

A TRANSCRIPT OF THE PROCEEDINGS OF A REGULAR MEETING OF THE HUBBARD COUNTY BOARD OF COMMISSIONERS HELD ON JANUARY 21, 2014, AT 9:04 0'CLOCK A.M.

A regular meeting of the Hubbard County Board of Commissioners was held on January 21, 2014, at 9:04 a.m. with Commissioners Grell, Dotta, Larson and Johannsen, and County Coordinator's Assistant, Teresa Walsh present. Commissioner Stacey was absent.

The Pledge of Allegiance was said by all.

The meeting was called to order by Chairperson, Kathy Grell.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried 4-0, with Commissioner Stacey absent, the agenda was approved, as submitted.

Public Input: None.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried 4-0, with Commissioner Stacey absent, the following consent agenda items were approved, pending review and approval by Chair and Auditor of #3:

- Approved the minutes of the January 7, 2014, Annual Meeting;
- Approved the minutes of the January 14, 2014, Board Work Session;
- Approved the bills & Auditor's Warrants dated January 10, and January 24, 2014;
- Approved the Auditor's Statement to the Board for 2013, as presented;

Auditor's Statement to County Board (M.S. §384.09)

TO THE COUNTY BOARD HUBBARD COUNTY, MINNESOTA

Pursuant to law I present below, a statement showing the amount of taxes levied for County purposes for the current year, the amounts collected and apportioned to date, and the balances uncollected, together with the actual cash balance remaining to the credit of each County fund at the close of business on the 31st day of December, 2013.

/s/ Pam Heeren
Hubbard County Auditor/Treasurer

Funds	Amount Levied for Current Year	Amount Collected and Apportioned	Balance Uncollected or Unapportioned
County Revenue Fund	5,353,766.60	5,211,971.90	141,794.70
Road and Bridge Fund	3,000,004.16	2,920,548.44	79,455.72
Social Service Fund	2,625,987.12	2,556,437.04	69,550.08
Regional Library	190,777.60	185,868.90	4,908.70
Jail Bond	679,729.92	661,726.26	18,003.66

TOTALS	11,850,265.40	11,536,552.54	313,712.86
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Balances remaining to the credit of each Fund are as follows:

FUNDS	Beginning Balance January 1, 2013	Revenues	Expenditures	Ending Balance December 31, 2013
County Revenue Fund	6,923,956.66	17,247,140.26	13,875,664.79	10,295,432.13
Road and Bridge Fund	3,976,395.81	8,952,792.09	7,619,277.31	5,309,910.59
Social Service Fund	4,031,855.75	6,588,865.18	7,022,863.27	3,597,857.66
Solid Waste Fund	928,936.51	2,595,829.88	2,322,806.73	1,201,959.66
Forfeited Land Fund	2,131,466.42	1,981,973.69	1,394,941.29	2,718,498.82

The following is a statement of the accounts remaining unpaid on the contracts already entered into by the Board.

For What Purpose	Amount of Contract	Amount Paid	Balance Due
Nursing Home-December 1, 1993	360,000.	330,000.	30,000.
Capital Imp. Plan – Courthouse Phase II	3,580,000	0.	3,580,000.
Correctional Facility-September 1, 2004	8,600,000.	2,535,000.	6,065,000.
HRA – Heritage Cottages – Nov. 18, 2008	1,825,000.	145,000.	1,680,000.
HRA – Heritage Manor – Mar. 1, 2005	2,175,000.	285,000.	1,890,000.

- Reviewed the Capital Improvement Budget (119);
- Reviewed the Cash Balance & Designated Funds effective December 31, 2013;
- Reviewed the 4th Quarter Revenue/Expense Reports;
- Approved the following licenses pending completion of proper paperwork: **Sunday & On Sale Liquor License** – Headwaters Country Club – Todd Township;
- Reviewed the Social Services Overtime for the period of December 1, to December 28, 2013, totaling 29 hours;
- Approve the Social Services bills,

RESOLUTION NO. 01211401

BE IT RESOLVED, That the foregoing record is a true and accurate recording of the official actions and recommendations of the County Board of Commissioners and as such constitutes the official minutes thereof. Payment of assistance, relief and claims as indicated in these minutes is hereby ordered.

