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**A TRANSCRIPT OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE HUBBARD COUNTY BOARD OF COMMISSIONERS HELD ON MARCH 17, 2015, AT 9:00 O'CLOCK A.M.**

The regular meeting of the Hubbard County Board of Commissioners was held on March 17, 2015, at 9:00 a.m. with all the Commissioners and County Coordinator, Debbie Thompson present.

The Pledge of Allegiance was said by all.

The meeting was called to order by Chairman, Dan Stacey.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the agenda was approved, including additions as presented.

On motion of Mr. Johannsen, seconded by Mr. Massie and carried unanimously, the following consent agenda items were approved, as submitted:

- Approved the minutes of the March 3, 2015, Regular Meeting;
- Approved the bills & Auditor's Warrants dated March 6, and March 13, 2015;
- Approved the following license applications: **Set up License** – Hilltop Inn, Hubbard Township and The Barn, Henrietta Township and **3.2, Off Sale, & Wine License** – Summerhill Farm, Arago Township;
- Adopted the following resolution approving the Social Service Income Maintenance Agenda, Social Services Agenda and the payment of the bills:

**RESOLUTION NO. 03171501**

**BE IT RESOLVED**, That the foregoing record is a true and accurate recording of the official actions and recommendations of the County Board of Commissioners and as such constitutes the official minutes thereof. Payment of assistance, relief and claims as indicated in these minutes is hereby ordered.

- Reviewed the 2014 Donations Report
- Adopted the following resolution as submitted:

**RESOLUTION NO. 03171502**

**WHEREAS**, an LG220 Application for Exemption from Lawful Gambling License has been received from the National Wild Turkey Federation/North Central Gobblers, 19301 County 4, Park Rapids, Minnesota 56470, for the conduct of raffles at the VFW in Akeley Township in the County of Hubbard on April 18, 2015, and

**WHEREAS**, the Hubbard County Board of Commissioners has no objection to the granting of such exemption, now, therefore,

**BE IT RESOLVED**, that the aforesaid request be, and the same hereby is, approved, and

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**BE IT FURTHER RESOLVED**, that the waiting period prior to consideration of this application, if any, be waived.

**Public Input:** None.

**Public Works Department:** Public Works Coordinator, David Olsonawski presented the state bid received for the **purchase of a 2016 Mack GU713 tandem snowplow truck** as follows: RDO Truck Center Co., Fargo, ND - \$110,794.36. Mr. Olsonawski also presented the state bids for the **purchase of truck equipment** as follows: Bert's Truck Equipment, Moorhead, MN - \$85,604 (no sales tax) and Towmaster Truck Equipment, Litchfield, MN - \$94,225 (no sales tax). Discussion followed regarding the advertisement and sale of the 1993 GMC, Unit 12 single axle truck by sealed bids rather than trading it in on the replacement new truck purchase. On motion of Mr. Smith, seconded by Mr. Masse and carried unanimously, the purchases in bold by respective underlined bids, above were approved, as recommended by the Public Works Coordinator, with payment to be from budgeted monies including the sale of the Unit 12 Truck. The payment of the license and sales tax upon delivery of the new truck, by auditors warrant was also approved.

Mr. Olsonawski presented the quotes obtained for the **purchase of a 2035 gallon elliptical horizontal leg tank** as follows: Peabody Engineering, St. Bonifacius, MN - \$3,804 and Plastic-Mart, Houston, TX - \$4,152.99. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously the purchase in bold by underlined low quote, above was approved, as recommended by the Public Works Coordinator, with payment to be from budgeted monies.

Mr. Olsonawski presented the quotes obtained for the **purchase of a WRT model PT13 pull-type pneumatic tire roller** as follows: Swanston Equipment Company, Fargo, ND - \$17,750 and WRT Equipment Ltd., Saskatoon, SK Canada - \$18,800. Discussion followed. On motion of Mr. Smith, seconded by Mr. Johannsen and carried unanimously the purchase in bold by underlined low quote, above was approved, as recommended by the Public Works Coordinator, with payment to be from budgeted monies.

Land Commissioner, Mark Lohmeier presented the parcels and their respective appraisals recommended to be included in the timber auction scheduled for April 6, 2015. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the timber parcels and their appraisals were approved, as recommended by the Land Commissioner.

Consideration of the tax forfeited land classification was referred to later in the day under the County Attorney portion of the agenda.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the following resolutions were adopted, as follows:

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**RESOLUTION NO. 03171503**

**WHEREAS**, the continued development and improvement of the forest resources of Hubbard County is necessary to insure the optimum utilization and preservation of said resources; and

**WHEREAS**, Minnesota Statute §282.08 authorizes the appropriation of up to thirty percent (30%) of the proceeds from tax-forfeited lands for forest development purposes.

