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**A TRANSCRIPT OF THE PROCEEDINGS OF THE REGULAR MEETING OF THE HUBBARD COUNTY BOARD OF COMMISSIONERS HELD ON MARCH 3, 2015, AT 9:00 O'CLOCK A.M.**

The regular meeting of the Hubbard County Board of Commissioners was held on March 3, 2015, at 9:00 a.m. with all the Commissioners and County Coordinator, Debbie Thompson present.

The Pledge of Allegiance was said by all.

The meeting was called to order by Chairman, Dan Stacey.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the agenda was approved, including additions as presented.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the following consent agenda items were approved, as submitted:

- Approved minutes of the February 17, 2015 Regular Meeting;
- Approved the minutes of the February 10, 2015 Board Work Session;
- Approved the bills & Auditor's Warrants dated February 20 & February 27, 2015;
- Reviewed the General Revenue Cash Balance Report dated January 31, 2015 and the 2015 Designated Monies (806) Report;
- Approved License Applications as follows: 3.2 Beer License – Maple Ridge Golf Course, Helga Township and 2:00 A.M. Closing – Zorbaz, Lake Emma Township;
- Approved the Social Services bills
- Reviewed the Departmental Overtime Report – February, 2015

**Public Input:** None.

**Public Works Department:** Pubic Works Coordinator, David Olsonawski; Auditor/Treasurer, Kay Rave; and County Attorney, Don Dearstyne presented information regarding the implementation of the "Transit Sales and Use Tax for Road Projects" option available to counties. Discussion followed regarding the procedures necessary to implement the option. On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously, two public hearings were scheduled regarding the "Transit Sales and Use Tax for Road Projects" option as follows: March 17, 2015, beginning at 12:30 p.m., at the Hubbard County Courthouse, Board Room #324 and March 23, 2015, beginning at 7:00 p.m., at the Laporte Fire Hall, Laporte, MN.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the following resolution was adopted:

**RESOLUTION NO. 03031501**

**COUNTY STATE AID HIGHWAY FUNDS ADVANCE RESOLUTION**

WHEREAS, the County of Hubbard is planning to implement County State Aid Highway Project(s) in 2015 which will require State Aid funds in excess of those available in its State Aid Regular/Municipal Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date February 12, 2015		<u>\$ 854,000</u>
Less estimated disbursements:		
Project # SAP 29-609-020	<u>\$ 1,250,000</u>	
Project # SP 29-070-002	<u>\$ 40,000</u>	
Bond Principle (if any) TRLF	<u>\$ 183,000</u>	
Project # SP 29-628-002	<u>\$ 175,000</u>	
Project Finals (overruns-if any)	<u>\$</u>	
Other Project Payments	<u>\$</u>	
Total Estimated Disbursements		<u>\$ 1,648,000</u>
Advance Amount (amount in excess of acct balance)		<u>\$ 800,000</u>

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED:** That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Hubbard in an amount up to \$ 800,000 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

On motion of Mr. Smith, seconded by Mr. Johannsen and carried unanimously, the following resolution was adopted:

**RESOLUTION NO. 03031502**

**2015 Spring Road Restrictions**

WHEREAS, because of rain, snow, frost and usual spring climate conditions, public roads may be seriously damaged unless restrictions are imposed as to weight of vehicles to be operated thereon, and

WHEREAS, as per Minnesota Statutes §169.87, Subdivision 2, no person shall operate any vehicle or combination of vehicles upon any county highway or county state aid highway where the gross weight on any single axle exceeds five tons and the gross weight on consecutive axles shall not exceed the gross weight allowed as defined in Minnesota Statutes §169.822 to 169.829 multiplied by a factor of five divided by nine, between the dates set by the Commissioner of Transportation each year in the state.

NOW, THEREFORE, BE IT RESOLVED, that given the optional power under Minnesota Statutes §169.87, Subdivision 1, the County Engineer shall erect and maintain signs imposing the cited weight restrictions, during the period determined by the Engineer. If signs are erected, the restrictions as indicated on the signs shall govern. If no signs are erected, the five ton gross weight provision per axle shall apply.

