

1. Approved the agenda, as presented.

CONSENT AGENDA

2. Approved the following Consent Agenda, as presented:
 - Approved minutes of the September 2, 2014 Regular Board Meeting;
 - Approved the bills & Auditor's Warrants dated September 5, & September 12, 2014;
 - Reviewed the General Revenue Financial Reports dated August 2014;
 - Approved **Resolution 09161401** approving the Social Services bills;
 - Reviewed the Highway Department. Financial Statement for YTD July 31, 2014.

SCHOOLCRAFT TOWNSHIP

3. Schoolcraft citizens provided information regarding the construction of a logging road accessing a timber sale parcel in the township. They expressed concerns regarding the impact of the road on the environment; the Schoolcraft refuge wildlife as well as the request that more efforts be made by the county to communicate with affected residents and a greater effort be made to avoid an impact to residents in the future.

PUBLIC WORKS

4. Approved the low quote of Park Rapids Ford, Park Rapids, MN for a 2015 Ford Fusion, county car pool vehicle, in the amount of \$18,403, as recommended by the Public Works Coordinator and authorized payment of tax and license by auditor's warrant, from budgeted monies.
5. Approved the fifteen parcels for timber auction to be held on 10/13/14, as presented and recommended by the Land Commissioner.
6. Directed the NRM Department develop a Forest Road Policy outlining road construction procedures including a courtesy notification of property owners affected and the respective Township Board.
7. Requested NRM Department propose a resolution addressing the Schoolcraft Township issues discussed earlier for review by the Board.
8. Reviewed the quotes obtained for raking and windrowing logging slash on two sites totaling 46.7 acres including hourly rate and estimated hours for completion provided. The matter was referred to the NRM Department for clarification of "not to exceed" amount, as discussed.
9. Adopted **Resolution No. 09161402** approving the re-conveyance of tax forfeited lands located in Hubbard Township to the State of Minnesota, as recommended by the Land Commissioner.
10. Approved the quote of Dave Barrett Construction, Park Rapids, MN in the amount of \$2,750 for completion of the demolition of building on tax forfeited property located in the City of Park Rapids, as recommended by the Land Commissioner.
11. Denied Shallow/Deer Lake land exchange due to elimination of access to other tax forfeited land, as recommended by the Land Commissioner and Commissioner Larson.

SOCIAL SERVICES

12. Introduced Social Services Intern, Shaun Dean and new Child Protection Social Worker, Monica Watson who began her duties with the county effective 09/02/14, to the Board.
13. Approved the following Purchase of Service (POS) agreements, as recommended by the Social Services Director: Mental Health Services of Bemidji for outpatient MH services and St. Joseph's Area Health Services for Nutrition Services.
14. Approved quote of Information Systems, Fargo, ND for purchase of Social Services scanner in the amount of

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\$840, as recommended by the Social Services Director, to be paid from budgeted monies.

15. Reviewed 2013 Out of Home placement data; reported an increase in August case loads and a decrease in intakes from the previous month.
16. Provided MnChoices update and potential issues that may need to be addressed by 11/01/14 with no action at this time.
17. Reported the elimination of the CD Pilot Program that had been under consideration.

SHERIFF

18. Approved state contract quote of Streicher's, Minneapolis, MN in the amount of \$7,930 for purchase of eight bullet proof vests, as recommended by the Sheriff, with payment to be from budgeted dollars and reimbursed 100% through grant funding.
19. Approved the following low quotes and state contract amounts for purchase of equipment to outfit 2015 Chevrolet pickup/squad for ATV Deputy, as recommended by the Sheriff, with payment to be from Boat & Water monies: Keepers Inc., Sauk Rapids, MN - \$3,759.80; Streichers Police Supply, Minneapolis, MN - \$2,534.99; Watchgaurd Video, Allen TX - \$4,944; and Dell Inc., Plano, TX - \$2,103.70 for a total of \$13,342.49.
20. Referred purchase of twenty digital voice recorders to the Technology Committee for review and recommendation to the Board and requested review of budgeted dollars available for the purchase, as discussed.