- Reviewed the Road & Bridge Financial Statement for YTD December 31, 2013;
- Accepted the Sheriff’s Department donations and adopted the following resolution:

RESOLUTION NO. 01211402

WHEREAS, Minnesota Statutes §465.03 provides for acceptance of gifts by the County by resolution of the County Board adopted by a two-thirds majority of the Board and expressing the terms of the gift, and

WHEREAS, Hubbard County's Sheriff's Department has received gifts as follows:

Name	Amount	Donation
Lake Hattie Township	1000.00	STS Program
Hubbard County Attorney's Office	500.00	STS Program

NOW, THEREFORE, BE IT RESOLVED, that the aforesaid gifts are hereby gratefully accepted.

Public Works: On a motion by Mr. Larson, seconded by Mr. Dotta and carried 4-0, with Commissioner Stacey absent, the maintaining of a Solid Waste On-Call pool was authorized, at the discretion of the Interim Solid Waste Administrator, per Personnel Policy procedure.

On a motion by Mr. Dotta, seconded by Mr. Larson and carried 4-0, with Commissioner Stacey absent, the following resolution was adopted:

RESOLUTION NO. 01211403

WHEREAS, Minnesota Statutes 282.01, Subd. 1 provides for the classification of tax-forfeited lands as conservation or non-conservation, and;

WHEREAS, the County Board may elect to use the classification and reclassification procedures provided in paragraphs (g) (h) and (i) as stated in paragraph (f) of Minnesota Statute 282.01, Subd. 1, and;

WHEREAS, it is the policy of this state to encourage the best use of tax-forfeited lands, recognizing that some land in public ownership should be retained and managed for public benefits while other lands should be returned to private ownership, and;

WHEREAS, the Hubbard County Board has reviewed the information on the disposition of the following tax-forfeited lands.

NOW, THEREFORE, BE IT RESOLVED: That the Hubbard County Board of Commissioners elects to use the classification and reclassification procedures provided in paragraphs (g) (h) and (i) as stated in paragraph (f) of Minnesota Statute 282.01, Subd. 1 for a minimum of five years as provided by law, and;

BE IT FURTHER RESOLVED: That the classification of the following tax-forfeited lands shall be as follows:

Non-Conservation:

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-
- 02.06.00920 6-7E-1 S264 of Lot 6 section 6, Twp-141 Range-035
 - 02.57.00600 Island Acres Lot-01B, Block-002
 - 07.53.00700 Far Midge Lake View Lot-007, Block-001
 - 08.23.00200 23-1A North Part of SE¼ of SE¼, Sect. 23, Twp-145 Range-035
 - 11.25.01130 25-9C W½ of NW¼ of SW¼ E of Aban RR, Sect-25 Twp-145 Range-033
 - 14.07.00700 7-4A E200 of SW¼ of SW¼, Sect-07 Twp-139 Range-034
 - 29.37.12800 AKC Townsite of Akeley Lot 5 Block 12
 - 30.37.42800 LPC First Add to Laporte Village Lot 10 Block 3
 - 32.45.51000 PRC Cutler's Second Add N½ of Lot 11 & all of Lot 12 Block 1

On a motion by Mr. Dotta, seconded by Mr. Larson and carried 4-0, with Commissioner Stacey absent, the following resolution was adopted:

RESOLUTION NO. 01211404

Trail Grant Resolution

WHEREAS, Hubbard County serves as the sponsor of various recreational trails that are part of the State of Minnesota Grant-in-Aid Trail System; and

