

1. Approved the agenda, as presented.

CONSENT AGENDA

2. Approved the following Consent Agenda, as presented:
 - Approved the minutes of the August 18, 2014 Work Session;
 - Approved the minutes of the August 19, 2014 Regular Board Meeting;
 - Approved the bills & Auditor's Warrants dated August 22, and August 29, 2014;
 - Approved the Social Services bills;
 - Reviewed the August 2014 Overtime Report

PUBLIC WORKS

3. Authorized the Public Works Coordinator to obtain quotes for an additional county car pool vehicle, for review by the Board.
4. Approved the Soaring Eagles Cross Country Ski Trail agreement for FY 2015 in the amount of \$3,300, as recommended by the Land Commissioner.
5. Adopted **Resolution No. 09021401** approving the re-conveyance of tax forfeited lands to the State of Minnesota, as recommended by the Land Commissioner.
6. Approved the quote of Headwaters Irrigation, Park Rapids, MN in the amount of \$11,470 for installation of an irrigation system at the Lake George Park ball field, with payment to be from Park & Recreation monies per legal requirements, as discussed.
7. Authorized an invitation letter to the United States X-Country Snowmobile Racing sponsors inviting the 2015 Winnipeg to Willmar I-500 going through Hubbard County the week of February 11 – 14, 2015, as discussed.
8. Reviewed the proposed ATV connection trail route utilizing County Road 89, as discussed.
9. Approved the re-filling of the vacant part time Solid Waste certified attendant position, per proper procedure, and authorized the re-filling of any resulting vacancies as a result.

SHERIFF

10. Approved low, local quote of 34 East, Park Rapids, MN in the amount of \$11,100 for purchase of Sentence to Serve (STS) riding mower, as recommended by the Sheriff, with payment to be from the STS donation dollars.
11. Adopted **Resolution No. 09021402** accepting 2015 Toward Zero Death (TZD) grant, as recommended by the Emergency Management Officer.
12. Accepted the Emergency Management Grant in the amount of \$22,586 and authorized the Chair and the Auditor to sign same.
13. Requested the Sheriff and the County Attorney work together with the Planning Commission to review and update Ordinance #13, Peddlers Ordinance for recommendation to the Board.

COMMITTEE REPORTS

14. Information was shared regarding the following committees and/or meetings attended by Commissioners: MAHUBE-OTWA; Giziibii RC & D; SWCD and AIS procedures to be followed; appointment of HIP Grant Coordinator, Angie Graham and HIP Conference offering.

COORDINATOR

15. Provided reminder of the "Lunch Room" meeting scheduled for September 8, with Commissioners Dotta and Johannsen attending.

**BOARD SUMMARY
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16. Provided a summary of the evaluation completed with Land Commissioner, Mark Lohmeier on 08/19/14.
17. Provided a summary of the probationary evaluation completed with the Assessor, Ginger Woodrum on 08/19/14.
18. Reported the Prime West Employee Benefit/Employee meeting has been rescheduled to be held in January to prevent conflict with annual employee benefit enrollment to be conducted in October and November.
19. Approved the HLC reimbursement of the pro-rated MCIT Dividend based on the percentage of property/casualty and workers compensation premium paid as done in the past.

COMMITTEE REPORTS

20. Social Services Director, Daryl Bessler provided information regarding the recommendation of increase of services to the City of PR on Saturdays for five hours per day effective 09/06/14, from 9:45 a.m. to 2:45 p.m. Clarification was made that this will not be done with additional overtime but rather by personnel scheduling adjustments.

COORDINATOR

21. The scheduled work session on Tuesday 09/09/14 was rescheduled to Thursday 09/11/14 beginning at 9:00 a.m. to facilitate meeting with Fox Lawson representative while in the county meeting with the Classification and Compensation Review Committee.
22. Approved the removal of the \$3250/6500 HDHP, as recommended by the Benefit Committee and satisfactory review by the union representatives, as discussed.

COMMUNITY HEALTH SERVICES (CHS)

23. Received information regarding CHS services rendered and the Annual Immunization Status Report (AISR) was presented, with no action required at this time.

COORDINATOR

24. Approved the low quote of Leeseberg Cabinets, LLC in the amount of \$1500 for repair of courts furniture, with payment to be from construction monies.
25. Interest of the Becker County Board to meet with Hubbard's Board regarding review of potential cooperative efforts was provided. The Coordinator was requested to invite Becker's commissioners to the Work Session scheduled for Thursday, 09/11/14 at 9:00 a.m.

HERITAGE LIVING CENTER (HLC)

26. Reviewed and approved the low bids received for the HLC construction project presented by Contegrity Group; waived the irregularities of the Category 21 submission that will not affect the value of the bid, per the recommendation of the County Attorney, with balance of unevaluated bids to be presented to the Board on 09/16/14 pending satisfactory review by Contegrity Group and authorized the construction manager to seek additional bids for Category 13, as discussed.

COORDINATOR

27. Received a request from the Hubbard County Housing and Redevelopment Authority (HRA) for an extension of the 2015 property tax levy in the amount of \$230,000 representing the same amount as the 2014 levy.
28. The Mississippi Headwaters Board newsletter was shared with the Board with no action required.
29. There being no further business before the Board, the meeting was adjourned at 1:18 p.m.