Exceptions to the five ton gross weight per axle restrictions are the following roads which will be posted to five (5) ton, seven (7) ton and nine (9) ton. (SEE THE FOLLOWING COUNTY LIST)

**HUBBARD COUNTY HIGHWAY DEPARTMENT  
2015 ROAD RESTRICTIONS**

ALL ROADS NOT LISTED BELOW SHALL BE RESTRICTED TO 5 TON AS PER MINNESOTA STATUTES, SECTION 169.87.

**YEAR ROUND TWELVE MONTH 10-TON ROADS**

- C.S.A.H. No. 4 from T.H. 34 to T.H. 71
- C.S.A.H. No. 6 from T.H. 87 to T.H. 34
- C.S.A.H. No. 9 from T.H. 71 to C.S.A.H. 45
- C.S.A.H. No. 15 from T.H. 71 to C.S.A.H. 6
- C.S.A.H. No. 28 from T.H. 34 to T.H. 71
- C.S.A.H. No. 45 from C.S.A.H. 9 to T.H. 2

**9 TON**

- C.S.A.H. No. 2 from T.H. 34 to 1 mile North of County Road 85
- C.S.A.H. No. 3 from
- C.S.A.H. No. 6 from
- C.S.A.H. No. 8 from T.H. 2 to 1.1 Mile East
- C.S.A.H. No. 9 from C.S.A.H. 45 to Cass County Line C.S.A.H. 22
- C.S.A.H. No. 9 from Clearwater County Line C.S.A.H. 40 to C.S.A.H. 3
- C.S.A.H. No. 9 from C.S.A.H. 10 to T.H. 71
- C.S.A.H. No. 10 & 3 from C.S.A.H. 9 to Beltrami County Line C.S.A.H. 7
- C.S.A.H. No. 11 from T.H. 87 to T.H. 34
- C.S.A.H. No. 12 from T.H. 64 to Cass County Line C.S.A.H. 6
- C.S.A.H. No. 13 from T.H. 87 to T.H. 34

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C.S.A.H. No.	16	from	T.H. 71 to Cass County Line C.S.A.H. 21
C.S.A.H. No.	17	from	C.S.A.H. 20 to C.S.A.H. 13
C.S.A.H. No.	18	from	C.S.A.H. 7 to T.H. 34
C.S.A.H. No.	19	from	T.H. 64 to the Cass County Line C.S.A.H. 40
C.S.A.H. No.	33	from	T.H. 34 to T.H. 64
C.S.A.H. No.	37	from	T.H. 64 to C.S.A.H. 39
C.S.A.H. No.	38	from	T.H. 200 to Cass County Line C.S.A.H. 38
C.S.A.H. No.	39	from	C.S.A.H. 38 to T.H. 200
C.S.A.H. No.	39	from	T.H. 200 to C.S.A.H. 5
C.S.A.H. No.	41	from	Becker County Line C.S.A.H. 44 to T.H. 71
C.S.A.H. No.	42	from	Becker County Line C.S.A.H. 46 to T.H. 71
C.S.A.H. No.	45	from	T.H. 200 to C.S.A.H. 9
C.S.A.H. No.	46	from	T.H. 2 to Beltrami County Line C.S.A.H. 4
C.S.A.H. No.	53	from	T.H. 71 to T.H. 34
C.S.A.H. No.	71	from	C.S.A.H. 39 to T.H. 200
<b>7 TON</b>			
C.S.A.H. No.	3	from	T.H. 71 to C.S.A.H. 9
C.S.A.H. No.	7	from	T.H. 226 to 9.2 Miles North
C.S.A.H. No.	9	from	C.S.A.H. 3 to C.S.A.H. 10
C.S.A.H. No.	14	from	T.H. 71 to Becker County Line C.S.A.H. 42
C.S.A.H. No.	18	from	C.S.A.H. 4 to C.S.A.H. 7
C.S.A.H. No.	24	from	C.S.A.H. 4 to C.S.A.H. 7
C.S.A.H. No.	25	from	T.H. 34 to T.H. 64
C.S.A.H. No.	29	from	C.S.A.H. 9 to C.S.A.H. 35
C.S.A.H. No.	35	from	C.S.A.H. 29 to Beltrami County C.S.A.H. 2
C.S.A.H. No.	36	from	T.H. 200 to T.H. 2
C.S.A.H. No.	40	from	T.H. 71 to C.S.A.H. 2
C.S.A.H. No.	47	from	Wadena County Line C.S.A.H. 21 to C.S.A.H. 6
C.S.A.H. No.	48	from	T.H. 71 to Becker County Line C.S.A.H. 48
C.S.A.H. No.	50	from	C.S.A.H. 7 to C.S.A.H. 40
Co. Rd. No.	81	from	T.H. 34 to C.S.A.H. 4
Co. Rd. No.	82	from	T.H. 34 to C.S.A.H. 33