WHEREAS, the construction and maintenance of these trails are funded through Minnesota Trail Assistance Program Grants issued by and with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, the Minnesota Grant-in-Aid Trail program requires an annual application to apply for Grant funds for the upcoming year;

WHEREAS, the Hubbard County Board mistakenly passed Resolution No. 12061204 December 6th, 2012 granting the Akeley Paul Bunyan ATV Trailriders Club sponsorship for the Grant-in-Aid Funds for the period of July 1, 2013 through June 30, 2020. Further said resolution appointed the Hubbard County Auditor/Treasurer the fiscal Agent for the managing of the program and the funds;

WHEREAS, it was the intent of the Hubbard County Board to approve the grant application and to award the funding annually.

NOW, THEREFOR BE IT RESOLVED, that the Hubbard County Board rescinds Resolution No. 12061204 in its entirety.

BE IT FURTHER RESOLVED, that Hubbard County shall review, annually, the applications of any and all clubs submitting said applications to the County Board and determine the club that the County will sponsor and forward their application to the DNR for granting of the funding to construct and maintain said ATV trails within Hubbard County.

BE IT FURTHER RESOLVED, that the Hubbard County Board transfers the duties of the fiscal agent for managing the Grant-in-Aid Programs and funding of same from the Hubbard County Auditor/Treasurer to the Hubbard County Land Commissioner.

On a motion by Mr. Johannsen, seconded by Mr. Larson and carried 4-0, with Commissioner Stacey absent, the following resolution was adopted:

RESOLUTION NO. 01211405

TRAIL GRANT RESOLUTION

WHEREAS, Hubbard County serves as the sponsor of various recreational trails that are part of the State of Minnesota Grant-in-Aid Trail System ; and

WHEREAS, the construction and maintenance of these trails are funded through Minnesota Trail Assistance Program Grants issued by and with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, the Minnesota Grant-in-Aid Trail program requires an annual application to apply for Grant funds for the upcoming year;

WHEREAS, the Hubbard County Board passed Resolution No. 01221302 January 22, 2013 granting the Northwoods Riders OHV Club sponsorship for the Grant-in-Aid Funds for the period of July1, 2013 through June 30, 2020. Further said resolution appointed the Hubbard County Auditor/Treasurer the fiscal Agent for the managing of the program and the funds;

WHEREAS, it was the intent of the Hubbard County Board to approve, annually, the grant application and funding awards.

NOW, THEREFORE BE IT RESOLVED, that the Hubbard County Board rescinds Resolution No. 01221302 in its entirety.

BE IT FURTHER RESOLVED, that Hubbard County shall review, annually, the applications of any and all clubs submitting said applications to the County Board and determine the club that the County will sponsor and forward their application to the DNR for granting of the funding to construct and maintain said ATV trails within Hubbard County.

BE IT FURTHER RESOLVED, that the Hubbard County Board transfers the duties of the fiscal agent for managing the Grant-in-Aid Programs and funding of same from the Hubbard County Auditor/Treasurer to the Hubbard County Land Commissioner.

On a motion by Mr. Johannsen, seconded by Mr. Dotta and carried 4-0, with Commissioner Stacey absent, the following resolution was adopted:

RESOLUTION NO. 01211406

WHEREAS, Hubbard County serves as the sponsor of various recreational trails that are part of the State of Minnesota Grant-in-Aid System; and

WHEREAS, the construction and maintenance of these trails are funded through Minnesota Trail Assistance Program Grants issued with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, the 2014 Minnesota Trails Assistance Program Grant Application has been prepared for the approval of Hubbard County as sponsor of the following existing trail sponsored by Hubbard County and funded by the State of Minnesota Trail Assistance Program;

Schoolcraft OHV Trail System; and

WHEREAS, the trail is located in Hubbard County.

