
A TRANSCRIPT OF THE PROCEEDINGS OF THE ANNUAL MEETING OF THE HUBBARD COUNTY BOARD OF COMMISSIONERS HELD ON JANUARY 6, 2015, AT 9:00 O'CLOCK A.M.

The **Oath of Office** was administered to the following officials elected in November, 2014: Commissioner Vern Massie; Commissioner Ed Smith; Commissioner Cal Johannsen; Sheriff, Cory Aukes; and County Attorney, Don Dearstyne

The annual meeting of the Hubbard County Board of Commissioners was held on January 6, 2015, at 9:00 a.m. with Commissioners Massie, Dotta, Smith, Stacey and Johannsen, and County Coordinator, Debbie Thompson present.

The Pledge of Allegiance was said by all.

The meeting was called to order by Coordinator, Debbie Thompson.

Ms. Thompson reported that Dan Stacey had been nominated for 2015 Chairman of the Board on December 2, 2014, and called for any further nominations. There being no further nominations, on motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the nominations ceased and a unanimous ballot was cast for **Dan Stacey for Chairman of the County Board for 2015.**

The Coordinator turned the meeting over to Chairman, Dan Stacey.

Chairman, Stacey asked for nominations for 2015 Vice Chairman of the Board and nominated, Mr. Dotta for Vice Chairman with Mr. Massie seconding the nomination. Chairman Stacey called for further nominations. There being no further nominations on motion of Mr. Johannsen, seconded by Mr. Massie and carried unanimously, nominations ceased and a unanimous ballot was cast for **Mr. Dotta as Vice Chairman of the 2015 County Board.**

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the agenda was approved, as amended adding the following: Spearhead Lake issue during Land Records – ESO and during the Finance/Auditor/Treasurer scheduled time - Confession of Judgment discussion and review of payment procedures to include payments paid from grant dollars to indicate same. The Board requested the Assessor attendance during the Finance/Auditor/Treasurer time as well.

Public Works Coordinator, David Olsonawski distributed the 2014 Bridge Inspection and Ratings Summary Report to the Board. On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the following consent agenda items were approved, as submitted:

- Approved minutes of the December 16, 2014, Regular Meeting;
- Adopted the use of modified Roberts Rules of Order in 2015;
- Approved the bills & Auditor's Warrants dated December 19, 2014; December 26, 2014; and January 2, 2015;

- Approved the following License applications: **Sunday and On-Sale** – Dorset Café, Henrietta Township;
- Approved the payment of the Social Services bills;
- Adopted the following resolution:

RESOLUTION NO. 01061501

WHEREAS, Minnesota Statutes §465.03 provides for acceptance of gifts by the County by resolution of the County Board adopted by a two-thirds majority of the Board and expressing the terms of the gift, and

WHEREAS, Hubbard County's Sheriff's Department has received gifts as follows:

Name	Amount	Donation
Rev. Jean McKinney	\$50.00	Jail Ministry
Anonymous Donor	\$25.00	K-9 Vest

NOW, THEREFORE, BE IT RESOLVED, that the aforesaid gifts are hereby gratefully accepted.

- Reviewed the Road & Bridge Financial Statement for YTD October 31, and November 30, 2014;
- Reviewed 2014 Bridge Inspection and Ratings Summary Report.

Public Input: None.

At 9:14 a.m. a bid opening for the **2015 legal newspaper designation** was held as advertised. On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the reading of the legal notice was waived. Bids for the legal newspaper designation, the first publication of financial statement and the second publication of financial statement were received and opened as follows: Northwoods Press utilizing eight point type at \$3.75 per column inch. On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the bid of the Northwoods Press as reflected above was accepted for the publication of the delinquent tax list, proceedings of the county board, and all other legal notices with the following resolution being adopted:

RESOLUTION NO. 01061502

RESOLVED, that the Northwoods Press be and the same is hereby designated by the Board of County Commissioners of the County of Hubbard and State of Minnesota, as the newspaper in which the notice and list of real estate taxes remaining delinquent in the County aforesaid, on the first Monday of January, 2015, shall be published.