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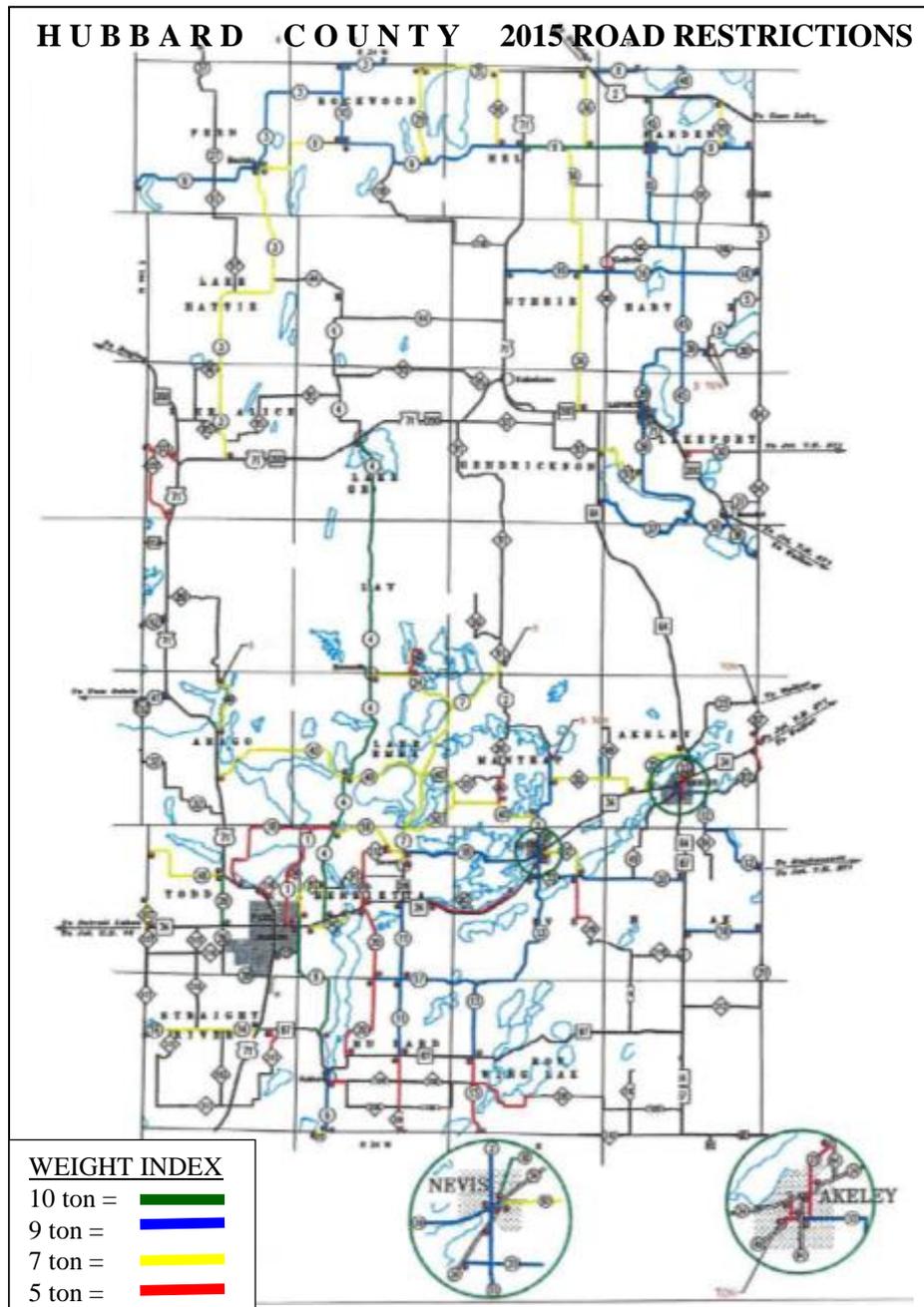
Co. Rd. No.	85	from	C.S.A.H. 2 to T.H. 34
Co. Rd. No.	89	from	T.H. 71 to 2.52 Miles North
Co. Rd. No.	91	from	C.S.A.H. 2 to 0.8 Mile North
Co. Rd. No.	93	from	T.H. 64 to C.S.A.H. 39
Co. Rd. No.	98	from	C.S.A.H. 9 to C.S.A.H. 35
Co. Rd. No.	101	from	C.S.A.H. 9 to T.H. 2
Co. Rd. No.	107	from	T.H. 34 to T.H. 34
Co. Rd. No.	117	from	T.H. 34 to 190th Street
<b>5 TON</b>			
C.S.A.H. No.	1	from	T.H. 34 to C.S.A.H. 18
C.S.A.H. No.	13	from	Wadena County Line C.S.A.H. 23 to T.H. 87
C.S.A.H. No.	18	from	T.H. 71 to C.S.A.H. 4
C.S.A.H. No.	20	from	T.H. 87 to T.H. 34
C.S.A.H. No.	23	from	T.H. 34 to T.H. 64
C.S.A.H. No.	23	from	C.S.A.H. 12 to T.H. 34
C.S.A.H. No.	30	from	T.H. 200 to 1.0 Mile East
C.S.A.H. No.	49	from	T.H. 34 to 0.09 Mile South
Co. Rd. No.	80	from	T.H. 34 to T.H. 34
Co. Rd. No.	83	from	T.H. 34 to 1.0 Mile South
Co. Rd. No.	86	from	C.S.A.H. 40 to 6650' NE
Co. Rd. No.	87	from	T.H. 34 to Cass County Line
Co. Rd. No.	100	from	C.S.A.H. 16 to 0.5 Mile North
Co. Rd. No.	103	from	C.S.A.H. 1 to 0.2 Mile East
Co. Rd. No.	104	from	C.S.A.H. 24 to 1.4 Mile North
Co. Rd. No.	106	from	Wadena County Line C.S.A.H. 24 to T.H. 87
Co. Rd. No.	109	from	C.S.A.H. 6 to 0.8 Mile East
Co. Rd. No.	109	from	C.S.A.H. 13 to 3.0 Mile East
Co. Rd. No.	111	from	1.2 Mile South of T.H. 87 to T.H. 87
Co. Rd. No.	112	from	T.H. 34 to C.S.A.H. 18
Co. Rd. No.	116	from	T.H. 71 to T.H. 71
Co. Rd. No.	119	from	C.S.A.H. 33 to 1.92 Miles South
Co. Rd. No.	122	from	T.H. 71/200 to Clearwater County Line C.R. 122

