

Board Meeting

October 21, 2014

Agenda

as of October 7, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ **AGENDA APPROVAL**

◆ **PUBLIC INPUT**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 **CONSENT AGENDA:**

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE [MINUTES OF THE OCTOBER 7, 2014](#) REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 10/10/14 & 10/17/14;
3. REVIEW [FINANCIAL REPORTS](#), SEPTEMBER, 2014
4. APPROVE THE SOCIAL SERVICES BILLS – **RESOLUTION 10211401**
5. APPROVE THE FOLLOWING [LICENSE APPLICATIONS](#): **Tobacco** – Walmart, Ortons East and West, Park Rapids BP, Hugos, Caseys, Coborns, and Family Dollar: **3.2 Beer** - Cedar Shores Lodge/Nosbush, Henrietta Township, Timberlane Lodge & Resort, Henrietta Township and Eagle View Golf Course/Brose, Arago Township: **Sunday Liquor and On Sale Liquor** – Brauhaus, Akeley Township and: **Wine** – Eagle View Golf Course/Brose, Arago Township.

SCHEDULED BUSINESS:

9:05 [Timberland Dirt Devils](#) – ATV Club

Commissioners:

District 1 – Kathy Grell*

District 2 – Matt Dotta

District 3 – Gregory Larson**

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

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9:15 Public Works

ACTION ITEMS:

1. Review and approve GIA Application and Resolution for [Round River Drive ATV Trails](#) for FY15.
2. Review and approve GIA Application and Resolution for Schoolcraft ATV Trails for FY15.
3. Review and approve GIA application and Resolution for [Martineau OHM Trails](#) for FY15.
4. Review and approve quotes for slash raking.
5. NRM [recommendation for forest road](#) in sections 5-7, & 18 of Schoolcraft Township.
6. Review results [of October 13 Timber Auction](#) – Request to remove tracts 9-13, & tract 15 from sale and reappraise value.
7. Review and approve Solid Waste Professional Service Agreement with [Liesch Associates](#) and authorize SW Administrator to sign the same.
8. Solid Waste [Landfill Compactor](#) Discussion.
9. Approve initial payment for Tractor/mower of \$21,763.00 by auditor's warrant.
10. Other

INFORMATION ITEMS:

1. Project updates: Nevis Shop Addition.
2. The Public Works Department converted back to our 8:00 to 4:30 schedule on 10/20/14 and the South Transfer Station starts their Saturday Closing at 1:00 on 10/25/14.
3. Other.

9:45 Social Services

1. Contract amendment to Lake County Associates Inc. Mental Health POS agreement
2. Approval to purchase audio and video equipment for child protection interview room
3. Sale of veteran services van
4. Governor's Task Force on the Protection of Children

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5. Prime West Health Plan Updates:

- Rate increase for fourth quarter
- Community Reinvestment Grants

6. Old Business:

- Case numbers and Intake Statistics
- MNCHOICES update
- Transit Contract Amendment

10:15 Recess

10:30 Sheriff

1. Acceptance of two Enbridge Inc grants in the amount of \$750 each for the purchase of a radio and ballistic shield
2. Acceptance of Jail [Service Agreement](#) between Hubbard County Sheriff's Office and TurnKey Corrections for inmate services
3. Authorization to purchase boat, motor, and trailer with 2014 Federal Boating Safety Supplemental Grant monies ([quotes](#) attached)
4. Request to hire an additional investigator effective January 2015
5. Request to increase number of part-time jailer/dispatcher pool from 15 to 18
6. Additional Information

11:00 Ordinance recommendation from HIP

11:15 HLC Bid Review

11:30 Land Records

Old Business:

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New Business:

- New employee introduction
- Ordinance violation file – request authorization to forward to County Attorney
- Temporary position extension
- Tax Court – [Minnesota Energy Resources Corporation](#) vs. [MN Commissioner](#) of Revenue

Other:

11:45 Treasurer

- Application for [Off-Sale Liquor License](#), Todd Township
- Other as needed

12:00 Committee Reports

12:15 Coordinator

Old Business:

1. Schedule the November “Lunch Room” meeting.
2. Report on Finance Director/Auditor/Treasurer applications received.
3. City of Park Rapids Report
4. Conference Room Policy considerations for 11/13/14 Board Work Session
5. Address the time to begin the 12/02/14 Regular Board Meeting – suggest change from 9:00 a.m. to 2:00 p.m. (to coordinate with Truth In Taxation meeting scheduled to begin at 6:05 p.m.)
6. Report on ITV equipment purchase and moveable cabinet results.
7. Other

New Business:

1. Addition of CEC Project update by PrimeWest to the Board Work session scheduled 11/13/14 @ 9:00 a.m. (2015 budget review & Conference Room Policy already scheduled)
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2. Report receipt of Notice to negotiate from Local 49 – Road & Bridge and Solid Waste.
3. AMC representation.
4. HLC ground breaking ceremony schedule.
5. Subject matter for 10/28/14 Managers meeting.
6. Review of License Bureau
7. other, as necessary

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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