Public Works Department: On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the following resolution was adopted:

RESOLUTION NO. 01061503

PRIORITIZED BRIDGE REPLACEMENT LIST

WHEREAS, Hubbard County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government, and

WHEREAS, Hubbard County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED, that the following deficient bridges are high priority and Hubbard County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Bridge No.	Road No.	Estimated Project Cost	Federal Funds	Local Funds	Bond Needed	Proposed Year
29J19	279 th Ave	\$250,000		\$ 20,000	\$185,230	2015
29JXX	CSAH 36	\$250,000		\$ 380,000	\$ 70,000	2015
29502	CSAH 40	\$700,000		\$ 350,000	\$350,000	2016
L8222	Fairwood Dr	\$200,000		\$ 20,000	\$180,000	2017
29501	CSAH 16	\$700,000		\$350,000	\$350,000	2018
29505	CSAH 13	\$700,000		\$350,000	\$350,000	2019

FURTHERMORE, Hubbard County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Hubbard County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Public Works Coordinator, David Olsonawski provided information regarding the approved 2015 budget including the consideration to implement the Transportation Sales & Use Tax in 2015 to be used, if implemented, for county road maintenance. He explained that the county has fifty-one miles of paved roads these dollars can be used on as well as facility updates and the state aid road system. He explained that the highway county facilities do not need improvement at this time and there are other sources of revenue for completion of state aid road maintenance however in order to maintain our county road system, to prevent losing the current investment, financial planning is necessary. He went on to say, it takes time to implement the tax and time to garner sufficient funds to complete a project. Discussion followed specifying if the tax is not implemented, the budgeted projects will not be funded and therefore not completed.

On motion of Mr. Massie, seconded by Mr. Smith and carried unanimously, the amendment of Recreational Cabin Lease #12 adding the following names was approved, as recommended by the Land Commissioner: Jeffery Green, White Settlement, TX and Trevor Long, Chaska, MN.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the renewal of the University of Minnesota Hydrogeologic Station, ten year lease was approved in

the amount of \$100, as recommended by the Land Commissioner.

Land Commissioner, Mark Lohmeier reported the results of the timber auction held on January 5, 2015, at 9:00 a.m. at the Public Works building resulting in revenues in the amount of \$665,420.49. The next timber sale will be held on April 6, 2015, in the county board room.

Coordinator: Coordinator, Debbie Thompson provided information regarding the make-up of the Housing & Redevelopment Authority (HRA) Board. Upon review of M.S. §469.006 and the HRA By-laws by the Headwaters Regional Development Commission the following resolution was recommended by the HRDC be adopted for clarification. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the following resolution was adopted:

RESOLUTION NO. 01061504

WHEREAS, the Housing & Redevelopment Authority (HRA) Board membership was changed by Hubbard County Board action on October 3, 2007, from a five member board to a seven member board pursuant to §469.006, and

WHEREAS, the action of October 3, 2007, was based on inaccurate information

THEREFORE, BE IT RESOLVED, that the membership of the HRA Board will consist of five members in accordance with M.S. §469.006, and

BE IT FURTHER RESOLVED, that the HRA board membership will reflect an area-wide distribution on a representative basis, and

BE IT FURTHER RESOLVED, that the HRA five member board will consist of one member appointed by each Hubbard County Commissioner from each Commissioner District and

BE IT FURTHER RESOLVED, that each appointee must be a resident of the respective Commissioner District they are representing and they are otherwise eligible for the appointment, and

BE IT FURTHER RESOLVED, that the HRA representative shall be appointed for a five year term of office except that all vacancies shall be filled for the unexpired term and

BE IT FURTHER RESOLVED, that the Hubbard County Board shall appoint one Hubbard County Commissioner to the HRA to serve as a liaison in a non-voting status.