Co. Rd. No. 123 from C.R. 122 to T.H. 71/200

Co. Rd. No. 130 from T.H. 2 to T.H. 2

IF CONDITIONS INDICATE FAILURE, SOME OF THE ABOVE REFERENCED GROSS AXLE WEIGHTS MAY BE REDUCED. ENFORCEMENT WILL BE UNDER THE JURISDICTION OF THE HUBBARD COUNTY SHERIFF'S DEPARTMENT AND THE STATE PATROL.

DAVID A. OLSONAWSKI, P.E.  
COUNTY ENGINEER



Mr. Olsonawski presented the following quotes received for **CP 29-15-03 liquid**

**chloride (calcium): Envirotech Services, Inc. Randolph, MN in the amount of \$596,265 and Tri-City Paving, Little Falls, MN in the amount of \$623,570.** Discussion followed. On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously, the project in bold by low underlined bid, above was approved, as recommended by the Public Works Coordinator, to be paid from Road & Bridge State Aid and budgeted dollars.

Mr. Olsonawski presented the bids for the **CP 29-15-02 aggregate surfacing project** as follows: Vogt Dirt Service, LLC, Walker, MN - \$217,231.20; Anderson Contracting, Solway, MN - \$233,096.40; DLL Excavating, Inc., Little Falls, MN - \$266,962.50; Mark Sand & Gravel, Fergus Falls, MN - \$273,064.50; and Central Specialties, Inc., Alexandria, MN - \$285,268.50. Discussion followed. On motion of Mr. Johannsen, seconded by Mr. Smith and carried unanimously, the project in bold by low underlined bid, above was approved, as recommended by the Public Works Coordinator, to be paid from Road & Bridge State Aid and budgeted monies.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the filling of the following seasonal positions, per proper procedure were approved, as recommended by the Public Works Coordinator: two Parks and Recreation Maintenance Workers and one Land Survey Technician.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the 2015 – 2016 OHV Grant Agreements for Schoolcraft ATV and Martineau OHM Trails were approved and the signature of the Chairman was authorized.