NOW, THEREFORE, BE IT RESOLVED, that Hubbard County agrees to act as the local sponsor for an application for funding to the State of Minnesota Department of Natural Resources for recreational trails managed by the Northwoods Riders OHV Club.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, Hubbard County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with the applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that Hubbard County agrees to sponsor said trail at no cost to the county for the period of July 1, 2014 through June 30, 2015, and the Hubbard County Land Commissioner is hereby authorized to serve as the fiscal agent on behalf of the local unit of government.

On motion of Mr. Larson, seconded by Mr. Dotta and carried 4-0, with Commissioner Stacey absent, the Land Department purchase of cold weather gear consisting of boots from L&M Supply, Park Rapids, MN in the amount of \$130, with payment to be from budgeted dollars.

Public Works Coordinator, David Olsonawski provided three quotes received for an **iPF 815 Cannon plotter to replace a 15 year old plotter** as follows: Sheldon, Duluth, MN - \$5,100 (setup included w/trade); FRANZ Reprographics, Minneapolis - \$5,185 (setup included w/trade); and ARC Document Solutions, St. Louis Park, MN, - \$5,745 (setup included no trade). Discussion followed. On motion by Mr. Johannsen, seconded by Mr. Dotta and carried 4-0, with Commissioner Stacey absent, the purchase in bold by low underlined quote, above was approved, as recommended by the Public Works Director, with payment to be made from Highway and Tax Forfeited monies.

Mr. Olsonawski reported the CP 29-14-02, Aggregate Surfacing and CP 29-14-03, Liquid Chloride bid letting was scheduled for February 10, 2014 at 1:30 p.m. and 2:00 p.m. respectively.

Mr. Olsonawski reminded the Board of the Public Hearing for proposed Transportation Sales & Use Tax scheduled for February 18, 2014 at 12:30 p.m. in the LEC meeting room (B-109) to be continued to 7:00 p.m. in the Lake George Town Hall.

On motion of Mr. Johannsen, seconded by Mr. Dotta and carried 4-0, with

Commissioner Stacey absent, the following were approved, per Section Six of the Personnel Policy and recommended by the Classification Committee: 1) a Grade 32 wage range for the Solid Waste Certified Attendant Supervisor position and 2) the job title of the Public Works Administrative Assistant was changed to the Public Works Administrative Coordinator with a Grade 28 wage range.

On motion of Mr. Dotta, seconded by Mr. Larson, and carried 4-0, with Commissioner Stacey absent, the internal posting of the Solid Waste Certified Attendant Supervisor position, was authorized, as recommended by the Interim Solid Waste Administrator.

The future of the Transfer Station disposal of waste and the recycling program was discussed. By consensus of the Board, Mr. Nordin was requested to contact Polk County Incinerator Facility Manager, John Steiner, in Fosston, and invite him to present the information regarding the proposed contract for future Solid Waste recycling to the Board. The time and date to be determined prior to the conclusion of the meeting.

County Attorney arrived at 9:49 a.m.

Social Services: Social Services Director, Daryl Bessler shared information on the Title IV-D Cooperative Agreement with Hubbard County Sheriff and Hubbard County Attorney. No action required.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried 4-0 with Commissioner Stacey absent, the three year renewal of an agreement with Sanford Medical Center of Thief River Falls was approved, as recommended by the Social Services Director, to provide emergency mental health services to Hubbard County residents.

On motion of Mr. Larson, seconded by Mr. Dotta and carried 4-0 with Commissioner Stacey absent, a one year Purchase of Service agreement with Beth Waller was approved, as recommended by the Social Services Director, for completion of relative search services.

Mr. Bessler reported the Contract with MNDot (Heartland Express program) was fully funded at 85% of what was asked for. He explained the operating funding is 85% Federal & State funds and 15% local funds. The 15% local money is raised through fares and contracts. The funding does include the purchase of a bus. State procurement bids have not come out yet for the purchase.