Ms. Thompson explained the requirements included in M.S. §181.939 and the provisions being made in the Phase II Courthouse Construction project to meet those requirements for nursing mother employees. She also explained the utilization of the space is proposed to be used for employee wellness purposes as well. The efforts of the Wellness Committee to find grant dollars that can be used to furnish the space were acknowledged as well as the need for the development of a policy as required by the

grant. Discussion followed reflecting the review of the Personnel Policy Committee of the Section 29 – Nursing Mothers Policy draft to be included in the Personnel Policy. On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, Section 29 – Nursing Mothers Policy was added to the Personnel Policy, as recommended by the Committee.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the Board Work Session scheduled for January 13, 2015, was cancelled.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried with Commissioners Massie & Smith abstaining, the following summations were provided, as required by M.S. §13D.05, Subd 13, of the performance evaluations conducted with each of the following nine department managers on December 22, 2014:

Land Commissioner, Mark Lohmeier's performance goals for 2014 included provision of ArcPad Training for staff; planning and development of a county-wide recreation plan to promote our public lands by identifying opportunities, providing maps of those trails and publicizing them on our website; and provision of noxious weed control for seven townships, the Highway, Solid Waste, Parks and NRM Departments. Comments were received regarding “learning” experiences that occurred during 2014 and the opportunities that were offered to improve in areas of communication both with the public and the Board. The Board found that Mr. Lohmeier was successful in achieving the majority of the goals outlined or making ongoing progress in accomplishment of same. Mr. Lohmeier and the Board have set the following goals for 2015: Set up and offer sales equal to 75% of our planned harvest; plan, schedule and conduct a tax forfeited land sale; and continue to inventory, map and display the county's recreational opportunities on the website. Overall Performance Review: Achieves the requirements of the position.

Land Records - County Assessor, Ginger Woodrum's experience gained since taking the Assessor position on July 1, 2014, were reviewed with achievements realized provided and discussed with the Board. Comments were received regarding appreciation for Ms. Woodrum's management style and communication efforts with staff, the public and the Board. Ms. Woodrum and the Board have set the following goals for 2015: Continue to improve on departmental processes; continue to work with other departments toward streamline of interdepartmental procedures; exhibit fiscal conservation by meeting departmental budget; initiate scanning of applications as received; and promote the education of staff and sharing of knowledge. Overall Performance Review: Achieves the requirements of the position.

Social Services Director, Daryl Bessler's performance goals for 2014 included implementation of MNCHOICES that was completed late in the year after DHS delays; implementation of the EDMS system; and the desire to increase the number of licensed Child Foster homes within the county that continues to be a goal for the new year. Comments were received regarding an interest in management's effort to encourage staff engagement and contributions toward streamlining processes to be considered and contemplated for improvement. The board expressed appreciation for the implementation of the EDMS system and voiced encouragement of review of other potential technology implementation to assist

with employee work load. Mr. Bessler and the Board have set the following goals for 2015: increase case management revenues by at least 3%; achieve acceptable performance based management measures; maintain or decrease out of home placement costs; and prevent an increase in 2016 levy that exceeds the 2015 levy increase. Overall Performance Review: Achieves the requirements of the position.

Solid Waste Officer, Jed Nordin performance goals for 2014 included the continuation of SW sub-committee meetings; consistent improvement of SW Certified Attendant Supervisor; completion of extensive review of commercial SW assessments and tipping fees; remain current on Fosston incinerator options by attending advisory task force meetings; improve condition of landfill equipment; and improve consistency in transfer station policies. Comments were received regarding achievements realized in 2014 as well as concerns for the future. Mr. Nordin and the Board have set the following goals for 2015: continue to review commercial SW accounts and apply appropriate and consistent assessments; work with the SW sub-committee to plan for the department's future; remain current with Fosston developments; improve enforcement of SW Ordinance; continue to review equipment condition and develop a long-term equipment replacement plan; work with DAC to maintain the most effective and efficient operation; review county waste charges to minimize or appropriately charge for same; work to improve employee relations; and provide good communication and interaction with commercial waste haulers. Overall Performance Review: Achieves the requirements of the position.

Land Records - County Recorder, Nicole Lueth's performance goals for 2014 included diligent promotion and support of the culture change; 2013 budget met and on task to meet the 2014 budget as well; work toward streamlining of departmental processes; addition of forms on the county website; education of staff for land transfer process; provide availability of e-recording of deeds and transfer documents; and maintaining statutory 10 day turn around for document recording requirement. The Board found that Ms. Lueth was successful in either achieving or successfully working toward the goals outlined. Comments were received expressing support of the continued use of technology to improve services and communication. Interest was also expressed in efforts to provide cross training and the board articulated their support of the concept of moving toward the "why it can't happen to how we can make it happen" mentality. Ms. Lueth and the Board have set the following goals for 2015: continued meeting of statutory 10 day turn-around document recording requirement; remain within 2015 budget; and provide all deed and address maintenance entered into the AS 400 within sixty days of deed recording. Overall Performance Review: Achieves the requirements of the position.

