

1. Approved the agenda, as submitted.

CONSENT AGENDA

2. Approved the Consent Agenda, as submitted to include the following:
 - Approve minutes of the January 7, 2014 Regular Meeting
 - Approve minutes of the January 14, 2014 Board Work Session
 - Approve the bills & Auditor's Warrants dated 1/10/14 & 01/24/14 pending review and approval of County Board Chair and County Auditor.
 - Approve Auditor's Statement to the Board for 2013
 - Capital Improvement Budget (119)
 - Review Cash Balance & Designated Funds effective 12/31/13
 - Review General Revenue 4th Quarter Revenue/Expense reports
 - Approve the following License applications: Sunday & On Sale Liquor License – Headwaters Country Club – Todd Township.
 - Review the Social Services overtime for the period of 12/1/13 to 12/28/13 totaling 29 hours.
 - Review Road & Bridge Financial Statement for YTD 11/30/13.
 - Approve the Social Services Bills, Resolution No. 01211401
 - Review of the R & B Financial Statement for YTD 12/31/13
 - Accept the following Sheriff's Department Donations: Lake Hattie Township, \$1000, and Hubbard County Attorney's Office, \$500 both as STS Program Donations, Resolution No. 01211402.

PUBLIC WORKS

3. Authorized additional Solid Waste On Call employees, as discussed, per Personnel Policy procedure.
4. Adopted a resolution to classify tax forfeited lands as Non-conservation, as recommended by the Land Commissioner.
5. Approved rescission of Resolution 12061204 (Akeley Paul Bunyan Forest riders until 6/30/20) and rescission of Resolution 01221302 (support of the Northwoods Riders until 6/30/20).
6. Adopted a resolution sponsoring the MN DNR Trails Assistance Program Grant application for Schoolcraft Trail by Northwoods Riders OHV Club, as recommended by the Land Commissioner.
7. Approval of the purchase of cold weather boots at L&M Supply of Park Rapids for \$130 out of NRM funds.
8. Approved low bid for NRM & Highway plotter, in the amount of \$5,100 including setup and trade from Sheldon, Duluth, MN to be paid from R&B and NRM monies.
9. Reported letting set for Aggregate Surfacing and Liquid Chloride on 2/10/14 at 1:30 p.m. and 2:00 p.m. respectively.
10. Reported Transportation Sales & Use Tax option public hearing set for 02/18/14 beginning at 12:30 in the LEC Board meeting room and continued to 7:00 p.m. in the Lake George Town Hall.
11. Approved a Grade 32 classification for Solid Waste Certified Attendant Supervisor and a change of position name from PW Adm Asst to Public Works Administrative Coordinator with a Grade 28, as recommended by the Classification Committee.
12. Approved the internal posting of the Solid Waste Certified Attendant Supervisor position, per Personnel Policy procedure, as recommended by the Interim Solid Waste Officer.
13. Discussion was held regarding the Fosston recycling facility

SOCIAL SERVICES

14. Approved Purchase of Service Agreements, as follows: Renew Title IV-D cooperative agreement with Sheriff and County Attorney, Mental Health Emergency Service renewal agreement with Sanford Medical Center TRF, and Relative Search agreement with Beth Waller.
15. Reviewed the Agency Fourth Quarter Financial Status and reported an increase in Income Maintenance Caseloads and intakes for December, 2013.
16. Update provided on the following with no action required: CD Pilot (deadline may be extended); MNSURE (Hubbard County keeping up with demand); and MNCOICES (delayed by State of Minnesota).
17. Accepted the resignation of Social Worker, Ellie Wattenhofer retiring effective 2/28/14, with regrets; approved correspondence acknowledging 25 years of county service; and authorized the Chairperson to sign same.

SHERIFF

18. Scheduled meeting on 1/23/14 at 9 a.m. with Becker County representatives to discuss Becker County inmate housing at Hubbard County and authorized Commissioners Dotta and Larson's attendance.

LAND RECORDS

19. Approved annual zoning retainer for \$5,500 with Scott Anderson of Rupp, Anderson, Squires & Waldspurger, P.A., attorneys at law of Minneapolis. The hourly rates for services provided outside of retainer increased \$5/hour to \$170/hour for Anderson, Squires, or Mace and \$160/hour for Helmers, Wagner or Edison.
20. Approved omission of LINK name search on public searches, as recommended by the Technology Committee.
21. Reported the satisfactory review of the Surface Water Use Ordinance by the DNR Commissioner and approved publication of same.

SOIL & WATER CONSERVATION DISTRICT (SWCD)

22. Approved SWCD joint powers agreement, as recommended by the SWCD and reviewed by the County Attorney.
23. Discussed Sand Piper issues with no action taken at this time.

MAINTENANCE

24. Accepted the retirement notice of Building and Grounds Maintenance Manager, Lee Gwiazdon effective 02/07/14, with regrets; authorized correspondence expressing the County's appreciation for years of service; and authorized the Chairperson and the Coordinator to sign the agreement, as presented.

COMMITTEE REPORTS

25. Reported the following: Construction Committee – minor change orders and current elevator shaft construction underway; Mississippi Headwaters Board (State underfunded Mississippi Headwaters) and AMC Board denied PERA request for support of a contribution increase.

SOIL & WATER CONSERVATION DISTRICT (SWCD)

26. Approved payment of 2014 AIS \$35,000 allocation, as request, by auditor's warrant.

COORDINATOR

27. Scheduled the Department Manager meeting topic to include the following: Maintenance & Webpage Design
28. Scheduled the 02/11/14 Board Work Session topic to be Solid Waste recycling and Maintenance Department discussion.

29. Reminded the Board of the scheduled 2014 Joint Legislative Conference 2/26 & 2/27/14.
30. Provided information regarding the Rural Disaster Recover training in Thief River Falls on 2/27/14 with no action taken.
31. Approved PC upgrades from XP to Window 7 or 13 by 4/19/14, as recommended by the Technology Committee.
32. Approved membership in the 2014 Giziibii Resource Conservation & Development Association and authorized payment of the \$300 allocation for membership from RC & D expense fund.
33. Accepted letters of appreciation as follows: from Veteran thanking Board for supporting van to transport Veteran's to Fargo and Bemidji and expressing appreciation for the Veteran's Service Office and Greg Remus for their assistance and from the Hubbard County Historical Museum thanking Board for continued support.
34. There being no further business before the Board, the meeting was adjourned at 12:10 p.m.