

1. Approved the agenda, as submitted.

CONSENT AGENDA

2. Approved the Consent Agenda, as submitted to include the following:
 - Approved minutes of the 03/04/14 Regular Meeting;
 - Approved the bills & Auditor's Warrants dated 03/07/14 & 03/14/14;
 - Approved the Social Services bills – **Resolution 03181401**;
 - Approve LG240B Application to Conduct Excluded Bingo - Lake George Area Seniors, 06/27; 07/11; 07/26; and 08/08/14- **Resolution No. 03181402**;
 - Review of General Revenue Cash Balance Report dated 02/28/14 & Unallocated Departmental Monies Report dated February, 2014;
 - Approve 2 a.m. license application for Zorbas, Lake Emma Township;
 - Accepted the following LEC donations and authorized the Chairperson to sign the application to accept Gambling funds:: Hubbard Township - \$2,472 for STS Program; James Osborne - \$340 for STS Program Donation; Family Inn - \$275 for STS Program; and Otto Hendrickson Post 212 - \$400 for Sheriff's Donation; **Resolution No. 03181403**
 - Review Road & Bridge Financial Statement dated 02/28/14

PUBLIC WORKS

3. Accepted bid of Tri-City Paving, Little Falls, MN for **SAP 029-618-015, reclaim, bituminous overlay from CSAH 7 to CSAH 2 in Nevis** in the amount of \$997,805.68, as recommended by the Public Works Coordinator, with payment from R & B State Aid and County Funds.
4. Accepted bid of Tri-City Paving, Little Falls, MN for **SAP 029-613-011, bituminous overlay from Wadena County line to TH 87** in the amount of \$431,015, as recommended by the Public Works Coordinator, with payment from R & B State Aid and County Funds.
5. Accepted quote of Newman Signs, Inc., Jamestown, ND for **sign and posts** in the amount of \$15,977.25, as recommended by the Public Works Coordinator, with payment from R & B county budgeted monies.
6. Approved the timber appraisals and parcels for 04/07/14 Timber Auction, as recommended by the Land Commissioner.
7. Adopted resolutions authorizing the settlement appropriation of 15% of tax forfeited land proceeds for forest development, **Resolution No. 03181404** and 20% of tax forfeited land proceeds for the acquisition and maintenance of county parks and recreational areas, **Resolution No. 03181405** and payment of said settlements in the amount of \$168,586.80 and \$224,782.40 respectively.
8. Adopted **Resolution No. 03181406** authorizing appraisal of tax forfeited lands and request for DNR approval for upcoming land sale.
9. Information was shared regarding Gravel Pit certification. The matter was referred to later in the day to be scheduled for further review at a Board Work Session.

SOCIAL SERVICES

10. Accepted the resignation of Case Aide, Marge Johnson effective 05/16/14, with regrets; authorized the completion of letter of appreciation for 25 years of service and supported re-filling of the position.
11. Presented updates and/or information regarding the following: MnChoice; slight reduction in February caseloads and increase in intakes; MnSure and CD Pilot Programs.
12. Authorized the sale of an unused Sheriff's vehicle to Upper Mississippi Mental Health for \$1, to provide mental health transports, as recommended by the Sheriff.

SHERIFF

13. Referred further review of potential Becker County POS agreement for jail services to be scheduled on a future board work session, as discussed.
14. Approved POS agreements with the following, as presented and reviewed by the County Attorney: Sheriff's Posse in the amount of \$304 and Lakes Area Dive Team in the amount of \$5,000.
15. Emergency Management update was provided for review by the Board. No action was necessary at this time.

LAND RECORDS

16. Approved the **Conditional Use Permit, #1-CU-14** of Tim and Deb Skadberg, Lake Emma Township, per Section 401 of the Shoreland Management Ordinance to operate a resort commercial planned unit development, including conditions 1 – 11 as presented and approved the Findings of Fact, as recommended by the Planning Commission.
17. Authorized the increase of Deputy Recorder, Ronda Buck from a 60% position to full time, as recommended by the Co Land Records Department Directors, effective at the discretion of the managers.
18. Information was shared regarding the transfer of additional duties to the Land Records Department. By consensus of the Board, teamwork between the Finance and Land Records Departments was encouraged to investigate the completion of the transfer of duties.
19. The commissioner attendance of annual Septic Installer/Designer/Inspector training scheduled for Monday, 03/31/14 at 2:00 in the LEC basement meeting room was authorized as respective commissioner schedules would permit.

VETERAN SERVICES

20. Updates and information was shared regarding scheduled veteran events, services available and legislative actions.

COMMITTEE REPORTS

21. Commissioners provided information regarding meetings attended including the following: Solid Waste; PrimeWest; and Phase II Construction meeting.

COORDINATOR

22. Confirmed the cancellation of the 03/11/14 Board Work Session.
23. Reported the Fox Lawson Representative will be attending the Department Managers Meeting scheduled for 03/25/14 to provide information to managers regarding the authorized completion of a compensation study. Expressed support of provision of information to employees and provision of employee informational meetings as presented on 03/25/14.

COMMUNITY HEALTH SERVICES (CHS)

24. Information was shared regarding the implementation of efforts to strengthen and streamlining of the Local Public Health Act.

SOIL & WATER CONSERVATION DISTRICT (SWCD)

25. Presented the 2013 Annual Report and the 2014 Annual Work Plan for information only, no action required.

COORDINATOR

26. Approved the following regarding the re-filling of the **Facilities Manager** vacant position, per proper policy

procedure: the job description, as recommended by Fox Lawson; review of all applications by the entire Board; and appointed Commissioner Stacey, either the Chair or Vice Chair, the Coordinator and up to two other experts to serve on an interview committee.

27. Authorized the Chair to contact PFM regarding LEC inmate analysis, with a report to the Board.
28. Scheduled the 04/08/14 Board Work Session for review of the following: Gravel Pit certification (9:00 a.m.) and further review of LEC inmate housing options (10:00 am.). The Auditor/Treasurer was requested to notify the townships by e-mail regarding the gravel pit certification discussion planned.
29. Approved payment to Summit Fire Protection for repair of broken LEC fire sprinkler head in the amount of \$1,225 to be paid from LEC Building Maintenance monies.
30. Expressed support of the termination of the Phased Retirement Option position effective 04/02/14, as recommended by the Land Records Co-Directors and authorized the Coordinator to complete the required PERA forms, as presented.
31. Approved purchase of 50 additional AVG licenses (virus protection) and the extended renewal to 10/15/18 with pro-rated payment by departments based on number of respective licenses from budgeted monies with the general revenue portion to be paid from budgeted data processing monies.
32. Reported approval of G & R Controls inspection services in the amount of \$2,500 as part of the Phase II construction project.
33. Accepted the quote of Central Minnesota Masonry, Inc., Alexandria, MN for Phase II courthouse construction paving in the amount of \$45,151, as recommended by the Construction Committee representatives.
34. Added review of Board packet submissions to the Department Managers meeting scheduled for 03/25 for discussion.
35. Authorized Commissioner Larson and the Chair to meet with the Assessor, as requested.
36. There being no further business before the Board, the meeting was adjourned at 1:35 p.m.