Public Works Coordinator, David Olsonawski's performance goals for 2014 included implementation of the CSAH pavement management program; addition to the Nevis Shop to promote efficient equipment maintenance; and the conducting of two Five Year Road Plan public meetings that promote an increase in communication with the public. Comments were received regarding the reconsideration of the sales tax option for continued work on county roads. Discussion was held regarding potential communication improvement methods that could be utilized. The Board found that Mr. Olsonawski was successful in achieving the majority of the goals outlined or making ongoing progress in accomplishment of same. Mr. Olsonawski and the Board have set the following goals for 2015: continuation of the CSAH

pavement management program and purchases to promote proper equipment maintenance. Overall Performance Review: Achieves the requirements of the position.

Land Records - Environmental Services Officer, Eric Buitenwerf's performance goals for 2014 were reviewed with the following results: 6 of 15 were completed; 5 of 15 were reported to be ongoing; 4 of 15 were reported to be under the Recorder post co-directorship and 1 of 15 was transferred to the Assessor. Comments were received regarding the importance of communication and the continued efforts to improve upon interactions with the public, personnel and the Board. The management of the departmental budget to remain within budget for both 2013 and thus far in 2014 was acknowledged. Appreciation for the work done on ordinance revisions was expressed. The Board found that Mr. Buitenwerf was successful in achieving the majority of the goals established or making ongoing progress in accomplishment of same. Mr. Buitenwerf and the Board have set the following goals for 2015: implement digital imaging of both new and current parcel records; initiate discussions with the board for additional personnel; initiate study of and budget for replacement permit program; review Subdivision Ordinance for update; continue budget compliance; encourage personnel growth; continue combination and streamline of services in Land Records; work toward digital PC/BOA agenda; implementation of tablet PC capabilities for field work; and continue to promote GIS outreach efforts to county departments. Overall Performance Review: Achieves the requirements of the position.

Veteran Service Officer, Greg Remus' performance goals for 2014 were reviewed with the following results: completion of a county wide Veterans Fair as a new venue for outreach to veterans with the continuation of 1 day a month in Akeley and Laporte; protection of county resources via provision of VA services; continue to promote veteran issue awareness with in the community; maintain 2014 budget projections including completion of succession planning for the department; and supervision of personnel and implementation of additional resources from outside the county. Comments were received regarding his efforts to "think outside the box" and his professional manner in handling county services. The Board found that Mr. Remus has been very successful in achieving his goals and is found to be a significant asset to the county. Mr. Remus and the Board have set the following goals for 2015: hire, assure accreditation and adequate training to ensure the continued services to Hubbard County veterans; provide additional supervision of extension personnel; continue to promote and improve outreach efforts; continue to save county resources; and maintain level of veteran issue awareness. Overall Performance Review: Achieves the requirements of the position.

Coordinator, Debbie Thompson's performance goals for 2014 were reviewed with the following results: implementation of digital timecards completed; provision of all departments with payroll budget numbers; necessary Personnel Policy maintenance completed to meet requirements; negotiation preparation and facilitation continues; investigation and initial provision of digital agenda underway; and provided method of improved communication via the intranet. The Board acknowledged the efforts provided in preparation of the 2015 budget. The Board found that Ms. Thompson was successful in achieving the majority of the goals outlined or making ongoing progress in accomplishment of same. Ms. Thompson and the Board have set the following goals for 2015: Completion of seven union negotiations; investigation of ACA effects on employee benefits; completion of historical

preservation of the Commissioner Records; Personnel Policy and Department Manager update including SOP draft for posting, hiring and interviewing employees; implementation of paperless paystubs; completion and planning for implementation of Compensation & Classification Study; and development of data tracking of Coordinator's Office information/services. Overall Performance Review: Achieves the requirements of the position.