**NOW, THEREFORE, BE IT RESOLVED**, that fifteen percent (15%) of said proceeds, in the amount of \$215,616.66 be allocated to the County Forest Development Fund.

And

**RESOLUTION NO. 03171504**

**WHEREAS**, the growth of tourism is of primary economic importance to the people of Hubbard County and the development and improvement of parks and recreation areas is necessary for such activity; and

**WHEREAS**, Minnesota Statute §282.08 authorizes the appropriation of up to twenty percent (20%) of the proceeds from tax-forfeited lands for the acquisition and maintenance of county parks and recreational areas as defined in Sections §398.31 to §398.36.

**NOW, THEREFORE, BE IT RESOLVED**, that twenty percent (20%) of said proceeds, in the amount of \$287,488.88 be allocated to the Parks and Recreation Account in the County General Fund.

Mr. Lohmeier presented the quotes for **removal and replacement of existing wooden beam in the Heartland Park bathroom facility** in Park Rapids as follows: Yliniemi Construction, Park Rapids, MN - \$1,670 and Bliss Construction, Park Rapids, MN - \$2,090. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the project in bold by underlined low quote, above was approved, as recommended by the Land Commissioner, with payment to be from recreational development monies.

Solid Waste Administrator, Jed Nordin presented the following quotes received for the **purchase of a propane hanging furnace for installation in the maintenance shop located at the Solid Waste South Transfer Station**, each being from Park Rapids, MN: Park Rapids Plumbing & Heating - \$2,153 (125,000 BTU Reznor); Ackerman Plumbing & Heating - \$2,515 (75,000 BTU Modine) and Samuelson Laney - \$3,575 (120,00 BTU Reznor). Discussion followed. On motion of Mr. Massie, seconded by Mr. Johannsen and carried unanimously, the purchase in bold by

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underlined low quote, above was approved as recommended by the Solid Waste Administrator, with payment to be from Solid Waste budgeted monies.

Mr. Olsonawski provided a report on the condition of the vehicles included in the County Car Pool. Mr. Olsonawski suggested the replacement of car #8. Discussion followed regarding the designation of one car as an unmarked vehicle for use by social services child protection personnel including the purchase of required licensure. On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the PW Coordinator was authorized to obtain quotes for a replacement car pool vehicle for review by the Board, designating the new vehicle, when purchased as an unmarked vehicle and approving the payment of the license by social services, as discussed.

Mr. Lohmeier reminded the Board of the timber auction scheduled for April 6, 2015, beginning at 9:00 a.m. in the Board Room, #324 in the courthouse and provided information regarding the United States Fish & Wildlife Service (USF & WS) impending announcement on the decision of the ESA listing of the Northern Long Eared Bat on April 2, 2015. The difference between an endangered vs threatened status was explained and the potential effect of each on the logging industry.

**Social Services:** On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the purchase of service (POS) agreement with The Improve Group for completion of a mental health assessment study was approved, as recommended by the Social Services Director, and the Chair was authorized to sign same.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the purchase of service (POS) agreement with A Better Connection Inc., for the provision of family based counseling services was approved, as recommended by the Social Services Director, and the Chair was authorized to sign same.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the purchase of service (POS) agreement with Paul Bunyan Transit for the provision of dispatching services was approved, as recommended by the Social Services Director, and the Chair was authorized to sign same.

Mr. Bessler presented Child Support Performance Management data for FY 2014 with no action required.

On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously, the increase of a part time social worker position to full time was approved, as recommended by the Social Services Director.

Social Services Director, Daryl Bessler provided the following updates: Human Services Performance Management update and a MNSURE update with no action required. By consensus of the Board, appreciation was expressed by the Board, for the efforts of the social service personnel regarding the satisfactory DHS 2013 single

audit completed.

Mr. Bessler reported an increase of case numbers and a slight decrease in intake statistics with no action required.

**Public Hearing:** The public hearing was called to order at 10:30 a.m. On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the reading of the legal notice was waived. Environmental Services Officer, Eric Buitenwerf provided information regarding Shoreland Ordinance No. 17 and the vegetation alteration permit required in the ordinance. Discussion followed regarding the recommended permit amount of \$100. The public hearing was closed at 10:34 a.m. By consensus of the Board, the consideration of the fee was referred to later in the day.

**Sheriff:** On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the purchase of service agreement with the City of Nevis was approved, as recommended by the Sheriff.