Mr. Bessler reviewed the following with no action required: The Agency Fourth Quarter Financial Status; an increase in both the Income Maintenance caseloads and intakes for December 2013; and no information received regarding the Chemical Dependency Pilot program at this time. Income Maintenance Supervisor, Renee Weeks reported that MNCare cases that were handled at the State were converted to MA cases causing Hubbard County to gain over 400 cases. Ms. Weeks reported that Hubbard County is keeping up with the increase in cases. MNCHOICE is now being delayed by the State of Minnesota.

By consensus of the Board, the resignation of Social Worker, Ellie Wattenhofer effective February 28, 2014, was accepted with regrets; correspondence acknowledging her 25 years of

service was authorized and the Chairperson was authorized to sign same.

Mr. Bessler reported the cost of replacing the Social Services Fiscal Supervisor I since May of 2013 to date totaled \$9,971.76. No action required.

Sheriff: Sheriff, Cory Aukes reminded the Board of the meeting to be held on Thursday, January 23rd at 9 a.m. with Becker County representatives which includes Mr. Larson and Mr. Dotta.

Land Records: On motion of Mr. Larson, seconded by Mr. Johannsen and carried 4-0 with Commissioner Stacey absent, the Retainer Agreement for Legal Services with Rupp, Anderson, Squires & Waldspurger, PA., attorneys at law was approved in an amount of \$5,500. The hourly rates for services provided outside of retainer increased \$5/hour to \$170/hour for Anderson, Squires, or Mace and \$160/hour for Helmers, Wagner or Edison.

On motion of Mr. Dotta, seconded by Mr. Johannsen and carried 4-0 with Commissioner Stacey absent, the omission of LINK name search on public searches was approved, as recommended by the Technology Committee.

Co-Land Records Director - ESO, Eric Buitenwerf reported the DNR satisfactorily reviewed amendment # 3, to Ordinance No. 10 Surface Water Use Ordinance, adopted by the Board on January 7, 2014, as follows:

**State of Minnesota
County of Hubbard**

Ordinance No. 10

An ordinance regulating the surface use of the waters of First Crow Wing Lake (29-86), Second Crow Wing Lake (29-85), ~~and~~ Third Crow Wing Lake (29-77), LaSalle Lake (29-309), and Lester Lake (29-49) and imposing penalties for violations thereof.

Be it ordained and enacted by the County Board of Commissioners of the County of Hubbard, State of Minnesota, that these amendments following, by this act, hereby replace and nullify those like numbered clauses now existing and a part of County Ordinance No. 10, or are newly enacted sections which, upon their enactment, become a part of County Ordinance No. 10.

Section 1 Purpose, Intent, and Application:

As authorized by Minnesota Statutes 86B.201, 86B.205, and 459.20, AND Minnesota Rules 6110.3000-6110.3800~~Section 378.32, Subdivision 1 of Minnesota Statutes Annotated,~~ as now in effect and as hereafter amended, this Ordinance is enacted for the purpose and with the intent to control and regulate the use of the waters of First Crow Wing Lake (29-86), Second Crow Wing Lake (29-85), ~~and~~ Third Crow Wing Lake (29-77), LaSalle Lake (29-309), and Lester Lake (29-49); Township One Hundred Thirty-nine (139) North, Range Thirty-three (33) West, in Hubbard County, Minnesota, said bodies of water being located entirely within the boundaries of Crow Wing Township Hubbard County, to promote its fullest use and enjoyment by the public in general and the citizens of Hubbard County in particular, to

insure safety for persons and property in connection with the use of said waters; to harmonize and integrate the varying uses of said waters; and to promote the general health, safety, and welfare of the citizens of Hubbard County, Minnesota.

Section 2 Definitions:

Terms used in this ordinance related to boating are defined in M.S. 86B.005.