Discussion was held regarding the Department Managers meeting scheduled for January 27, 2015, potential subjects for the meeting, as well as the board attendance of the meeting. By consensus of the Board, the review of the Department Managers Handbook was suggested for consideration by the group among other items and Commissioner Massie will attend with Chairman Stacey.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, a Grade 30 wage range was approved for the Assistant County Veteran Services Officer position, as recommended by the Classification Committee.

Veteran Services Office: On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously, the filling of the Assistant County Veteran Services Officer position was approved, per proper procedure, at a Grade 30, Step 1 wage, as discussed.

On motion of Mr. Dotta, seconded by Mr. Smith and carried unanimously, the Veteran Services Officer attendance of the National VSO Conference in Washington DC was approved from February 23, to February 26, 2015, on county time, as requested with no travel, food or lodging expense to the County.

Maintenance: Facilities Maintenance Manager, Bobby Wilkins reported the approved re-filling of the Custodian positions are underway however he requested the extension of the contracted cleaning services pending the completion of the hiring process. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the extension of the cleaning contract with Warnick's Janitorial Services was approved per the recommendation of the Facilities Maintenance Manager, for up to two months, as needed.

Mr. Wilkins presented the following quotes for **repair of the LEC Sally Port #3 garage door:** Warner Garage Door, Inc., New York Mills, MN - \$1,909 and JHR Garage Doors, Nevis, MN - \$675. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the repair in bold by low underlined quote above was approved, as recommended by the Facilities Maintenance Manager.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the following actions were taken: the resignation of Maintenance Tech, Ron Wells was accepted, with regrets effective February 17, 2015; the recognition of Mr. Well's service to the county was approved; and the re-filling of the position, per proper procedure was authorized, as recommended by the Facilities Maintenance Manager.

Finance/Auditor/Treasurer: On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the Finance/Auditor/Treasurer Department personnel utilization of overtime was approved, as needed to complete the year end reporting.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the provision of a duplicate check as a replacement for check #6489 that was lost in the mail was approved in the amount of \$913, as recommended by the Interim Treasurer.

Discussion was held regarding a Confession of Judgment completed with no action required.

Land Records: Land Records – Environmental Services Officer, Eric Buitenwerf provided information received from the Department of Natural Resources (DNR) relative to the proposed Amendment No. 17 of Shoreland Management Ordinance 17. Discussion followed. On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, a public hearing was scheduled for February 3, 2015, at 11:00 a.m. to receive public comment on the proposed **Amendment No. 17 of Shoreland Management Ordinance 17**.

Mr. Buitenwerf presented the application for **Conditional Use Permit #4-CU-14** located in Henrietta Township, Parcel #13.20.00310. Discussion followed regarding the conditions recommended by staff and adopted by the Planning Commission. On motion of Mr. Massie, seconded by Mr. Johannsen and carried 4 – 1 with Commissioner Stacey voting no, the Conditional Use Permit #4-CU-14 located in Henrietta Township, Parcel #13.20.00310 was approved, including the four conditions, omitting the last sentence of the fourth condition and the Planning Commission Findings of Fact were adopted, as presented.

On motion of Mr. Dotta, seconded by Mr. Massie and carried unanimously, the retainer agreement with Rupp, Anderson, Squires & Waldspurger, P.A., attorneys at law of Minneapolis providing the services of Attorney, Scott Anderson in the amount of \$5,500 was approved. The retainer amount has remained the same for ten years, however there was a \$5/hour increase in the hourly rates of service to \$175/hour for Anderson, Squires, Mace or Helmers and \$165/hour for Wagner, Edison, or Nierengarten.

Discussion was held regarding Spearhead Lake concerns presented by Commissioner Johannsen, with the Board feeling the matter was a DNR concern and no action was taken.

Coordinator: On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously the payment of the 2015 Association of Minnesota Counties (AMC) dues was approved in the amount of \$10,580 to be paid from Commissioner budgeted monies.

Ms. Thompson reported the contracted auditor firm used by the county has had a name change from Hoffman, Dale & Swenson to Hoffman, Philipp & Knutson. On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the Terms of

Engagement letter of Hoffman, Philipp & Knutson for completion of 2014 Audit was approved and the signature of same by the Chair and the Coordinator was authorized.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried unanimously, the commissioner attendance of the Park Rapids League of Women Voters event on January 6, 2015, at 6:30 p.m. entitled “Water: Why You Should Care” at the Northwoods Community Room was approved.