An Emergency Management update was provided by Emergency Management Officer, Brian Halbasch including the following: attendance and review of the 2015 Governor's Conference in February, 2015; need for review of the Hubbard County Emergency Operations Plan (EOP) in 2015; In Squad Car Computers grant awarded in the amount of \$45,301; upcoming 2015 Radio Inter-op Conference in St. Cloud on April 27 – 29, 2015; Severe Weather Awareness Week – April 13 – 17, 2015, with tornado drills scheduled for April 16 at 1:45 p.m. and 6:55 p.m.; and the 2014 reimbursement of the Emergency Management Performance Grant in the amount of \$22,586 should be received soon. No action was necessary at this time

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the following resolution was adopted:

**RESOLUTION NO. 03171505**

**WHEREAS**, under the provisions of M.S. §86B.105 (1990), the Sheriff of each County is required to carry out the provision of M.S. §86B. and the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules", promulgated by the Commissioner of Natural Resources, including patrol, enforcement, search and rescue, watercraft inspection, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties"; and

**WHEREAS**, in connection with the Sheriff's Duties M.S. §86B.701 provides that the County submit to the Commissioner of Natural Resources, a budget to carry out the Sheriff's Duties; and

**WHEREAS**, M.S. §86B.701 and the Minnesota Rules provide for the allocation of funds by the Commissioner to the County based on certain criteria and conclusions to assist the funding of the Sheriff's Duties; and

**WHEREAS**, the County has submitted a proposed budget to the State which is attached hereto as exhibit A.

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**NOW, THEREFORE, BE IT RESOLVED**, that the Hubbard County Board of Commissioners does hereby agree to the terms of that certain agreement numbered 702 between the State of Minnesota, Department of Natural Resources and the County of Hubbard, for the period of January 1, 2015, through June 30, 2016; and

**BE IT FURTHER RESOLVED**, that the Chairman of the Hubbard County Board of Commissioners and the Hubbard County Coordinator are hereby authorized to sign said agreement, and

**BE IT FURTHER RESOLVED**, that the funds received under the terms of this Agreement shall be used only for allowable expenditures as provided in said M.S. §86B.

**County Attorney:** County Attorney, Don Dearstyne introduced Assistant County Attorney, Chris Peterson-Lahr to the Board. Ms. Peterson-Lahr began her duties with the county on March 4, 2015.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the following resolution was adopted:

**RESOLUTION NO. 03171506**

**WHEREAS**, Minnesota Statutes 282.01, Subd. 1 provides for the classification of tax-forfeited lands as conservation or non-conservation, and;

**WHEREAS**, the County Board may elect to use the classification and reclassification procedures provided in paragraphs (g) (h) and (i) as stated in paragraph (f) of Minnesota Statute 282.01, Subd. 1, and;

**WHEREAS**, it is the policy of this state to encourage the best use of tax-forfeited lands, recognizing that some land in public ownership should be retained and managed for public benefits while other lands should be returned to private ownership, and;

**WHEREAS**, the Hubbard County Board has reviewed the information on the disposition of the following tax-forfeited lands.

**NOW, THEREFORE, BE IT RESOLVED:** That the Hubbard County Board of Commissioners elects to use the classification and reclassification procedures provided in paragraphs (g) (h) and (i) as stated in paragraph (f) of Minnesota Statute 282.01, Subd. 1 for a minimum of five years as provided by law, and;

**BE IT FURTHER RESOLVED:** That the classification of the following tax-forfeited lands shall be as follows:

Non-Conservation:

|             |   |
|-------------|---|
| 02.04.00600 | Tracts 1 & 12 – 2/12 Interest – P/O GL9 E OF LN FR SW COR |
|-------------|---|

|             |   |
|-------------|---|
|             | E1083.25 PB N245.87, W149.54, N55, E149.67, N272 TO LK & TERM EX PAR FR INT S LN & LK PB W350, N125, NE250 TO LK SE AL LK TO PB, SECTION 4, T141N-R35W          |
| 07.06.01600 | 6-9A SE¼ of SW¼ NE OF HWY & EX HWY, SECTION 6, T145N-R32W   |
| 07.46.60500 | FAR MIDGE LAKE EST. 3 <sup>RD</sup> ADD., LOT 5, BLK 1  |
| 07.46.60600 | FAR MIDGE LAKE EST. 3 <sup>RD</sup> ADD., LOT 6, BLK 1  |
| 07.46.60700 | FAR MIDGE LAKE EST. 3 <sup>RD</sup> ADD., LOT 7, BLK 1  |
| 32.23.01710 | 23-14A PAR OF NE¼ OF SW¼ FR NW COR LOT 6 BLK 6 MCKINLEY'S ADD W33 TO W LN HUNTSIGNER AVE S517.89 PB S24.11 W184.05 N24.12 E183.55 TO PB, SECTION 23, T140N-R35W |
| 32.39.41100 | PRC CHURCHILL'S 2 <sup>ND</sup> ADD., LOT 11, BLK 1   |
| 32.50.01610 | PRC STEINMETZ & NARY'S ADD., LOT 2, BLK 3   |
| 32.50.01810 | PRC STEINMETZ & NARY'S ADD., LOT 5, BLK 3   |
| 32.52.42911 | PRC AUDITOR'S PLAT TWO N69 OF E44 OF LOT 7, BLK 5   |
| 32.62.40110 | N10 OF LOT 1, BLK 1, EASTWOOD 1 <sup>ST</sup> ADD.  |