~~**Section 2 Adoption and incorporation by reference of Minnesota waters and watercraft safety laws and boat and water safety rules and regulations promulgated by the Minnesota Department of Natural Resources:** The Minnesota Waters and Watercraft Safety Laws, Sections 361.01-361.29, as they now exist and are hereafter amended, the Boat and Water Safety Rules and Regulations promulgated by the State of Minnesota Department of Natural Resources, NR 200-212, as the same now exist and are hereafter amended, are hereby adopted, incorporated herein by reference, and made a part hereof as if set forth in their entirety. At least three copies of said Waters and Watercraft Safety Laws and Boat and Water Safety Rules and Regulations, so adopted, shall be marked as official copies and filed in the office of the Hubbard County Auditor along with this Ordinance.~~

~~**Section 3 Violations of the Minnesota waters and watercraft safety laws and boat and water safety rules and regulations promulgated by the Minnesota Department of Natural Resources:** Any person violating the Minnesota Waters and Watercraft Safety Laws and the Boat and Water Safety Rules and Regulations promulgated by the Minnesota Department of Natural Resources, adopted and incorporated herein by reference, shall be subject of the penalties and punishment hereinafter provided.~~

Section 4.3 Surface zoning of First, Second, and Third Crow Wing Lakes, LaSalle Lake, and Lester Lake by restricting speeds ~~during certain hours:~~

First, Second, and Third Crow Wing Lakes:

~~(a) — Between the hours of 9:00 o'clock, A.M. and 6:00 o'clock, P.M., on each and every day of the week, motorboats shall be subject to no speed limit and may be operated at unrestricted speeds within the safety framework of Section 2 of this Ordinance.~~

~~(a) — Between the hours of 6:00 o'clock, P.m.M. and 9:00 o'clock, A.a.m.M. on the following day, on each and every day of the week, no ~~motorboat watercraft~~ shall be operated ~~at a~~in excess of fifteen (15) miles per hour.~~

LaSalle Lake:

~~(a) — During all 24 hours of the day, on each and every day of the week, no watercraft shall be operated in excess of ten (10) miles per hour.~~

Lester Lake:

- ~~2.~~ (a) During all 24 hours of the day, on each and every day of the week, watercraft shall be operated with electric motors only, or no motor.

Section 5-4 Enforcement:

~~(a) The primary responsibility for enforcement of this Ordinance shall be the responsibility of rest with the Hubbard County Sheriff's Water Patrol Department. This; however, shall not preclude enforcement by other licensed peace officers.~~

Section 65: Exemptions:

All authorized resource management, emergency and enforcement personnel, while acting in the performance of their assigned duties, are exempt from the foregoing restrictions, ~~while acting in the performance of their assigned duties.~~

Section 6 Notification:

It shall be the responsibility of the Minnesota Department of Natural Resources to provide for adequate notification of the public, which shall include placement of a sign at each public watercraft access outlining essential elements of the ordinance.

Section 7 Penalties:

Any person who shall violate any of the provisions of this ordinance shall be guilty of misdemeanor, and upon conviction thereof, shall be punished by a fine ~~of~~ not more than ~~five hundred one thousand~~ dollars (\$1000.00) or by imprisonment of not more than ninety (90) days, or both.

Section 8 Effective date Amendment of Hubbard County Ordinance No. 10:

~~This Ordinance shall be in effect from and after the date of its passage and publication.~~

~~Passed by the Hubbard County Board of Commissioners this 1st day of August, 1978.~~

~~Passed by the Hubbard County Board of Commissioners this 20th day of May, 1981.~~

~~Adopted and passed by the Hubbard County Board of Commissioners this 16th day of September, A.D. 1981.~~

Hubbard County Ordinance No. 10 as adopted August 1, 1978 and amended May 20, 1981 and September 16, 1981 is hereby amended and replaced by this Ordinance.

Section 9 Effective Date:

This Ordinance shall be in full force and effect from January 7, 2014 after its passage and publication according to law.

THIS ORDINANCE ORDAINED AND ENACTED by the Board of County Commissioners of the County of Hubbard, State of Minnesota, on this 7th day of January, 2014 and published in the Northwoods Press, this 12th day of February, 2014.

