

1. Approved the agenda, as submitted.

CONSENT AGENDA

2. Approved the Consent Agenda, as submitted to include the following:
 - Approved the minutes of the 01/21/14 Regular Meeting;
 - Approved the bills & Auditor's Warrants dated 01/24/14 & 01/31/14;
 - Approved the Social Services bills;
 - Approved the following license applications: Tobacco License – Family Dollar and Nick's Cenex Service, Park Rapids;
 - Accept the LEC Donations Resolution No. 02041401 as follows: Northern Lights Council, \$500.00 for STS Program Donation;
 - Reviewed the January, 2014 Overtime Report;
 - Adopted the Gambling License for United Foundation for Disabled Archers at Camp Wilderness on 10/04/14, Resolution No. 02041402.

PUBLIC WORKS

3. Approved the Beltrami Electric Cooperative Right-of-Way Utility Line easement located in Lakeport Township, as recommended by the Land Commissioner.
4. Adopted Resolution No. 02041403 approving the County State Aid Highway Funds advance for the 2014 projects, as recommended by the Public Works Coordinator.
5. Accepted the low quote of Luke Klisch, Solway, MN in the amount of \$90/hour for rental of rotary ax equipment and operator to conduct pre-commercial thin on 23.2 acres of Jack Pine plantation, as recommended by the Land Commissioner, with payment from Forest Development monies.

SHERIFF

6. Approved Sheriff's Department credit card application for the Jail Administrator, as recommended by the Sheriff.

FINANCE

7. Requested the Auditor/Treasurer review of the Sheriff's budget with regard to the increased payment of the LEC Building insurance premium, as discussed and make adjustments, if necessary.
8. Approved the three year renewal of the State of MN Amendment No. 2, Lease No. PS0125 for the period of 04/01/14 to 03/31/17, as presented.
9. Approved Auditor/Treasurer personnel utilization of overtime, as necessary for the period of 03/07/14 to 04/04/14, as recommended by the Auditor/Treasurer.
10. Approved transfer of remaining 2013 unspent departmental budgeted monies in the amount of \$273,697.24 as 2014 committed departmental designated dollars, as recommended by the Auditor/Treasurer.
11. Requested the Auditor/Treasurer further review the Department 806 – departmental designations and re-address the issue at a future board meeting, with a recommendation to the Board.

HLC BOND REFINANCING

12. The redemption of the HRA \$2,175,000 GO Heritage Manor Bonds on 08/01/14 was approved and the Coordinator and Auditor were authorized to work with PFM and Dorsey & Whitney LLP to accomplish same.

COMMITTEE REPORTS

13. Kitchigami Regional Library Board information was shared with no action necessary

PHASE II COURTHOUSE CONSTRUCTION BIDS

14. Accepted the low bids for the Phase II Courthouse Construction Project, as recommended by Contegrity Group and authorized the signature of contracts by the Board Chair, when prepared.

COMMITTEE REPORTS

15. Information was shared regarding the Northwest Juvenile Training Center and PrimeWest with no action necessary at this time.

COORDINATOR

16. Consideration was given to the topic of the 02/25/14 Department Manager meeting including the continued review of Webpage Design and other Board suggestions to be provided on 02/18/14.
17. Re-stated the 02/11/14 Board Work Session topic to be Solid Waste recycling and Maintenance Department Manager job description review.
18. Approved a 10% temporary inter-department job reassignment for Maintenance Tech II, Roger Geimer and Maintenance Tech II, Steve Guethling effective 02/10/14 until the Building & Grounds Maintenance Manager position is re-filled with the Chairperson to clarify job duties with both.
19. Reminded the Board of the public hearing scheduled for 02/18/14 regarding Transportation Sales and Use Tax to begin at 12:30 p.m. and re-convene at 7:00 p.m. at the Lake George Townhall.
20. Reminded the Board of the scheduled 2014 Joint Legislative Conference 2/26 & 2/27/14.
21. Adopted the resolution of support for 2014 HF 1286 and SF 1152, as provided by AMC, that would allow counties to publish certain public notices on their websites instead of, or in addition to, in an official newspaper.
22. Accepted the proposal of Fox Lawson, St. Paul, MN for completion of a Compensation Study in an amount not to exceed \$43,500 including completion of an Organizational Study, with payment to be from incidental departmental dollars and requested the County Attorney review the contract prior to approval, as discussed.
23. Authorized the Chairperson to contact PFM for best options to complete a Jail operation analysis, as discussed.
24. Accepted the resignation of Social Services Eligibility Worker, Debra Edward, with regrets; authorized a letter of appreciation and service award for years of service with the county and signature of both by the Board Chair.
25. Authorized the attendance of the Public Sector Human Resource Management Certificate Program by the Coordinator.
26. Authorized the attendance of the Blandin Community Leadership Training by Commissioner Dotta on the following dates: 02/10 to 02/14/14; 05/20 – 05/21/14; and 08/12/14
27. There being no further business before the Board, the meeting was adjourned at 1:08 p.m.