The County Attorney provided information regarding the need of special legislation required to transfer a particular tax forfeited land parcel. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously the County Attorney was authorized to seek legislative approval for sale of tax forfeited property, Parcel #02.04.00600 located in Arago Township, as recommended by the attorney.

**Coordinator:** Coordinator, Debbie Thompson reminded the board representatives on the AFSME negotiation team of the initial meeting scheduled for later in the day. In addition, the board was reminded of the public hearing scheduled on March 23, at 7:00 p.m. at the Laporte Fire Hall regarding the Transit Sales & Use Tax for Road Projects.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the payment of Laporte Town Hall refundable \$50 deposit was approved, by auditor's warrant, for utilization of the facility for the public hearing on March 23, 2015.

Ms. Thompson provided Hubbard County logo options, as recommended by the sub-committee, for the board's consideration. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Massie and carried 3 – 2 with Mr. Stacy and Mr. Johannsen voting no, the Hubbard County Logo was approved and the Coordinator was directed to provide a copy of same to PrimeWest.



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**MAHUBE-OTWA: MAHUBE-OTWA**, Executive Director Leah Pigatti provided information regarding the “Family Homeless Prevention & Assistance Program”. On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the following resolution was adopted:

**RESOLUTION NO. 03171507**

**SUPPORTING THE FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM  
OPERATED BY MAHUBE-OTWA COMMUNITY ACTION PARTNERSHIP INC.**

**WHEREAS**, Hubbard County has a commitment to establish a collaborative and comprehensive system for addressing the housing needs of families, youth, and single adults who are homeless, or imminently at risk of becoming homeless, and

**WHEREAS**, Hubbard County recognizes that there is a need to continually improve the coordination of existing services currently made available by homeless service providers in Hubbard County to assure a “continuum of care”; and

**WHEREAS**, Hubbard County recognizes the need to stabilize and maintain in their homes, families, youth and single adults at risk of becoming homeless; and

**WHEREAS**, Hubbard County recognizes the need to shorten the amount of time that families, youth and single adults stay in emergency shelters; and

**WHEREAS**, Hubbard County recognizes the need to eliminate repeat use of emergency shelters by families, youth and single adults; and

**WHEREAS**, Hubbard County recognizes the need to provide support services to homeless and high risk population.

**NOW THEREFORE BE IT RESOLVED**, by the Hubbard County Board of Commissioners, that they support the Mahube-Otwa Community Action Partnership, Inc. “*Family Homeless Prevention and Assistance Program*”.

**Soil & Water Conservation District (SWCD):** SWCD District Manager, Julie Kingsley presented the 2014 Financial Report and provided the 2015 SWCD Work Plan for review by the Board. No action was required.

**Community Health System (CHS):** CHS Director, RaeAnn Mayer provided an overview of MN Statute §145A.04 reflecting the county board requirements for providing community health services, and information regarding the development of the North Country Joint Powers Board. Ms. Mayer also provided information regarding the following: influenza being experienced in MN this season; provision of an informational newsletter particularly useful by tourists to the area; and the Toward Zero Deaths efforts having been implemented.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the North Country Joint Powers Agreement was approved as presented for the period of January 1, 2015 through December 31, 2019 (2015 – 2020) and the Chair was authorized to sign same.

**Veteran Services:** Veteran Services Officer, Greg Remus provided the Quarterly Statistics report; a legislative update and reported the Assistant Veteran Services Officer position will be filled by Jerrold Bjerke. Mr. Bjerke will begin his duties on April 6, 2015.

**Coordinator:** By consensus of the Board the cancellation of the March 10, 2015, board work session was acknowledged. By consensus of the Board, the subject of the work session scheduled for April 14, 2015, was established to be for review of the Local Water Plan and consideration of questions raised at the manager's meeting.