ATTEST: /s/ Debbie Thompson	BY: /s/ Kathy Grell
<hr/> Debbie Thompson, Coordinator	<hr/> Kathy Grell, Chairperson

Soil & Water Conservation District (SWCD): On motion of Mr. Dotta, seconded by Mr. Johannsen and carried 4-0 with Commissioner Stacey absent, the 2014 Joint Powers agreement between Hubbard County and the SWCD was approved for Wetland Conservation Act and Local Water plan administration.

SWCD District Manager, Julie Kingsley urged the County Board to support the DNR's position with regard to the Sandpiper Pipeline. No action required or taken.

Maintenance: On motion by Mr. Johannsen, seconded by Mr. Larson and carried 4-0 with Commissioner Stacey absent, the retirement of Building and Grounds Maintenance Manager, Lee, Gwiazdon effective February 7, 2014, was accepted, with regrets; the Agreement and Release of Claims form was approved with payment to be by auditor's warrant; the Chairman and the Coordinator were authorized to sign same; and a letter of appreciation to Mr. Gwiazdon for in excess of twenty-nine years of service was authorized.

By consensus of the Board, the future of the Maintenance Department will be a topic for discussion at the Department Manager's meeting on January 28th and at the February 4th Board meeting.

Committee Reports: Information was shared regarding the following: Construction Committee reported consideration of mirroring of computer control systems in both the LEC and the Courthouse is under discussion. The elevator shaft is now being constructed on the south side of the building. There have been two minor change orders thus far.

It was reported that the Mississippi Headwaters Board has received State funding in the amount of \$103,000, reflecting \$47,000 less than expected.

A PERA request to the AMC Board was denied to support an increase in the general fund contribution by .25% from the employee and a .25% increase from the employer projected to take place this summer.

Soil & Water Conservation District (SWCD): On a motion of Mr. Larson, seconded by Mr. Johannsen and carried 4-0 with Commissioner Stacey absent, the payment of the \$35,000 Aquatic Invasive Species allocation was approved by Auditor's Warrant.

Coordinator: Coordinator's Assistant, Teresa Walsh reported the items of old business as follows: Manager Meeting Topic for Discussion will be Maintenance and webpage

design. Ms. Grell and Mr. Larson will attend. Board Work session topic on February 11, 2014, will be the Polk County Recycling facility from Fosston and the Maintenance Department. The Board was reminded of the following: of the Transportation Sales & Use Tax public hearing on February 18, 2014, at 12:30 p.m. in the Law Enforcement Center Room B109 to be reconvened at 7 p.m. at the Lake George town hall. Utilization of the Lake George town hall has been confirmed. The Board was also reminded of the 2014 Joint Legislative Conference scheduled on February 26th and 27th.

On a motion by Mr. Larson, seconded by Mr. Johannsen and carried 4-0 with Commissioner Stacey absent, the attendance of the AMC Conference on January 23rd and 24th, 2014 at the Arrowwood in Alexandria was authorized, as their respective schedules allowed.

The Board was made aware of a Rural Disaster Recovery training to be held February 28th, 2014 in Thief River Falls, MN. No action required.

On a motion by Mr. Larson, seconded by Mr. Dotta and carried 4-0 with Commissioner Stacey absent, the following adjustment to the budget was approved: decrease the County Attorney’s (091) budget by \$5,450 and move it to the Data Processing budget (063). Also the payments for the following were approved from the Data Processing (063) budget: replacement pc’s and software (40,500), as recommended by the Technology Committee, servers (12,000), UPS Replacements (4818.85); AVG (1616.67; Kerio (1800); Iprism – CH (3018.67); Iprism – LEC (1702.67); MCAPS maintenance (5,450); MCAPS update services (799); and RT Vision Maintenance Support (2,456).

