



Board Meeting

November 1, 2016

Agenda

as of October 19, 2016, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE OCTOBER 18, 2016 REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 10/21 & 10/28/16;
3. APPROVED THE SOCIAL SERVICE BILLS;
4. APPROVED APPLICATIONS FOR THE FOLLOWING LICENSES: TOBACCO – NORTHWIND; FAMILY DOLLAR; GRACE LAKE BAR & GRILL, FARDEN TOWNSHIP; CASEY'S GENERAL STORE; AND EMMAVILLE INN, CLAY TOWNSHIP; 3.2 LIQUOR: TIMBERLANE LODGE RESORT, HENRIETTA TOWNSHIP; EMMAVILLE INN; CLAY TOWNSHIP; SUNDAY, OFF SALE AND ON SALE; GRACE LAKE BAR & GRILL, FARDEN TOWNSHIP AND WINE, EMMAVILLE INN, CLAY TOWNSHIP;
5. REVIEW ROAD & BRIDGE FINANCIAL STATEMENT DATED 09/30/16

SCHEDULED BUSINESS:

9:05 Public Works

Commissioners:

District 1 – Vern Massie*
District 2 – Charlene Christenson
District 3 – Ed Smith
District 4 – Dan Stacey
District 5 – Cal Johannsen**

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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ACTION ITEMS:

1. Review and approve Waste Hauling Contract from bids received October 31, 2016 at 1:30 pm
2. Permission to close the transfer stations at 1:00 pm on December 24, 2016.
3. Permission to attend the NACE conference in Cincinnati, Ohio April 7 to the 14, 2017
4. Review and approve easement and supporting resolution for Donna Rees Cooke in Section 32, Lake Hattie Township
5. Review and approve quotes for storm damaged aerial photography.
6. [Authorize](#) the County Board Chairman and Land Commissioner to sign the FY2017 Grant Agreement for the Two Inlet Snowmobile Trail System.
7. Other

INFORMATION ITEMS:

1. Project updates: CSAH 28
2. Discussion on spotter trucks for SW.
3. Other

9:30 Sheriff

9:45 [Environmental Services](#)

Old Business:

New Business:

- SSTS Ordinance violation
- Subdivision Ordinance – proposed Amendment # 4

Other.

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10:00 Finance

- Election Update
- Request additional OT
- other

10:15 Recess

10:30 Committee Reports

11:00 Exit Interview – 2015 Audit, Colleen Hoffman

11:15 Coordinator

Old Business:

1. Health Fair scheduled 11/02/16
2. Reminder Canvass Board 11/15/16 – Mr. Massie & Mr. Smith with Mr. Johannsen as alternate (062116 meeting)
3. Township Association Meeting – White Oak Township – 11/21/16
4. HR Director position discussion
5. Negotiations: SS 11/28/16 @ 5:15 p.m. & Ld Dept, ESO, P & R 11/29/16 @ 5:15 p.m.
6. Other

New Business:

7. National Association of Counties (NACo) Membership – 2017 - \$450
 8. Work Session – 11/08/16, agenda
 - SWCD request for 11/08/16 Work Session attendance
 - Provide info regarding One Watershed, One Plan
 9. Attendance 11/29/16 Manager's Meeting – Subject
 10. Personnel Annual Service Award – schedule
 11. Manger Annual Performance Evaluation – schedule & procedure
 12. ~~Ratification of AFSCME Collective Bargaining Agreement~~
-

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13. [Meeting with Court Personnel](#) regarding additional Hearing Options - equipment
14. MAHUBE-OTWA Executive Director appointment – Liz Kuoppala
15. Mississippi Headwaters Watershed & Protection Strategy (WRAPS) information opportunity
16. Hubbard County Multi-Hazard Mitigation Plan Meeting – 11/30/16, 10 – 2 LEC, RSVP by 11/14/16
17. U. S. Communities – 11/10/16, St. Cloud, MN 10 - , Country Inn & Suites
18. Other

11:30 Closed Session pursuant to M.S. §13D.03

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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