommended by the Land Commissioner.
6. Approved the classification of forest roads (motorized and non-motorized) in Sections 5 – 7 & 18 of Schoolcraft Township, as recommended by the Land Commissioner.
7. Reviewed the results of October 13, Timber Auction held on 10/13/14 totaling \$271,978.67 and approved removal of Tracts 9, 12 & 15 to permit a re-evaluation of the parcels for value that will determine the method of sale, as recommended by the Land Commissioner.
8. Approved the Solid Waste Professional Service Agreement with Liesch Associates and authorized the signature of same by the SW Administrator.
9. Approved the purchase of a used SW Landfill Compactor, AI-Jon 81k, by low bid from Polk County in the amount of \$60,000 plus shipping costs in the amount of \$3,800.
10. Approved the payment to Diamond Mower, Lakeville, MN representing the lease to purchase of tractor/mower, previously authorized in the amount of \$21,763, by auditor's warrant, as recommended by the PW Coordinator.
11. Approved final payment to Redstone Construction, Mora, MN in the amount of \$81,095.02 for SAP 029-618-016 for CR 18 bridge replacement project, as recommended by the PW Coordinator.
12. Reported the return of the PW Office to the 8:00 a.m. to 4:30 p.m. schedule effective 10/20/14 and the South Transfer Station return to Saturday hours of 8:00 a.m. to 1:00 p.m. effective 10/25/14.
13. Reported the absence of asbestos found in the review of the structure located on tax forfeited land in Park Rapids.

SOCIAL SERVICES

14. Approved amendment to POS contract with Lake Country Associates Inc. for mental health services, as

recommended by the Social Services Director.

15. Approved social service's purchase of audio and video equipment for child protection interview room, by low quote not to exceed \$5,500, a report to the Board upon conclusion, with payment to be from grant dollars received in the amount of \$3,000 and the balance from budgeted dollars, as recommended by the Social Services Director.
16. Approved the sale of the Veteran Services van by proper procedure, as recommended by the Social Services Director and the Veteran Services Officer, with an equivalent dollar amount received to be dedicated to the Veteran Transportation Program.
17. Information was provided regarding the Governor's Task Force on the Protection of Children; the Prime West Health Plan rate increase for vendors approved in the fourth quarter; and distribution of community reinvestment grants.
18. Referred consideration of the proposed Family Connections POS agreement to the next meeting to permit prior review by the Board.
19. Reported increase in unit caseload and intake statistics; increase in caseload per worker stats; and breakdown in cases opened by the unit.
20. Provided updates on MnChoices and completion of the transit contract amendment approved previously.

HIP

21. Referred review of the proposed Ordinance relating to Licensing and Regulating the Sale of Alcohol Beverages, Intoxicating Liquor, Malt Liquor, 3.2 percent Malt Liquor and Wine in the Unorganized areas of Hubbard, Minnesota to the Planning Commission for review at their December meeting, as recommended by the HIP Committee.

SHERIFF

22. Accepted two Enbridge Inc. grants in the amount of \$750 each for the purchase of a radio and ballistic shield, as recommended by the Sheriff.
23. Approved Jail Service Agreement between Hubbard County Sheriff's Office and TurnKey Corrections, pending satisfactory review by the County Attorney, for inmate services, as recommended by the Sheriff.
24. Approved quote of Charlie's Boats & Marine, Park Rapids, MN for boat, motor and trailer in the amount of \$18,960 including trade-in allowance for current 2005 boat, motor and trailer, to be reimbursed from 2014 Federal Boating Safety Supplemental Grant monies, as recommended by the Sheriff.
25. Removed consideration of additional investigator position to a later date, as requested by the Sheriff.
26. Approved increase in part time jailer/dispatcher pool from 15 approved on 01/07/14 to 18, as recommended by the Sheriff.

