



Board Meeting

October 20, 2015

Agenda

as of October 13, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE OCTOBER 6, 2015 REGULAR MEETING;
2. APPROVE THE MINUTES OF THE OCTOBER 13, 2015 WORK SESSION;
3. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED
4. REVIEW OF [GENERAL REVENUE CASH BALANCE REPORT](#) – 09/30/15;
5. ADOPT **RESOLUTION No. 10201501** APPROVING THE SOCIAL SERVICES INCOME MAINTENANCE AGENDA; SOCIAL SERVICES AGENDA AND THE PAYMENT OF THE BILLS, AS PRESENTED;
6. REVIEW OF HIGHWAY DEPARTMENT [YTD FINANCIAL STATEMENT](#) – 09/30/15;
7. ADOPT **RESOLUTION No. 10201502** ACCEPTING THE FOLLOWING **LEC DONATIONS**: ROGER JUST - \$80 STS DONATION

SCHEDULED BUSINESS:

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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9:05 Local Water Plan Public Hearing – schedule for 11/03/15 @ 11:00 a.m.

9:10 Public Works

ACTION ITEMS:

1. Approve final payment for SAP 029-609-012, CP 29-101-004, CP 29-100-15 and CP 29-98-15 bituminous improvements to Knife River Materials, Bemidji, MN for the amount of \$90,164.59.
2. Establish Recreational Cabin Lease rate for 2016.
3. Review and approve change to Recreational Cabin Lease #18.
4. Other

INFORMATION ITEMS:

1. Project updates:
2. Review results of October 12th Timber Auction.
3. Other

9:30 Social Services

1. Introduction of new Social Workers
 2. Third Quarter Financial Report
 3. Approval of 2016 MFIP Biennial Service Agreement
 4. Case Management Revenues Report
 5. Old Business:
 - a. New Supervisor Office
 - b. Cell phone purchase request
 - c. PrimeWest Health Grant
 - d. Caseload/Intakes report
-
- e. MINCHOICES Exception Request

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6. Other

9:45 Sheriff

10:00 Recess

10:15 Finance

10:30 Land Records

Old Business:

New Business:

- Shoreland Management Ordinance violations – file to send to County Attorney
- Conditional Use Permit 76-25 [rescission](#)
- Cash drawer – cash on hand balance increase request

Other:

10:45 Veteran Service

- Quarterly [update](#)
- Status of Outreach
- [Transportation](#) Program
- Request to spend \$3000 for Conference Room
- Other as necessary

11:00 Committee Reports

11:15 Coordinator

Old Business:

1. Reminder: Polk County request for resolution support
2. Other

New Business:

3. November 10, Board Work Session subject

4. Approve HLC Construction Project Request for Disbursement #11 - \$701,129.60

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5. AMC Silent Auction contribution
 6. other, as necessary

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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