On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously, the four year Veteran Service Officer appointment was approved appointing Gregory D. Remus for years 2015 – 2018, as presented and the Chairman was authorized to sign same.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the payment to Systems Furniture, upon satisfactory completion of services was approved, by auditor's warrant, for furniture installation and labor for the Phase II courthouse construction project.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the purchase of a server for the LEC LETG software was approved in the amount of \$6,479 from Bytespeed, as recommended by the Technology Committee on January 7, 2015, including an operating system, with payment to be from budgeted MIS (063) monies.

On motion of Mr. Johannsen, seconded Mr. Massie and carried unanimously, the Chairman and Vice Chair were authorized to negotiate a Department of Corrections lease for the probation office area.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the payment of the Heritage Living Center (HLC) construction project, draw #4 was approved in the amount of \$247,747.87, as presented.

On motion of Mr. Johannsen, seconded by Mr. Smith and carried unanimously, the renewal of 2015 On Sale and Sunday Liquor licenses for the Y Steak House, Todd Township was approved, pending satisfactory review by the County Attorney and the Sheriff.

**Maintenance:** On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously, the resignation of Custodian, Dwayne Johnson was accepted and the re-filling of the position was approved, per proper procedure.

**Coordinator:** Ms. Thompson provided information regarding the provision of a minimum benefit as required by the Affordable Care Act (ACA). Discussion followed. On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously, the Coordinator was authorized to draft alternate benefit language that would meet the minimum ACA requirements, as discussed and work with the Cafeteria Plan Administrator, as needed.

**Committee Reports:** Information was shared from an AMC presentation regarding rail transportation of crude oil and related safety issues. It was reported, per the speaker, that underground transport of crude oil is ten times safer than above ground by railcar. A review of other meetings attended included SWCD, HRDC, PrimeWest and discussion with the Facilities Maintenance Manager regarding museum issues. No action was required.

**Public Hearing:** The public hearing was called to order at 12:30 p.m. On motion of Mr. Massie, seconded by Mr. Dotta and carried unanimously, the reading of the legal notice was waived. A review of the proposed Transit Sales & Use Tax for Road Projects was provided including procedures required to implement the tax. A review of the county's five year road plan was completed. Public input both for and against the proposed sales tax was heard. The public hearing was concluded at 1:21 p.m.

**Vegetation Alteration Permit Fee:** On motion of Mr. Johannsen, seconded by Mr. Massie and carried 4-1 with Commissioner Stacy voting no, the Vegetation Alteration Permit fee was established in the amount of \$50.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the meeting was recessed at 1:50 p.m. to March 23, 2015, following the public hearing that begins at 7:00 p.m. at the Laporte Fire Hall.

The regular meeting of the Hubbard County Board was re-convened on March 23, 2015, at 7:34 p.m. at the Lakeport Town Hall, Laporte, MN. All the Commissioners and Coordinator, Debbie Thompson was present. Other county personnel in attendance were as follows: County Attorney, Don Dearstyne; Auditor/Treasurer, Kay Rave, Public Works Coordinator, David Olsonawski; and Assistant County Highway Engineer, Jed Nordin.

Discussion was held regarding the proposed Transit Sales & Use Tax for Road Projects. On motion of Mr. Smith, seconded by Mr. Johannsen and carried 4 – 1 with Commissioner Massie voting no, the following resolution was adopted:

**RESOLUTION NO. 03171508**

**IMPLEMENTATION OF LOCAL OPTION TRANSIT  
SALES & USE TAX FOR ROAD PROJECTS**

**WHEREAS,** Hubbard County's transportation infrastructure forms the backbone of the county's economy and has a direct impact on future economic development and funding for

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highway systems in Minnesota has remained stagnant and is failing to keep pace with growing population and growing demands, and

**WHEREAS**, the 2008 Minnesota Legislature authorized a local option sales tax for transportation, (Chapter 152) and the 2013 Minnesota State Legislature authorized Counties to adopt the local option sales tax for transportation by resolution after holding a public hearing (Chapter 117, Article 3, Section 25); and

**WHEREAS**, Minnesota Statute §297A.993, Subd. 1 (1) authorizes counties to adopt a transportation sales tax at a rate of up to one-half of one percent (.5%) on retail sales and uses after holding a public hearing and requires such a tax be dedicated exclusively to payment of the capital cost of a specific transportation project/s or improvement/s designated by the County Board, and that the tax must terminate when revenues raised are sufficient to finance the project/s or improvement/s; and