HLC CONSTRUCTION BIDS

27. Reviewed and approved the following HLC Construction project bids: Category 7, Coiling/Special Doors – W. L. Hall in the amount of \$60,303 and Category 13, Gypsum Board – All Phases – Davis Drywall in the amount of \$1,711,000, as recommended by Contegrity Group.
28. Approved payment to United Security & Alarm Systems, Park Rapids in the amount of \$8,872.55 for technology services rendered in the small courtroom with payment to be from Phase II Courthouse construction contingency dollars and requested contact of the court system for any available reimbursement dollars for this portion of the project, as discussed.

29. Approved Phase II Courthouse construction PR #26 including courtroom changes totaling \$31,618, as discussed with payment to be from contingency dollars.
30. Approved Phase II Courthouse construction PR #27 including County Attorney Office changes totaling \$11,166, as discussed with payment to be from contingency dollars.

LAND RECORDS

31. Introduced Deputy Assessor/Environmental Technician, Lauren Anderson to the Board. Ms. Anderson began her duties on 09/22/14.
32. Referred SSTS Ordinance violation to the County Attorney for review and litigation, if necessary.
33. Reported the filling of the Deputy Assessor position and the resulting vacancy of the ESO Administrative Assistant position.
34. Approved the continuation of the Land Records Department – ESO temporary position pending final determination of departmental personnel needs.
35. Reported MN Energy Resources Corporation vs MN Commissioner of Revenue tax court case results and potential effects to be realized, as discussed.
36. Information provided regarding the review of the City of Park Rapids utilization of the board room and their schedule conflict with the PC/BOA schedule. Further information will be provided at the next Board meeting, as discussed.

TREASURER

37. Scheduled a public hearing for consideration of new Off-Sale Liquor License application, Todd Township on 11/18/14 at 10:15 a.m.
38. Scheduled a Board Work Session for 11/03/14 at 9:00 a.m. for review of county organizational structure and requested the Land Records Department Managers – Assessor, ESO and Recorder as well as the Auditor, and Treasurer be invited to attend the meeting.

COMMITTEE REPORTS

39. Information was shared regarding the following meetings attended by commissioners: AMC Futures meeting; PrimeWest Board meeting; SWCD; and the Heartland Trail Extension Committee.
40. Approved the attendance of AIS meeting by Commissioner Dotta, as presented.

COORDINATOR

41. Scheduled the November “Lunch Room” meeting to be held on 11/10 at the Public Works Building with Commissioners Grell and Johannsen present. The gathering to be conducted between 11:30 and 12:30 a.m. Employees are encouraged to attend during their lunch period with any time over the hour scheduled to be authorized by respective department managers and utilization of employee accrued leave.
42. Reported the receipt of Finance/Auditor/Treasurer applications to date; scheduled review of applications by the board members between 10/30/14 and 11/03/14 and directed the coordinator rank the commissioner applicant review results and report the top five candidates on 11/04/14 for interview scheduling.
43. Re-affirmed the 12/02/14 regular Board Meeting to be held at 9:00 a.m.
44. Reported the purchase of the ITV equipment and the discovery of an existing cabinet to be used so no need to purchase one at this time.
45. Re-addressed the following agenda items for the 11/03/14 work session: review of the organizational structure

and Conference Room Policy and scheduled the review of 2015 Departmental budgets and a PrimeWest CEC Project update at the 11/13/14 board work session.

46. Reported receipt of Local 49 Notice to negotiate.

47. Scheduled the attendance of the Board at the HLC ground breaking ceremony on 11/04/14 at 1:30 p.m.

48. Cancelled the commissioner's attendance of the Managers meeting scheduled for 10/28/14 due to scheduling conflicts.

49. Authorized the transfer of \$1,000,000 to the HLC Construction fund from the General Revenue fund per the commitment of Resolution No. 11211209.

CLOSED SESSION

50. At 2:04 p.m. the meeting was closed pursuant to M.S. §13D.03. The meeting was re-opened at 2:21 p.m.

51. There being no further business before the Board, the meeting was adjourned at 2:21 p.m.