



Board Meeting

November 3, 2015

Agenda

as of October 29, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE OCTOBER 20, 2015 REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 10/23 & 10/30/15;
3. APPROVE THE SOCIAL SERVICES BILL
4. REFER SHORELAND MANAGEMENT ORDINANCE VIOLATION TO THE COUNTY ATTORNEY FOR REVIEW AND LITIGATION, IF NECESSARY
5. APPROVE LICENSE APPLICATIONS AS FOLLOWS: **TOBACCO-CITY OF AKELEY; PR TOBACCO SUPERSTORE; HUGO'S; LAKES AREA COOP, PARK RAPIDS CENEX STORE; LAKES AREA COOP, AKELEY CENEX; ORTON'S EAST; ORTON'S WEST; ITASCA JUNCTION INC.; RAPIDS SPIRITS; AND WALMART**
6. REVIEW DEPARTMENTAL OVERTIME REPORT – OCTOBER, 2015
7. ADOPT **RESOLUTION No. 10201501** ACCEPTING THE FOLLOWING LEC DONATIONS: DALE FISCHER - \$420 STS FIREWOOD DONATION.

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman
** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

1. Clothing policy review for NRM, SW, and Highway.
2. [Review and approve Resolution No. 11031502](#) and Easement for ingress and egress across unsold tax forfeited land in the SW¼ of the SW¼, section 12, White Oak Township.
3. Review contract proposals for Solid Waste Disposal.
4. Other

INFORMATION ITEMS:

1. Project updates:
2. Other

9:45 Sheriff

1. [Resolution No. 11031503](#) to accept the 2015 Federal Boating Safety Supplemental Equipment Grant in the amount of \$12,340
2. [Authorization to purchase](#) 20 buoys and necessary chains, anchor, ropes and clamps (Quote attached)
3. [Authorization to purchase](#) four water rescue devices (Quote attached)
4. [Authorization to purchase](#) one Erskine 61" snowblower (Quote attached)
5. Additional Information

10:00 Maintenance

- Review of items for silent auction
- Review of [Social Service quotes](#)

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- Review of [Tree Service quote](#)
 - Review for [replacement mop sink](#)
 - Other as needed

10:15 Recess

10:30 Finance

- ◆ Approve [Cost Allocation Plan](#)
- ◆ Adopt **Resolution No. 11031504** for repurchase of TFL
- ◆ Review of [CPA Resolution recommended by AMC](#)

10:45 Hubbard County Historical Society

11:00 Public Hearing, review of the Local Water Plan

11:15 County Attorney

- Security funding sources

11:30 Extension

- [Review desk purchase quotes](#)

11:45 Committee Reports

12:00 Coordinator

Old Business:

1. Reminder: Polk County request for resolution support
2. AMC Silent Auction contribution
3. AMC Registration, final determination
4. November 10, Board Work Session – Nemeth Art Center, County Attorney & Land Records
5. Reminder: MHB Annual Meeting, 11/20/15, 10:45 – 3:00 p.m., Chase on the Lake, Walker, MN
6. NACo Services
7. Organizational Chart
8. Other

New Business.

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9. Accept the resignation of Information System Specialist Sr, Pete Skadberg effective 11/03/15, and accept the resignation of Bailiff Allen D. Bruns affective 10/30/15.
 10. FYI: MHB Grant
 11. Management Team Recommendation
 12. Community Meeting – TNT – Bemidji City Hall, 11/05/15 4 – 6 p.m.
 13. Committee Assignments
 14. Personnel Service Award - schedule
 15. Manager Evaluations – schedule
 16. Schedule “Lunch Room” meeting
 17. Approve closure of courthouse and highway department to the public at noon on 12/24/15, and the transfer station at 1:00 p.m.
 18. DOC lease renewal 04/16/16 – budget review
 19. Approval of new Community Services Director attendance of the “New Director’s School” 11/18 – 11/20/15 presented by MN Association of County Social Service Administrators (MACSSA)
 20. Personnel Policy update
 21. other, as necessary

12:15 Closed Session pursuant to M.S. §13D.03

ADJOURNMENT

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Hubbard County Webpage: www.co.hubbard.mn.us

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