

**BOARD SUMMARY**  
**JULY 1, 2014**

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1. Approved the agenda, as submitted.

**PUBLIC INPUT**

2. Received public input regarding Timber Appraisal Report #810, the board authorized buffer along Granite Drive and the resulting timber cut.

**CONSENT AGENDA**

3. Approved the following Consent Agenda, as presented:
  - Approved minutes of the June 17, 2014, Regular Meeting;
  - Approved Minutes of the June 16, 2014 County Board of Appeal & Equalization Meeting;
  - Approved the bills & Auditor's Warrants dated June 20, and June 27, 2014;
  - Approved the Social Services bills;
  - Adopted **Resolution No. 07011401** accepting the following LEC Donations: City of Laporte - \$1,700, STS Equipment donation and City of Akeley - \$250, STS Equipment Donation.

**COUNTY ATTORNEY**

4. Introduced summer Intern, Mindy Lawrence to the Board.

**PUBLIC WORKS**

5. Provided the following: project updates and reported the sharing of equipment between STS and Solid Waste.

**SHERIFF**

6. Approved a K-9 Officer credit card, as recommended by the Sheriff, per the Hubbard County Credit Card Policy.
7. Authorized an increase to the PT Road Deputy Pool from six to eight, upon request of the Sheriff.
8. Approved payment of 50% of required matching funds for Paging System Grant in the amount of \$6,930 to be paid from E911 monies and the balance of the matching funds to be supplied by the eight countywide benefiting groups.
9. Approved Grade 33 wage for Assistant Jail Administrator, as recommended by the Classification Committee.
10. Approved the addition of the Assistant Jail Administrator position to the LEC compliment and authorized filling the position, as recommended by the Sheriff.
11. Authorized the DOC Inmate contract for twenty inmates, as requested.
12. Authorized the signature of the Chair and Coordinator on agreement in connection with resolution 04151405.
13. Approved State of MN Communications Facility Use Agreement #06004, as recommended by the Sheriff and authorized the Chair to sign same.

**NORTHWEST SERVICE COOP**

14. NWS Coop Representative, Dan Weir together with BCBS Representative, Andrea Alright provided information and an update regarding benefits received by the county via participation in the cooperative together with the coop's cost saving efforts realized by the county.

**LAND RECORDS**

15. Referred two Shoreland Ordinance violations to the County Attorney for litigation, if necessary.
16. Requested the provision of a status update be provided on 07/15/14, regarding files previously referred to the County Attorney.

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17. Received property owner request regarding ordinance administration with no action taken.
18. Approved filling of the Chief Deputy Assessor position, as recommended by the Assessor, per proper Personnel Policy procedure.
19. Authorized update of departmental credit card reflecting change in personnel.
20. Provided the State Board of Equalization Report and reported two Tax Court filings made regarding the 2013 assessment.

**REGIONAL ECONOMIC DEVELOPMENT**

21. Approved payment of \$34,480 toward the Lakeport Event Center to be advanced from the Parks & Recreations monies in years 2015 and 2016, not to exceed the combined 2013 – 2016 contribution of \$59,480, as discussed pending satisfactory review of the P & R Board and the County Attorney.

**COORDINATOR**

22. Approved a Grade 33 wage for Deputy Assessor-Environmental Services Tech, as recommended by the Classification Committee.
23. Authorized the filling of the Deputy Assessor-Environmental Services Tech, per proper procedure as recommended by the Environmental Services Officer.
24. Authorized Coordinator to negotiate temporary county facility cleaning services through 12/31/14.
25. Reminded the board of the “Lunch Room Meeting” being conducted with personnel on 07/02/14 between 11:30 to 12:30 p.m.
26. Provided information regarding technology needs of the Board and referred the matter to the Technology Committee for further review.
27. Approved the low quote of Alphavideo, Edina, MN in the amount of \$75,329.78 for Phase II Construction Project Board Room technology needs.
28. Approved G & R Controls Maintenance, two year agreement, in the amount of \$6,756 per year with payment to be from LEC Maintenance monies.
29. Authorized the Chair and Vice Chair to approve low quote for Courtroom Jury and Counsel chairs with payment to be included in the construction project.
30. Authorized the Chair and Vice Chair to further investigate the availability of benches for the courtroom gallery area.
31. Authorized Interim Auditor’s transfer of funds from Employee Benefit Severance monies to respective department budgets as reimbursement for retiring personnel severance packages prior to years end.

**COMMITTEE REPORTS**

32. Reported a 2% increase in the 2015 AMC dues totaling \$10,580.
33. There being no further business before the Board, the meeting was adjourned at 2:04 p.m.