**WHEREAS**, the Hubbard County Board of Commissioners desires to implement the local option sales tax for transportation and have the State Department of Revenue collect the same, and

**WHEREAS**, the proceeds of such a sales tax are to be spent on projects identified in the Hubbard County Five Year CSAH & County Road Construction Program, here in adopted by the Hubbard County Board of Commissioners on June 17, 2014, and

**WHEREAS**, the Local Option Sales Tax for Transportation will supplement the County Road Construction Program and may be amended by future actions of the Hubbard County Board of Commissioners after holding a public hearing;

**NOW THEREFORE BE IT RESOLVED**, that the Hubbard County Board of Commissioners authorizes and imposes the one-half of one percent (0.5%) sales tax as provided for in Minnesota Statutes beginning July 1, 2015, to supplement the funding of county road improvements as identified in the County Road Construction Program dated June 17, 2014 (county road improvement list projecting the period of 2016 – 2018 is attached hereto and incorporated herein for reference including estimated costs totaling \$2,248,000), and

**BE IT FURTHER RESOLVED**, that the Hubbard County Road Construction Program will be reviewed on an annual basis, at budget time and will not be amended without holding a public hearing to receive public input on any proposed changes to the County Road Construction Program; and

**BE IT FURTHER RESOLVED**, that the provisions of Minnesota Statutes, Section 297A.99, subdivisions 4, and 6 thru 13, shall govern the imposition, administration, collection and enforcement of the tax, and

**BE IT FURTHER RESOLVED**, that the Hubbard County Board of Commissioners hereby directs the County Auditor/Treasurer to certify the tax to the State Department of Revenue for collection of the sales tax on or before April 1, 2015.

**BASE ON THE PROPOSED 5-YEAR CSAH & CR  
CONSTRUCTION PROGRAM**

**2016**

| Road No.                | Project Number | 2012 PADT | Project Location                       | Length in Miles | Project Description | Estimated Project Amount |
|-------------------------|----------------|-----------|--|-----------------|---------------------|--------------------------|
| CR 81                   | CP 29-81-XX    | 5005      | .5 MI NO TH 34 TO 1.3 MI NO (1993)     | 1.3             | BITUMINOUS OVERLAY  | 195,000                  |
| CR 103                  | CP 29-103-XX   | 371       | CSAH 1 TO 0.2 MI EAST (1993)           | 0.2             | BITUMINOUS OVERLAY  | 30,000                   |
| CR 107                  | CP 29-107-XX   | 644       | TH 34 TO TH 34 (1993)                  | 1.8             | BITUMINOUS OVERLAY  | 270,000                  |
| CR 109                  | CP 29-109-XX   | 195       | CSAH 6 TO 0.8 MI EAST (1993)           | 0.8             | BITUMINOUS OVERLAY  | 120,000                  |
| CR 111                  | CP 29-111-XX   | 416       | TH 87 TO 1.2 MI SO (1987)              | 1.2             | BITUMINOUS OVERLAY  | 180,000                  |
|                         |                |           | R/W, PERMITS, UTILITIES, ETC           |                 |                     |                          |
|                         |                |           | ENGINEERING PRELIMINARY & CONSTRUCTION |                 |                     | 56,000                   |
| TOTAL CONSTRUCTION 2016 |                |           |  |                 |                     | 851,000                  |