Land Commissioner, Mark Lohmeier presented the quote of **Luke Klisch, Solway, MN for pre-commercial thinning of 379.4 acres of Jack Pine (estimated total contract of \$17,073) in the amount of \$45/acre.** Discussion followed. On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously the underlined quote in bold, above was approved, as recommended by the Land Commissioner, with payment to be from Forest Development monies.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the filling of up to four PT Non-Certified Solid Waste Attendant positions was approved, as recommended by the Solid Waste Administrator.

Solid Waste Administrator, Jed Nordin presented the quote received for the **purchase of twenty (20), six (6) yard used recycling dumpsters** of Kraemer Sanitation, Cold Spring, MN in the amount of \$335 each plus \$700 in trucking fees to Park Rapids (\$35 each) totaling \$7,400. Discussion followed. On motion of Mr. Massie, seconded by Mr. Dotta and carried unanimously, the purchase in bold by underlined quote, above was approved, as recommended by the Solid Waste Administrator, with payment to be from budgeted monies and repair materials including paint (\$120 each) and labor (\$100 each) to be completed by DAC and paid as normal maintenance expense.

Mr. Lohmeier reported the next Timber Auction is scheduled for April 6, 2015, beginning at 9:00 a.m. in the County Board Room #324 located on the third floor of the

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courthouse.

**Sheriff:** Sheriff, Cory Aukes reported the unavailability of the 2015 SUV Ford Police Interceptor's approved for purchase in the amount of \$26,059 each on February 17, 2015. Discussion followed. On motion of Mr. Johansen, seconded by Mr. Massie and carried 4-1 with Mr. Dotta voting no, the quote of Park Rapids Ford, Park Rapids, MN for two (2) 2016 Ford Police Interceptor SUV's in the amount of \$27,250 each, was approved in place of the 2015 models previously approved on February 17, 2015, as recommended by the Sheriff, with payment to be from unallocated departmental designations (806).

On motion of Mr. Johannsen, seconded by Mr. Smith and carried unanimously, the installation/update of existing jail pod wiring by Davis Electric, Park Rapids, MN for new Kiosk machines in the amount of \$3,225, was approved to be paid from inmate canteen monies, as recommended by the Sheriff.

Referred consideration of AIS Training for Licensed Deputies to the SWCD portion of the agenda.

**Finance:** On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously, the Auditor/Treasurer was authorized to re-issue a duplicate check to Steamboat River Township that was reported lost in the amount of \$19,782.13,

Auditor/Treasurer, Kay Rave presented the proposed lease with the Heritage Living Center (HLC) for rental payments. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the lease agreement with HLC was approved, as amended outlining the rental payments in the amount of \$18,409/month for an indefinite period.

On motion of Mr. Massie, seconded by Mr. Dotta and carried unanimously, an increase in the departmental spending limitation from \$600 to \$1500 for budgeted purchases that are normal, recurring operating expenses, that are reasonable and prudent and/or do not overextend the total departmental budget was approved.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the updated Credit Card Policy was approved, as recommended by the A/T.

On motion of Dotta, seconded by Mr. Johannsen and carried unanimously, the 2014 Auditor's Financial Statement, per M.S. §384.09 was approved, as recommended by the A/T as follows:

Auditor's Statement to County Board (M.S. §384.09)

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**TO THE COUNTY BOARD HUBBARD COUNTY, MINNESOTA**

*Pursuant to law I present below, a statement showing the amount of taxes levied for County purposes for the current year, the amounts collected and apportioned to date, and the balances uncollected, together with the*

actual cash balance remaining to the credit of each County fund at the close of business on the 31st day of December, 2013.