LAND RECORDS

21. Referred Shoreland Ordinance violation to the County Attorney for review and litigation, if necessary.
22. Referred proposed Shoreland Ordinance amendments to the Planning Commission for review and recommendation to the Board, as presented.

TREASURER

23. Authorized personnel overtime for property tax collection, as necessary.

DEPARTMENT OF NATURAL RESOURCES & EXPLORE MN

24. Information was provided regarding the Hubbard County economic potential utilizing county resources by promotion of multiple hunting species (deer, turkey, grouse & water fowl); biking; hiking; ATV trails; water trails; and the downtown community. No action taken at this time.

HUBBARD COUNTY HISTORICAL SOCIETY

25. Received request from the Historical Society for continuation of the 2014 allocation in the amount of \$10,000 for 2015 and discussed building roof issues to be addressed. No action taken at this time.

VETERAN SERVICES

26. Reported activities, services rendered to Veterans, outreach efforts completed and the increased number of Veteran services provided.

COMMITTEE REPORTS

27. Information was shared regarding the following committees and/or meetings attended by Commissioners: Heartland Trail Extension Project; Giziibii RC & D; PrimeWest, and Technology Committee.

HERITAGE LIVING CENTER CONSTRUCTION PROJECT

28. Update on the construction project progress to date with review of proposed budget. Reported the efforts to obtain bids for the two outstanding divisions that will be brought to the Board for approval upon receipt.

COORDINATOR

29. Commissioners Dotta and Johannsen reported on the "Lunch Room" meeting conducted on September 8. Discussion at the meeting included perceived social services location issues; methods of benefit package provision to employees and limited levy approvals. The employee expression of appreciation for the Board's efforts to offer this method of communication with employees was shared with the Board.

30. Clarification was made that employees are welcome to attend the "Lunch Room" meetings for up to an hour as follows with any additional time spent requiring prior manager approval and use of employee's accrued leave: ½ hour lunch period and ½ hour county compensated attendance.

31. Provided corrected amount of the MCIT dividend reported on 08/19/14 as follows: WC \$130,052 and P/C \$61,683 totaling \$191,735.

32. Reminded the Board of the County Board of Appeal & Equalization course scheduled for 10/15/14 and the requirement that two CBAE members complete the course.

33. Authorized the Coordinator signature of Pacific Life Plan document for Wenzel deferred compensation plan, as presented.

34. Suggested Managers share respective departmental information at the next meeting on 09/30/14 as well as discussion regarding the courthouse project with Commissioners Grell and Stacey attending.

35. Reviewed facility roof repairs (courts, probation and old jail) with the issue referred to the Building and Grounds Maintenance Manager upon arrival for recommendation and future consideration by the Board.

36. Reconfirmed the appointment of Commissioners Dotta and Larson as well as the Sheriff and the Jail Administrator to serve on the Jail Committee for review of Becker County 45 inmate housing proposal.

37. Approved the preliminary Payable 2015 net levy in the amount of \$12,800,000 and the 2015 preliminary departmental revenue and expenditure budgets, as set by the Board.

38. Approved the 2015 preliminary HRA levy in the amount of \$230,000.

39. Approved the Finance Director/Auditor/Treasurer job description as provided by Fox Lawson at an established Grade 50 salary range.

40. Approved posting of Finance Director/Auditor/Treasurer position with a closing date to be 11/01/14 or until filled, per proper procedure and authorized the Coordinator to investigate the options of an outside recruitment firm's services with a report to the Board.

41. Established a Management Team and appointed the Sheriff, Public Works Coordinator; Social Services Director; Land Records – Environmental Services Officer; Coordinator and Commissioners Larson and Dotta to serve on same to work with Fox Lawson for recommendations to the Board.

42. There being no further business before the Board, the meeting was adjourned at 2:35 p.m.