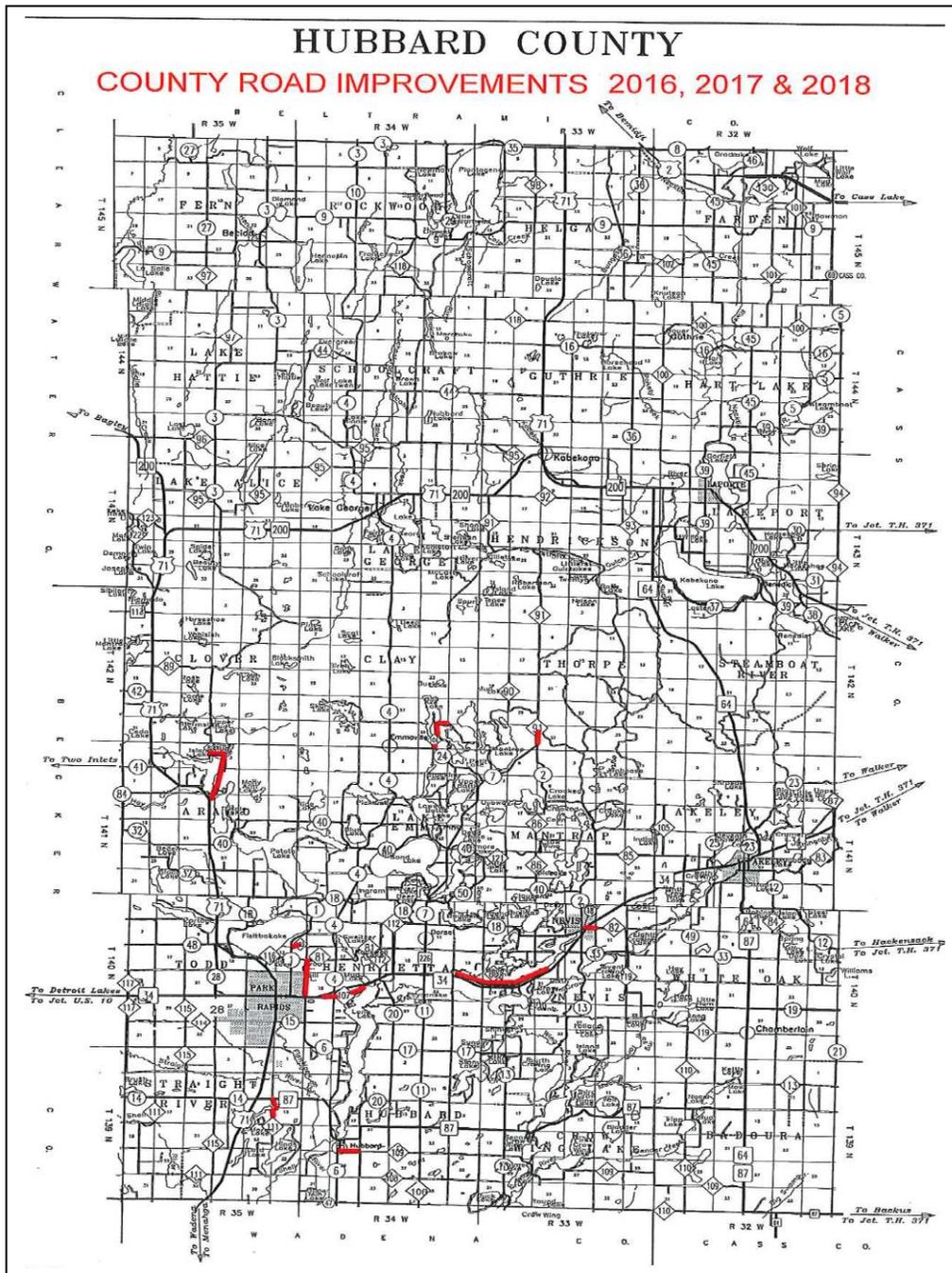
**2017**

| Road No.                | Project Number | 2012 PADT | Project Location                       | Length in Miles | Project Description | Estimated Project Amount |
|-------------------------|----------------|-----------|--|-----------------|---------------------|--------------------------|
| CR 80                   | CP 29-80-XX    | 215       | TH 34 TO TH 34 (1993)                  | 3.5             | BITUMINOUS OVERLAY  | 525,000                  |
| CR 82                   | CP 29-82-XX    | 1158      | TH 34 TO 0.3 MI EAST (1993)            | 0.3             | BITUMINOUS OVERLAY  | 45,000                   |
|                         |                |           | R/W, PERMITS, UTILITIES, ETC           |                 |                     |                          |
|                         |                |           | ENGINEERING PRELIMINARY & CONSTRUCTION |                 |                     | 40,000                   |
| TOTAL CONSTRUCTION 2017 |                |           |  |                 |                     | 610,000                  |

**2018**

| Road No. | Project Number | 2012 PADT | Project Location           | Length in Miles | Project Description | Estimated Project Amount |
|----------|----------------|-----------|----------------------------|-----------------|---------------------|--------------------------|
| CR 89    | CR 29-89-XX    | 488       | TH 71 TO 2.5 MI NO (1999)  | 2.5             | BITUMINOUS OVERLAY  | 375,000                  |
| CR 91    | CR 29-91-XX    | 169       | CSAH 7 TO 1.0 MI NO (1998) | 1.0             | BITUMINOUS OVERLAY  | 150,000                  |

|                        |              |  |        |     |                         |                  |
|------------------------|--------------|--|--------|-----|-------------------------|------------------|
| CR 104                 | CR 29-104-XX | CSAH 24 TO 1.4                         | MI NO  |     |                         |                  |
|                        |              | 410                                    | (1998) | 1.4 | BITUMINOUS OVERLAY      | 210,000          |
|                        |              | R/W, PERMITS, UTILITIES, ETC           |        |     |                         |                  |
|                        |              | ENGINEERING PRELIMINARY & CONSTRUCTION |        |     |                         | 52,000           |
|                        |              |  |        |     | TOTAL CONSTRUCTION 2018 | 787,000          |
| <b>2016, 2017,2018</b> |              |  |        |     | <b>THREE YEAR COST</b>  | <b>2,248,000</b> |



By consensus of the Board, Commissioner Stacey and Commissioner Smith will be attending the

Department Managers meeting scheduled for March 31, 2015, at 9:00 a.m.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the meeting was adjourned at 8:02 p.m.