Ms. Thompson reported information from the Construction meeting held on January 2, 2015, including the amount of the remaining contingency budget and known items yet to be considered. By consensus of the Board, the consideration of the Phase II - Courthouse caulk quote for the court administration and probation area was referred to the Construction Committee to be held on January 16, 2015, as discussed.

On motion of Mr. Johannsen, seconded by Mr. Smith and carried unanimously, the Coordinator was directed to contact Vetter Johnson Architects to proceed with development of design to complete roof repair for old LEC and court area, as discussed.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried unanimously, the payment to New Life Communications, Willmar, MN in the amount of \$3,730.84 (312.79 + 3418.05) was approved for re-installation of small courtroom sound system, with payment to be from construction contingency dollars.

There being no further business before the board, the Chair adjourned the meeting at 12:35 p.m.

GENERAL REVENUE:

A’Viands, LLC	13,209.14
American Solutions for Business Inc.	4,324.61
Brown & Saenger	18,311.82
Bytespeed LLC	6,899.00
Charlie’s Boats & Marine Inc.	19,147.98
City of Laporte	22,146.64
Hubbard County Hwy Dept	10,898.48
Information Systems Corporation	5,050.00
MCCC	30,320.73
McGee PA/M B	3,000.00
MN Counties Information Systems	3,912.25
MN County Attorney’s Assn	3,064.00

Northwoods Computer Service	2,266.25
TH Consulting	2,100.00
57 Payments Less Than \$2,000	27,737.99

ROAD & BRIDGE:

Compass Minerals America	45,126.28
Team Laboratory Chemical Corp	31,205.00
Widseth Smith Nolting Asso Inc.	2,389.86
19 Payments Less Than \$2,000	8,384.93

SOLID WASTE:

Becker County Environmental Service	6,140.15
Hubbard County Hwy Dept	3,347.11
Polk County Solid Waste	60,000.00
6 Payments Less Than \$2,000	2,490.50

FORFEITED LAND:			
		Stellher Human Services Inc.	2,185.28
Long Construction Inc.	8,304.00	Volunteers of America	26,587.47
5 Payments Less Than \$2,000	2,203.43	Woodland Hills	7,616.10
SOCIAL SERVICES:		31 Payments Less Than \$2,000	14,201.85
State Bank of Park Rapids	19,458.86	DHS – SWIFT	8,218.97
0 Payments Less Than \$2,000	.00	MSOP – MN Sex Offender Program	4,092.00
Anoka County Human Services	7,200.00	Rural Minnesota CEP	13,151.17
Caring Hands Home Care, Inc.	3,192.00	Woodrum, Rande	22,252.50
Heartland Homes SILS	2,720.44	10 Payments Less Than \$2,000	2,506.75
HRA of Park Rapids	3,193.00	Bytespeed LLC	10,174.00
Hubbard County DAC	18,592.08	Hubbard County Auditor/Treasurer	13,361.46
Hubbard County Social Services	8,215.00	Hubbard County Hwy Dept	5,145.21
Lentsch, Mary	2,141.60	Information Systems Corporation	13,345.00
MAHUBE Community Council Inc.	10,000.00	Jones-Pearson Funeral Home	2,600.60
Mille Lacs Academy	15,228.04	OK Tire Store Inc.	2,063.12
Nelson In-Home Services Inc.	2,530.00	18 Payments Less Than \$2,000	5,738.34
North Homes Inc.	34,957.56	49 Payments Less Than \$2,000	9,827.30
North Homes Inc. – Admin	3,493.50	Hubbard County Auditor-Treasurer	12,776.99
Rural Minnesota CEP	13,430.95	Paul Bunyan Transit	2,850.96
Snyder Group Foster Home	3,205.00	18 Payments Less Than \$2,000	3,422.80
St. Joseph Community Health	16,380.18		

/s/Dan Stacey

Dan Stacey, Chairman
Hubbard County Board of Commissioners

ATTEST: /s/Debbie Thompson
Debbie Thompson
Hubbard County Coordinator