/s/ Kay Rave  
Hubbard County Auditor/Treasurer

<b>Funds</b>	<b>Amount Levied for Current Year</b>	<b>Amount Collected and Apportioned</b>	<b>Balance Uncollected or Unapportioned</b>
County Revenue Fund	535,9021	5,210,268	148,753
Road and Bridge Fund	3,000,000	2,916,809	83,191
Social Service Fund	2,757,300	2,756,251	1,049
Regional Library	190,693	183,392	7,301
Jail Bond	617,610	623,830	-6,220
<b>TOTALS</b>	<b>12,200,000</b>	<b>11,947,866</b>	<b>252,134</b>

Balances remaining to the credit of each Fund are as follows:

<b>FUNDS</b>	<b>Beginning Balance January 1, 2014</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Ending Balance December 31, 2014</b>
<u>County Revenue Fund</u>	<u>10,295,432.13</u>	<u>14,640,356.10</u>	<u>19,224,396.16</u>	<u>5,711,392.07</u>
<u>Road and Bridge Fund</u>	<u>5,309,910.59</u>	<u>8,169,135.97</u>	<u>7,843,925.27</u>	<u>5,635,121.29</u>
<u>Social Service Fund</u>	<u>3,597,857.66</u>	<u>7,473,622.00</u>	<u>7,406,852.27</u>	<u>3,664,627.39</u>
<u>Solid Waste Fund</u>	<u>1,201,959.66</u>	<u>2,950,137.79</u>	<u>2,705,960.79</u>	<u>1,446,136.66</u>
<u>Forfeited Land Fund</u>	<u>2,718,498.82</u>	<u>2,536,906.31</u>	<u>2,210,087.44</u>	<u>3,045,317.69</u>

The following is a statement of the accounts remaining unpaid on the contracts already entered into by the Board.

<b>For What Purpose</b>	<b>Amount of Contract</b>	<b>Amount Paid</b>	<b>Balance Due</b>
Nursing Home-December 1, 1993	360,000.	360,000.	0.00
Capital Imp. Plan – Courthouse Phase II	3,580,000.	0.	3,580,000.
Correctional Facility-Refunded 2014	6,065,000.	395,000	5,670,000
HRA – Heritage Cottages – Nov. 18, 2008	1,825,000.	195,000.	1,630,000.
HRA – Heritage Manor – Mar. 1, 2005	2,175,000.	390,000.	1,785,000.

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acknowledged the Department of Revenue's appointment of Ginger Woodrum as the Hubbard County Assessor and expressed their congratulations.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried with Mr. Massie abstaining, the preliminary plat of Wright Estates, Parcel #27.22.01300, Todd Township was approved, as presented and recommended by the Planning Commission.

Environmental Services Officer, Eric Buitenwerf presented a proposed draft amendment to the Subdivision Ordinance. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the proposed amendment of the Subdivision Ordinance was referred to the Planning Commission for review and recommendation to the Board.

Mr. Buitenwerf provided information regarding the Shoreland Ordinance No. 17 requirement and the need to establish a Vegetative Alteration Permit fee. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, a Public Hearing was scheduled to be held on March 17, 2015, at 10:30 a.m. for consideration of the establishment of a Vegetative Alteration permit fee as required by Shoreland Ordinance No. 17.

Discussion was held regarding an interest to develop an ordinance regulating the utilization of Spearhead Lake. On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the consideration of Spearhead Lake regulation ordinance was referred to the Planning Commission for research and recommendation to the Board, as discussed.

**Soil & Water Conservation District (SWCD):** On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the SWCD utilization of a county vehicle by their personnel was authorized, as discussed upon satisfactory verification of county liability issues.

SWCD District Manager, Julie Kingsley provided a historic review of the efforts to update the Local Comprehensive Water Plan. Discussion followed regarding the review of the proposed plan by the Board. It was suggested that the review be completed at an upcoming work session before the July, 2015 submission deadline of the plan.

Discussion was held regarding the SWCD interest in providing AIS training to the Licensed Deputies. The Board collectively expressed support of the completion of the training, with expenses to be covered by AIS monies provided to SWCD, as discussed.

**Coordinator:** On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the appointment of Attorney, Jonathan Frieden as the Administrative Authority outlined in Ordinance 42 with Attorney, Maria Pretzler providing alternate services, if needed, as recommended by the County Attorney, was approved with both providing their services at \$175/hour.