**GENERAL REVENUE:**

|                                 |           |                                 |           |
|---------------------------------|-----------|---------------------------------|-----------|
| Citizens National Bank – VISA   | 4,203.00  | 68 Payments Less Than \$2,000   | 27,428.86 |
| Amazon.com                      | 142.34    | <b>ROAD &amp; BRIDGE:</b>       |           |
| Americinn of PR                 | 263.55    | Beltrami Co. Highway Dept       | 2,276.50  |
| Americinn of PR                 | 263.55    | Compass Minerals America        | 15,917.12 |
| Credit Voucher                  | -43.90    | Storlie Construction Co.        | 2,550.00  |
| Credit Voucher                  | -43.90    | Ziegler, Inc.                   | 4,527.63  |
| Office Depot                    | 111.96    | 34 Payments Less Than \$2,000   | 9,794.62  |
| Office Depot                    | 59.97     | <b>SOLID WASTE:</b>             |           |
| Credit Voucher                  | -55.88    | Hubbard County Hwy Dept         | 3,719.95  |
| Staples Direct                  | 529.47    | 14 Payments Less Than \$2,000   | 5,915.73  |
| Mystic Lake Casino              | 245.82    | <b>FORFEITED LAND:</b>          |           |
| Mystic Lake Casino              | 368.73    | Rowland, Matthew                | 2,300.00  |
| Benmeds                         | 279.38    | 3 Payments Less Than \$2,000    | 2,266.33  |
| Bernard J Mulcahy Co.           | 477.20    | <b>SOCIAL SERVICES:</b>         |           |
| SuperAmerica                    | 16.99     | Barthorpe, Tia                  | 2,591.40  |
| Win-E-Mac Travel Center         | 32.65     | DHS – St. Peter – 472           | 11,242.40 |
| PayPal                          | 344.00    | Hubbard County DAC              | 24,075.60 |
| Menards DL                      | 383.08    | Kindred Family Focus            | 11,322.92 |
| Menards DL                      | 338.03    | Krueckeberg, Lydia              | 2,429.29  |
| Wal-Mart                        | 28.29     | Lighthouse Group Foster Home    | 3,234.00  |
| Wal-Mart                        | 67.76     | MSOP – MN Sex Offender Program  | 14,799.40 |
| Credit Voucher                  | -204.12   | Nelson In-Home Services Inc.    | 18,794.25 |
| Credit Voucher                  | -349.00   | North Homes Inc.                | 2,087.54  |
| Walmart.com                     | 372.99    | Northwestern MN Juvenile Center | 6,636.00  |
| DoubleTree                      | 438.39    |                                 |           |
| Amazon.com                      | 135.65    |                                 |           |
| Coborns Pharmacy 2030           | 2,369.52  |                                 |           |
| Hubbard County Hwy Dept         | 8,663.85  |                                 |           |
| Information Systems Corporation | 4,733.00  |                                 |           |
| John’s Body Shop                | 2,651.91  |                                 |           |
| Metzger Law Firm, LLC           | 3,407.74  |                                 |           |
| Park Rapids Police Dept         | 2,018.80  |                                 |           |
| Thomason, Swanson & Zahn PLLC   | 2,200.00  |                                 |           |
| Turnkey Corrections             | 2,502.94  |                                 |           |
| Warnicks Janitorial Service LLC | 7,270.00  |                                 |           |
| Watchguard Video                | 19,856.00 |                                 |           |

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| Snyder Group Foster Home      | 3,094.00  |
| Woodland Hills                | 8,066.82  |
| 37 Payments Less Than \$2,000 | 22,171.49 |
| DHS – Swift                   | 2,773.96  |
| Hubbard County Hwy Dept       | 3,049.99  |
| 59 Payments Less Than \$2,000 | 17,745.00 |

/s/ Daniel Stacey

Daniel Stacey, Chairman

Hubbard County Board of Commissioners

ATTEST: /s/ Debbie Thompson

Debbie Thompson

Hubbard County Coordinator