

1. Approved the agenda, as submitted.

CONSENT AGENDA

2. Approved the following Consent Agenda, as presented:
 - Approved the minutes of the July 15, 2014 Regular Board Meeting;
 - Approved the bills & Auditor's Warrants dated July 18, July 25, and August 1, 2014;
 - Approved the Social Services bills;
 - Reviewed the July 2014 Overtime Report
 - Adopted **Resolution No. 08051401** accepting the following LEC donations: Hubbard County DAC - \$4,000 for STS Program.

PUBLIC WORKS

3. Accepted low bid of JP Structures, Menahga, MN in the amount of \$279,800 for construction of two new Nevis Shop garage stalls, as recommended by the Public Works Coordinator, with payment from budgeted monies.
4. Approved Diamond Mower, Lakeville, MN (state contract) lease to purchase for 2014 tractor/mower with five year lease duration, initial payment of \$21,763 and \$19,117 thereafter with payment from budgeted dollars, as recommended by the Public Works Coordinator, with county ownership resulting at the conclusion of the lease term.
5. Approved low quote of Ziegler, Inc., Bloomington, MN (state contract) in the amount of \$70,030 for Caterpillar 416F tractor/loader/backhoe including delivery and trade of 2000 Caterpillar 416C, as recommended by the Solid Waste Administrator, to be paid from budgeted dollars.
6. Approved quote of VCI Environmental, Inc., Lakeland, MN in the amount of \$4,450 for asbestos abatement for house located at 285 Pleasant Avenue, Akeley, MN, as recommended by the Land Commissioner, with payment to be from PILT dollars.
7. Approved promotion of Survey Tech I, Ryan Miller to Survey Tech II, as recommended by the Public Works Coordinator, effective 07/28/14, per Personnel Policy procedure.
8. Scheduled review of the following proposed policies at the Board Work Session scheduled on 08/18/14: Forest Development Account Policy, Cabin Leases and PILT Administration Policy.
9. Approved quote of Generations Forestry Service, Hattiesburg, MS in the amount of \$43.67/acre for bud capping with estimated total contract cost of \$44,543.40, as recommended by the Land Commissioner, with payment to be from Forest Development monies.

SHERIFF

10. Approved quote of Midstates Wireless, Fargo, ND (Motorola Solutions – state contract) for purchase of three portable radios in the amount of \$3,780, as recommended by the Sheriff, with payment to be from the corrections budgeted monies.

COMMITTEE REPORTS

11. Information was shared regarding various meetings attended by Commissioners including the following: HIP; HLC including approval of New Tax Market Credits funding the proposed construction project; Department Managers Meeting; Technology Committee; review of recently completed Shell Prairie Association Fair; North Country Community Health; Straight River Advisory Committee; and ISD #309 Outdoor Classroom Master Plan Steering Committee.
12. Appointed Commissioner Dotta to serve on the ISD #309 Outdoor Classroom Master Plan Steering

Committee.

13. Authorized the commissioner's attendance of the Regional Economic Development meeting to be conducted at RDO/Lamb Weston on 08/20/14, as respective schedules permit.
14. Reported the purchase of ten used pews for utilization in the courtroom gallery in the amount of \$50 each with \$500 deliver for a total of \$1,000 from Olivet Church, Huron, SD.

DEPARTMENT OF CORRECTIONS

15. Department of Corrections District Supervisor, Marc Bloomquist provided program information and services available in Hubbard County, with no action required at this time.

FRIENDS OF HEADWATERS (FOH)

16. Adopted **Resolution No. 08051402** supporting FOH request to the Public Utilities Commission (PUC) for consideration of a Non Water Route in all further proceedings relating to the Sandpiper Project.

FOX LAWSON

17. Status report provided on the Classification and Compensation Study progress.
18. Established a Classification & Compensation Review Committee to consist of 1 Commissioner; the Coordinator; two Department Managers; and two known labor union stewards representing Teamsters 320 and Local 49 for review of study results as received and recommendation to the Board.
19. Extended invitation to representatives of the above to express their interest in serving on the committee for review by the Board on 08/19/14.
20. Authorized the distribution of the survey to the following counties and cities including the revised 25 benchmark positions as discussed: Becker; Beltrami; Cass; Clearwater; Lake of the Woods; Mahnommen; OtterTail; Polk; Wadena; Aitken; City of PR; City of Bemidji; and City of DL.
21. Information was shared regarding various options available for completion of duties previously completed by the Auditor/Treasurer position for consideration of the Board and reported the MN trend of counties moving toward an Administrator form of government and what that would entail. No action taken at this time.

LAND RECORDS

22. Referred the review of Ordinance violation to the County Attorney for litigation, if necessary.
23. Provided status update on files previously referred to the County Attorney reflecting a decrease from originally reported 23 to 12.
24. Reported no Chief Deputy Assessor applications received.
25. Authorized filling Deputy Assessor with CMA or Chief Deputy Assessor, as discussed, with final result to be the filling of one position.

SOCIAL SERVICES

26. Approved the Supportive Employment Waiting List Policy, as recommended by the Social Services Director.
27. Adopted **Resolution No. 08051403** authorizing transportation services, as recommended by the Social Services Director.

COORDINATOR

28. Provided reminder of the "Lunch Room" meeting scheduled for August 11, with Commissioners Stacey and Dotta attending.

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29. Provided reminder of 08/18/14 work session scheduled for budget review and Land Department Policy review added earlier in the day.
30. Approved the quote of Steinbrecher Painting Inc., Princeton, MN in the amount of \$5,858 for courtroom painting, as recommended by the Construction Committee commissioner representatives.
31. Authorized overtime or additional hours for STS, if necessary to complete move of departments in connection with the Courthouse remodel project, as presented.
32. Approved quote of United Security & Alarm Systems, Park Rapids, MN for temporary move of court IT to third floor and return to first floor upon completion of remodel for time and material not to exceed \$22,091.60, to be paid from construction monies.
33. Approved quote of Warnick's Janitorial Services, Park Rapids, MN for Phase I – IV post construction clean-up totaling \$6,685 to be paid from construction monies.
34. Distributed proposed 2015 Departmental budgets for review at 08/18/14 work session. Managers were requested to be available for Board conference, if needed.
35. Approved City of Park Rapids POS two year contract for prosecution services including 10% increase, as recommended by the County Attorney and authorized the Chair to sign same.
36. Approved Victim Services Grant application in the amount of \$42,000 and authorized Chair to sign same.

CLOSED SESSION

37. The meeting was closed pursuant to M.S. §13D.03 at 2:01 p.m. and re-opened at 3:08 p.m.

COORDINATOR

38. The probationary performance evaluation of Assessor, Ginger Woodrum was scheduled for 08/19/14, with choice of open or closed status to be determined by Ms. Woodrum.
39. A performance evaluation of Land Commissioner, Mark Lohmeier was scheduled for 08/19/14, with choice of open or closed status to be determined by Mr. Lohmeier.
40. There being no further business before the Board, the meeting was adjourned at 3:09 p.m.