

1. Approved the agenda, as submitted.

CONSENT AGENDA

2. Approved the Consent Agenda, as submitted to include the following:
  - Approved the minutes of the 02/04/14 Regular Meeting;
  - Approved the bills & Auditor's Warrants dated 02/07/14 & 02/14/14;
  - Approve the Social Services Income Maintenance Agenda, Social Services Agenda and the payment of the bills – **Resolution No. 02181401**
  - Approved the following license application: 3.2 Beer License – Maple Ridge Golf Course, Helga Township; and
  - Reviewed Road & Bridge Financial Statement dated YTD 01/31/14.

PUBLIC WORKS

3. Accepted bid of DeChantal Excavating LLC, Brainerd, MN for **CP 29-14-02, aggregate surfacing** in the amount of \$281,465.52, as recommended by the Public Works Coordinator, with payment from R & B State Aid & County Funds.
4. Accept bid of Envirotech Services for **CP 29-14-03, liquid chloride – calcium** in the amount of \$555,076, as recommended by the Public Works Coordinator, with payment to be from R & B State Aid and County Funds.
5. Approved state contract bid of RDO Truck Center, Fargo, ND for **2015 Mack GU713** in the amount of \$100,897.89 plus sales tax and licensing to be paid by auditor's warrant upon delivery, with the trade of one 1989 International Tandem snowplow, as recommended by the Public Works Coordinator, with payment to be from Road & Bridge monies.
6. Approved state contract bid of Bert's Truck Equipment, Moorhead, MN for **truck equipment** in the amount of \$81,704 plus \$200 for Force 5100 EX Controller, as recommended by the Public Works Coordinator, with payment to be from Road & Bridge monies.
7. Approved for the following NRM vehicle quotes, as recommended by the Land Commissioner, with payment to be from NRM monies: **one ½ ton pickup** - Midway Ford, Roseville, MN (state bid) - \$24,583 and **one ¾ ton pickup** – Thielen Motors, Park Rapids, MN - \$27,738 plus tax and license on both paid by auditor's warrant upon delivery.
8. Adopted **Resolution No. 02181402** approving an easement for Jerry Kallestad and Jean Weismann across TFL located in Section 18, Lake Hattie Township as recommended by the Land Commissioner, and authorized the Chairman to sign the easement.
9. Adopted **Resolution No. 02181403** approving an easement for Randy and Kathy Soldwisch across TFL located in Section 9, Mantrap Township, as recommended by the Land Commissioner, and authorized the Chairman to sign the easement.
10. Approved the Beltrami Electric Cooperative Right-of-Way Utility Line easement located in Section 28, Fern Township, as recommended by the Land Commissioner.
11. Approved reimbursement up to \$125 for NRM cold weather gear, as recommended by the Land Commissioner with payment to be from NRM monies.
12. Approved the promotion of Certified Attendant, Janelle Pedersen to the SW Certified Attendant Supervisor, Grade 32, Step 5 and increase to Step 6 upon completion of satisfactory six month probationary period, as discussed and recommended by the Interim Solid Waste Administrator, effective 02/19/14.

**BOARD SUMMARY  
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**SOCIAL SERVICES**

13. Approved the following purchase of service agreements, as recommended by the Social Services Director: HAPA for SELF services and Upper Mississippi Mental Health Center (UMMHC) for outpatient mental health services.
14. Authorized the signature of the CY 2014 Transit Grant Agreement by the Chairman and the Social Services Director.
15. Provided the 4<sup>th</sup> Quarter financial status agency report, with no action required.
16. Approved the following changes to the Social Services Department complement previously approved on 01/07/14 based on review of duties completed by the Minnesota Merit System: decrease of one Child Support Enforcement Aide position and addition of a Child Support Officer position.
17. Provided the updates on the following: stabilization of income maintenance caseloads as of January 2014; decrease in January, 2014 intakes; CD Pilot; MnChoices and provision of Prime West Health IT stipend.

**SHERIFF**

18. Approved the DHS Educate and Congratulate Project annual plan agreement, as recommended by the Sheriff.
19. Approved quote of Park Rapids Ford, Park Rapids, MN for purchase of one Taurus sedan in the amount of \$26,743.61 and three SUV Ford Explorers in the amount of \$25,837.82 each, as recommended by the Sheriff, with payment to be from committed departmental designated monies.
20. Approved the squad equipment purchases totaling \$53,291.81, as recommended by the Sheriff, with payment to be from committed departmental designated monies.

**MAHUBE-OTWA**

21. Approved the Department of Human Services Supportive Services Expansion grant for the Long-Term Homeless, as presented, and authorized the signature of same.

**DEPARTMENT OF CORRECTIONS**

22. Department of Correction services updates were provided outlining the following: Domestic Abuse Programming; Juvenile Justice Intervention Program – Mental Health and Homelessness Youth Project; Adult Cognitive Behavior Program and Sex Offender Specific Programming.

**PUBLIC HEARING – TRANSPORTATION USE & SALES TAX**

23. The public hearing for review of the proposed Transportation Use & Sales Tax was called to order at 12:30 p.m. The reading of the notice was waived and the public hearing was recessed at 1:31 p.m. to be re-convened at 7:00 p.m. at the Lake George Town Hall, Lake George, MN.

**COORDINATOR**

24. Consideration was given to the topic of the 02/25/14 Department Manager meeting including the continued review of Webpage Design and further investigation of options available for logo design.
25. Reminded the Board of the scheduled 2014 Joint Legislative Conference 2/26 & 2/27/14 and invitation to attend MRCC meeting on 02/25/14.
26. Approved a correction to 01/07/14 board minutes reflecting the addition of the following warrant payments: Hubbard County Auditor/Treasurer 54,727.76; Tierney Brothers Inc. 6,930.84; 30 Payments Less Than \$2,000 6,546.30; and 47 Payments Less Than \$2,000, 7,661.82.
27. Authorized the attendance of those commissioners whose schedule will permit to attend the Board of the

Application Acceptance & Public Information Meetings – Wednesday, 03/12/14 – 11:00 a.m. to 2:00 p.m., Park Rapids Armory (Sandpiper Pipeline Project).

28. Approved the following Technology Committee recommendations: 1) purchase of Arc GIS tool called “Spatial Analyst” Extension, \$2500 to be paid from TFL dollars; 2) purchase of LEC Oaisys recorder system, \$5,080.50 to be paid from 911 monies (realizing this is not included in the prepared 2014 budget); 3) purchase of equipment, software, and labor update for LEC camera system, \$10,400, from communications budget (realizing this is not included in the prepared 2014 budget); and 4) 2 printer purchases to be paid out of committed designated unallocated dollars as usual and customary replacement.
29. Appointed Renae Olson to the Wellness Committee.
30. Deleted the County Facilities Group from the 2014 Committee List, as recommended by the County Attorney.
31. Authorized Commissioners Johannsen and Dotta together with county personnel to meet with Idea Circle owners for review of issues, as discussed.
32. The meeting was recessed at 2:40 p.m. to be reconvened at 7:00 p.m. at the Lake George Town Hall. The meeting was reconvened at 7:00 p.m.

**PUBLIC HEARING – TRANSPORTATION USE & SALES TAX**

33. The public hearing for review of the proposed Transportation Use & Sales Tax was called to order at 7:00 p.m. The reading of the notice was waived and the public hearing was concluded at 7:55 p.m.
34. Approved the Fox Lawson Consulting Agreement pending satisfactory review by the County Attorney and authorized the Chair to sign same.
35. There being no further business before the Board, the meeting was adjourned at 8:13 p.m.