

Board Meeting

November 18, 2014

Agenda

as of November 4, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE NOVEMBER 3, 2014 WORK SESSION;
2. APPROVE MINUTES OF THE [NOVEMBER 4, 2014 REGULAR MEETING](#);
3. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 11/07/14 & 11/14/14
4. REVIEW FINANCIAL REPORTS, [OCTOBER, 2014](#)
5. APPROVE THE SOCIAL SERVICES BILLS – RESOLUTION 11181401
6. [APPROVE LICENSES](#) AS FOLLOWS: **TOBACCO, SUNDAY, OFF SALE AND ON SALE** – FOXY'S LLC, ARAGO TOWNSHIP, GRACE LAKE BAR & GRILL, FARDEN TOWNSHIP, STOMPING GROUNDS, AKELEY: **TOBACCO, SUNDAY AND ON-SALE**, ZHATEAU ZORBAZ, LAKE EMMA TOWNSHIP: **TOBACCO**, WALGREENS.
7. REVIEW HIGHWAY DEPARTMENT [FINANCIAL STATEMENT](#) DATED 09/30/14

SCHEDULED BUSINESS:

Commissioners:

District 1 – Kathy Grell*
District 2 – Matt Dotta
District 3 – Gregory Larson**
District 4 – Dan Stacey
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

Board Meeting

November 18, 2014

Agenda

as of November 4, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

9:05 Public Works

ACTION ITEMS:

1. Approve final payment to [Beltrami County Highway](#) for project SP 088-070-043 (SP 029-070-004), Sign Installation and Pavement Markings done by A & H Co. Inc. from Ironton, MN for the amount of \$5,088.72.
2. Approve a Resolution supporting Farden Township's application for LRIP funds for their project on 279th Ave. which we are already the sponsor for their bridge funds.
3. Solid Waste Discussions – [2015 Assessment](#), DAC Annual Adjustment, Tip Fee Schedule
4. Review and approve the MN-DNR's [2015 Snowmobile Trail](#) Assistance Grant Agreement for the Forest Riders Snowmobile Club.
5. Review and approve quotes for [2015 Plantation Release with Microsite Application](#) of Herbicide.
6. Review and approve quotes for [2015 Tree Seedling Planting Labor](#).
7. Review and approve quotes for [2015 Site Preparation and Herbicide Application](#).
8. Review and approve quotes for [2016 Seedling Production](#) (355,000 seedlings).
9. Other

INFORMATION ITEMS:

1. Project updates: Nevis Shop Addition.
2. Other.

9:30 Sheriff

9:45 Veteran Services

1. [Approve FY2015 Enhancement Grant](#)
2. Provide [Quarterly Report](#)
3. Other as needed.

10:00 Recess

Commissioners:

District 1 – Kathy Grell*

District 2 – Matt Dotta

District 3 – Gregory Larson**

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

Board Meeting

November 18, 2014

Agenda

as of November 4, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

10:15 Public Hearing – Off-Sale Liquor License application for location in Todd Township

10:30 Social Services

1. Third Quarter Agency [Financial Report](#)
2. Approve contract extension with Rural Minnesota CEP for MFIP employment and training services
3. Personnel Matter
4. Old Business:
 - A. Case numbers and Intake Statistics
 - B. MNSURE update
 - C. Community Reinvestment Grant
 - D. Child Protection Interview Room quotes
 - E. MNCHOICES update

11:00 [Land Records](#)

Old Business:

New Business:

- Administrative Assistant position – request authorization to fill vacancy

Other:

11:15 County Attorney

11:30 Committee Reports

11:45 Coordinator

1. Appointment of AMC voting delegate.
 2. Other
-

Commissioners:

District 1 – Kathy Grell*

District 2 – Matt Dotta

District 3 – Gregory Larson**

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

Board Meeting

November 18, 2014

Agenda

as of November 4, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

New Business:

1. Manager Performance Evaluation procedure
2. Technology Committee Recommendation: [Approve purchase of MCAPS](#) replacement server from ByteSpeed in the amount of \$4,999 with payment to be from Data Processing budgeted monies (063)
3. Consideration of [architectural services](#) with regard to the courts/probation/jail roofing issues.
4. Approve closure of courthouse and highway department to the public at noon on 12/24/14, and the transfer station at 1:00 p.m.
5. Re-appointment of Canvassing Board commissioners – 11/20/14 @ 2:00 p.m. (replace Greg)
6. other, as necessary

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

Commissioners:

District 1 – Kathy Grell*

District 2 – Matt Dotta

District 3 – Gregory Larson**

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.