

Board Meeting

November 4, 2014

Agenda

as of October 22, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ AGENDA APPROVAL

◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE [MINUTES OF THE OCTOBER 21, 2014 REGULAR MEETING](#)
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 10/24/14 & 10/31/14
3. APPROVE THE SOCIAL SERVICES BILLS
4. ADOPT RESOLUTION 11041501 ACCEPTING THE FOLLOWING DONATIONS: EAGLES AUXILIARY - \$198.51, FOR THE K-9 PROGRAM.
5. APPROVE THE FOLLOWING LICENSE APPLICATIONS: TOBACCO – RAPID SPIRITS; LAKES AREA COOP – AKELEY; LAKES AREA COOP – PARK RAPIDS; FORT BENEDICT; BLUEBERRY PINES, LLC/WOODLAND STORE; CITY OF AKELEY; NORTHWIND GROCERY; 3.2 BEER & WINE – LONG LAKE THEATER, HUBBARD TOWNSHIP; OFF SALE – BEEHIVE LIQUORS, HELGA TOWNSHIP

SCHEDULED BUSINESS:

Commissioners:

District 1 – Kathy Grell*

District 2 – Matt Dotta

District 3 – Gregory Larson**

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

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9:05 Public Works

ACTION ITEMS:

1. Review and approval of "[Recreational Cabin Lease Policy for Hubbard County Managed Public Lands](#)".
2. Discussion on Land Surveyor's Contract agreement renewal from January 1, 2015 to January 1, 2018 for George E .R. Coulombe, LS.
3. [Review and approve resolution](#) establishing the [Market Price for solid waste management tax basis](#).
4. Discussion on SW Transfer Station personnel.
5. Other

INFORMATION ITEMS:

1. Project updates: Nevis Shop Addition.
2. Other.

9:45 Public Hearing – consideration of repeal of Peddlers Ordinance No. 13

10:00 Recess

10:15 Sheriff

AGENDA

1. Request to hire an additional investigator effective January 2015
2. Additional Information

10:30 SWCD – [AIS Task Force Presentation](#)

- 1) State Statute and how the plan meets the requirements
 - 2) ~~An overview of the assumptions that drove the plan~~
-

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- 3) An overview of the objectives for 2015 and the proposed funding allocation for each element of the plan
- 4) An overview of the watercraft inspection hour allocation process
- 5) A summary of the “fiscal agent” process and account tracking plan

11:00 Committee Reports

11:15 Heritage Living Center

11:45 Social Services

- Approve Relative Search/PSOP contract
- Child Protection Interview Room equipment
- Other as necessary

12:00 Land Records

Old Business:

Assessor New Business:

- **Request for overtime utilization as needed, from November through April to complete the 2015 assessment.**
- **Request Assessor Department credit card limit increase.**

Assessor Informational Item:

- **Utilization of variable work schedules while maintaining customer coverage.**

Old Business:

ESO - New Business:

-
- [Wildwood Retreat First Addition plat correction](#)

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- [Final Plat of Sky Manor Aero Estates 2nd Addition](#) by Mark Hobson: Applicant is requesting to re-subdivide three existing tracts into five platted lots. Parcels: [02.58.00500, 02.58.00600, and 02.58.00700.](#)
- [Shoreland Management Ordinance – proposed amendments](#)

Other:

- **Planning Commission/Board of Adjustment meeting dates**

12:30 Coordinator

Old Business:

1. Reminder: November “Lunch Room” meeting on 11/10/14 @ 11:30 – 12:30 at the Public Works Building.
2. Reminder: Board Work session scheduled 11/13/14 @ 9:00 a.m. CEC Project update by PrimeWest & Review of 2015 proposed budgets
3. Review of Finance Director/Auditor/Treasurer applications received.
4. Appoint AMC voting delegate due to non-attendance of Greg Larson
5. Other

New Business:

1. Approval of HR Retention Schedule as recommended by the Coordinator
2. [County Logo Design quotes](#) – Social Services Director & Recorder interested in working on development
3. other, as necessary

1:30 HLC Groundbreaking Ceremony

ADJOURNMENT

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Hubbard County Webpage: www.co.hubbard.mn.us

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