

BOARD SUMMARY
MAY 20, 2014

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1. Approved the agenda, as submitted.

CONSENT AGENDA

2. Approved the Consent Agenda, as submitted to include the following:
 - Approve minutes of the May 6, 2014 Regular Meeting;
 - Approve minutes of the May 13, 2014 Work Session;
 - Approve the bills & Auditor's Warrants dated May 9, and May 16, 2014, pending satisfactory review by the Auditor/Treasurer;
 - Review Cash Balance Report and Designations effective April 30, 2014;
 - Approve the Social Services bills – **Resolution 05201401**
 - Review of the Highway Department's financial statement for YTD 4/31/14
 - Accepted the following LEC donations – **Resolution 05201402**: Park Rapids Eagles Aux 870 - \$675.00 (K-9 Program Donation); Timberlane Lodge Resort - \$100.00 (K-9 Program Donation); Lakeport Township - \$3,512.70 (STS Equipment Donation); MN Deer Hunter's Assoc - \$600.00 (STS Equipment Donation); and Hendrickson Township - \$1,500.00 (STS Program Donation).

PUBLIC WORKS

3. Approved quote of Advance Business Methods, West Fargo, ND in the amount of \$9,900 for purchase of Savin MP C4503 photocopier, as recommended by the Public Works Coordinator, to be paid equally from Road and Bridge, Solid Waste, and Natural Resource Management budgeted dollars.
4. Approved low quote of Northland Truck Sales, West Fargo, ND in the amount of \$126,482 plus tax on the truck (not the box) and license, by auditors warrant, for purchase of 2015 Freightliner with New Way 20 yard compactor body (with 120 delivery period), as recommended by the Solid Waste Administrator, with payment to be from Recycling and Solid Waste budgeted monies.
5. Authorized the Solid Waste Administrator to negotiate the purchase of a used front load garbage truck, pending satisfactory review by county mechanic, not to exceed \$66,000 plus tax and license with a report to the Board upon completion.
6. Adopted **Resolution 05201403** approving the Cross-Country Ski Trail Assistance Application and support for the Soaring Eagles Ski Trails for period of 09/01/14 through 06/30/15 reflecting the Land Commissioner as fiscal agent.
7. Adopted **Resolution 05201404** rescinding Resolution No. 05191003
8. Adopted **Resolution 05201405** supporting the Forest Riders Snowmobile Club resolution through 06/30/15 and lists the Land Commissioner as the fiscal agent.
9. Approved the amendment of Recreational Cabin Lease #10 removing deceased member, Myron Swanson, as recommended by the Land Commissioner.
10. Reviewed the following proposed Expenditure Policies with no action taken at this time: Forest Development, PILT and County Forest Road Access Funds.
11. Reminded the Board of the 5 Year Construction Program meeting scheduled for 06/09/14 at Hart Lake Township Hall and 06/16/14 in the LEC ITV Room with both beginning at 7:00 p.m.

SOCIAL SERVICES

12. Introduced the following new personnel: Social Services Social Worker, Karen Eischens (04/10/14) and Eligibility Worker, Jennifer Johnson (04/28/14).
13. Reviewed the 1st Quarter Fiscal Report.
14. Endorsed the Employment Policy, as recommended by the Social Services Director.
15. Provided an update regarding the CD Pilot Program.

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16. Supported the continued pursuit of a Rule 31 licensure, as recommended by the Social Services Director.
17. Approved an increase in Transit Program staffing complement increasing the part time pool from 4 to 5 as recommended by the Social Services Director to accommodate the increased schedule per board action completed on 05/06/14.
18. Reported the April caseload and intake statistics, with no action necessary.
19. Provided a MNChoice Program update and continuing concern regarding the required provision of nursing services in the future, with no action taken at this time.

SHERIFF

20. Information was provided by Department of Corrections Senior Detention Facility Inspector regarding staffing projections and the jail audit currently being completed.
21. Authorized the Sheriff to develop an Assistant Jail Administrator job description for review by the Board.
22. Reviewed a request to sponsor the Paul Bunyan Task Force/Administrative Secretary position and referred the subject to a future date for further consideration to permit the Sheriff to obtain more information.

LAND RECORDS

23. Reviewed Co Land Records recommendation for re-filling the Assessor position, with no action taken at this time.

COMMITTEE REPORTS

24. A report was provided regarding the legislatively approved AIS funding and information was presented regarding MHB discussion and considered formation of a joint powers to best utilize the dollars allocated to the eight member counties. Information will be shared with the AIS Task Force. No action taken at this time.

COORDINATOR

25. Referred consideration of 06/10/14 Board Work Session topic to 06/03/14 Board Meeting.
26. Established the topics for discussion at the 05/27/14 managers meeting to include the definition of budget account structure and additional budget information. Those attending were encouraged to be prepared to compare what expenses are currently included in what budget line items for discussion: The topic for the 06/24/14 managers meeting was scheduled for provision of an MCIT presentation on workers compensation.
27. Commissioners Larson and Stacey were reminded that the Facilities Maintenance Manager interviews are scheduled on 05/22/14 beginning at 9:00 a.m. at the Public Works Conference Room.
28. Commissioners were reminded of the AMC Region II District meeting scheduled for 06/04/14 @ 8:00 a.m. in Bemidji.
29. Expressed support for sharing of Maintenance personnel with HLC for completion of boiler maintenance inspections, as presented.
30. Approved the purchase of a server in the amount of \$7,527 with payment to be from the Recorder's Equipment monies, as recommended by the Technology Committee.
31. Appointed Commissioners Grell and Johannsen to explore the options available for re-filling the Assessor position with a report to the Board.
32. Authorized overtime for the Coordinator's Office personnel, as needed.
33. There being no further business before the Board, the meeting was adjourned at 12:48 p.m.