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Coordinator, Debbie Thompson reminded the Commissioner representatives serving in the AFSME negotiation of the scheduled meeting on March 17, 2015, beginning at 5:00 p.m.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the payment to Docutech Consulting in the amount of \$850 for MCAPS4 update services was approved to be paid from 063 budgeted monies.

Ms. Thompson presented the quotes obtained for **the purchase of shades** for the courthouse as follows: MCI, Inc., Waite Park, MN – Mecho shades, \$14,972 & SWF Roller Shades w/metal facia, \$9,281; CE Contract, Eden Prairie, MN - 17,831 and glazing by Tint Pro, Long Prairie, MN - \$981. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the purchase in bold by underlined low quote, above was approved with payment to be from construction contingency monies.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the MN Extension postage meter, five year lease in the amount of \$43.51/month was approved and the Coordinator was authorized to sign the lease, as presented.

A request of the Historical Society for removal of the boiler from the museum was referred to the Facilities Maintenance Manager to investigate and provide a recommendation to the Board.

Ms. Thompson provided a proposed logo to the Board. By consensus of the Board, the review of the logo was referred to the March 17, 2015, meeting for further consideration.

On the motion of Mr. Massie, seconded by Mr. Smith and carried unanimously, the PERA Phased Retirement Option agreement for Veteran Services Secretary/Administrative Assistant, Karen Van De Venter was approved effective May 1, as recommended by the Veteran Services Officer.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the Commissioners' attendance of the RDO Facilities Tour to be held on March 20, 2015, was approved as their respective schedules permit.

On motion of Mr. Massie, seconded by Mr. Johannsen and carried unanimously, the appointment of Commissioner Smith to the SWCD Board and the Water Management Task Force replacing Commissioner Massie was approved.

**Closed Session:** On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the meeting was closed pursuant to M.S. §13D.03 at 12:01 p.m. The meeting was re-opened at 12:31 p.m.

There being no further business before the board, the Chairman adjourned the meeting at 12:31 p.m.

**GENERAL REVENUE:**

Gallagher Benefit Services Inc.	2,475.00	Catholic Charities	6,977.79
National Business Systems, Inc.	7,450.00	Heartland Homes SILS	3,365.19
Ratwik, Roszak & Maloney PA	2,586.19	Heartland Ranch Inc.	9,145.00
Schakelton Heating & Air Condition	2,871.19	Hubbard County DAC	18,207.52
Stanley Convergent Security Solution	3,457.00	Hubbard County Social Services	12,643.00
Turnkey Corrections	5,304.58	Kindred Family Focus	3,536.17
Two Inlets Trail – Forest Riders	28,779.12	Lake Country Associates Inc.	3,525.67
52 Payments Less Than \$2,000	19,224.68	Mille Lacs Academy	7,824.09
<b>ROAD &amp; BRIDGE:</b>		North Homes Inc.	17,985.27
Compass Minerals America	33,982.07	Northwestern MN Juvenile Center	17,446.00
Hubbard Co Treasurer	3,024.48	Rural Minnesota CEP	15,149.56
Tri-City Paving Inc.	146,740.00	Snyder Group Foster Home	3,425.50
19 Payments Less Than \$2,000	5,139.71	St. Joseph Community Health	7,272.82
<b>SOLID WASTE:</b>		Stellher Human Services, Inc.	2,338.05
6 Payments Less Than \$2,000	4,016.53	Volunteers of America	9,057.27
<b>FORFEITED LAND:</b>		Wadena County DAC	2,282.40
Hubbard Co Land Survey Dept	20,000.00	29 Payments Less Than \$2,000	9,794.20
Hubbard County Attorney	5,000.00	50 Payments Less Than \$2,000	9,969.78
7 Payments Less Than \$2,000	2,540.94	Advanced Automotive Service Inc.	2,710.98
<b>COUNTY ENVIRONMENTAL TRUST FUND:</b>		David Donehower Funeral Home	2,388.00
1 Payments Less Than \$2,000	75.00	DHS – SWIFT	6,204.21
<b>SOCIAL SERVICES:</b>		Hubbard County Auditor-Treasurer	13,218.26
		SimplexGrinnell	2,902.44
		31 Payments less than \$2,000	8,160.50

/s/Daniel Stacey

Daniel Stacey, Chairman  
Hubbard County Board of Commissioners

ATTEST: /s/Debbie Thompson  
Debbie Thompson, Hubbard County Coordinator

March 3, 2015

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