On motion of Mr. Johannsen, seconded by Mr. Larson and carried 4-0 with Commissioner Stacey absent, the 2014 Giziibii RC & D membership was approved and the payment of the \$300 membership fee, was authorized from Conservation of Natural Resources RC & D monies.

The Board acknowledged a letter of appreciation from a local veteran for supporting veteran’s needs and thanking the Veteran’s Service Officer and staff for their assistance. By consensus of the Board, a copy of the correspondence be forwarded to the Veteran’s Service Officer and a copy be put in his personnel file.

The Board acknowledged a letter of appreciation from the Hubbard County Historical Museum director for the county’s continuing support of the museum.

There being no further business before the Board, the Chairman adjourned the meeting at 12:10 p.m.

GENERAL REVENUE:

A’viands LLC	11,221.23	Amazon	16.27
		Hyatt Hotel	411.63
Citizens National Bank – VISA	4,195.63	Gas Mart	55.00
Hyatt Hotels	1,646.52	Arrowwood Resort	246.90
Hyatt Hotels	823.26	Americinn	77.09
Hilton Hotels	294.82	Ecomphotostore	69.50

Best Buy	75.24	10 Payments Less Than \$2,000	3,756.75
Petro Serve	48.54		
Ortons	40.00		
Wal-Mart	31.82		
Wal-Mart	10.66		
USPS	6.31		
GTS Educational	325.00	2 Payment Less Than \$2,000	197.25
Wal-Mart	17.07		
COUNTY ENVIRONMENTAL TRUST FUND:			
SOCIAL SERVICES:			
Coborn's Pharmacy 2030	2,521.17	Bridge Group Foster Home (The)	3,534.00
Hubbard County Hwy Dept	7,793.02	Deblieck/Jennifer & Jacob	2,494.73
Lakes Area Dive Team	5,000.00	DHS – Swift	12,454.31
MCCC	5,560.88	Edwards, Tanya or Terry	2,351.71
MCGEE PA/M B	3,000.00	Heartland Homes SILS	3,290.35
North Country Business Products	3,451.01	Hubbard County DAC	15,938.79
Park Rapids Enterprise	4,146.64	Kindred Family Services	12,898.48
Pro West & Associates Inc.	10,100.00	Lilleodden, Christine	2,412.73
Ramsey co Medical Examiner	2,800.00	Lindeman/Steve	3,000.00
Schauer's Body Shop	2,345.24	MCF – Red Wing	3,960.00
65 Payments Less Than \$2,000	28,726.46	Nelson In-Home Services	14,638.00
ROAD & BRIDGE:			
Beltrami Co Highway Dept.	4,156.00	North Homes Inc	3,532.00
Caterpillar Financial Services Cor	18,229.67	Northwestern MN Juvenile Center	11,577.00
Cumber Construction Inc	3,111.25	Northwood Childrens Home – Main	7,090.50
Erickson Engineering	7,784.00	Pinehaven Youth & Family Services	3,597.24
Hubbard County Treasurer	2,834.17	Resch, Patricia	2,332.99
Levi Holsapple Construction	2,185.00	Rust, Joan	2,989.33
29 Payments Less than \$2,000	15,604.80	29 Payments Less Than \$2,000	16,333.09
SOLID WASTE:			
Hubbard County HWY Dept	3,037.60	Cardini-Pearson Funeral Home	2,860.00
17 Payments Less Than \$2,000	5,108.80	Hubbard County Auditor-Treasurer	12,500.00
FORFEITED LAND:			
		Hubbard County Hwy Dept	2,547.37
		Jones-Pearson Funeral Home	8,323.00
		Paul Bunyan Transit	3,930.00

40 Payments Less Than \$2,000 10,767.26

/s/ Kathy Grell
Kathy Grell, Chairman
Hubbard County Board of Commissioners

ATTEST: /s/Teresa Walsh
Teresa Walsh
Hubbard County Coordinator's
Assistant