



Board Meeting

October 6, 2015

Agenda

as of September 16, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE SEPTEMBER 15, 2015 REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 09/18, 0/25 & 10/02/15;
3. APPROVE THE SOCIAL SERVICES BILLS
4. APPROVE OFF SALE LIQUOR LICENSE – WOODLAND STORE, LAKE GEORGE TWP
5. REVIEW 2015 DEPARTMENTAL OVERTIME REPORT, 09/30/15
6. ADOPT [RESOLUTION No. 10061501](#) APPROVING LG220 APPLICATION FOR EXEMPT PERMIT FOR BEMIDJI AREA SHOOTER'S ASSOCIATION, INC. FOR RAFFLE CONDUCTED AT BACKWOODS BAR & GRILL, ROCKWOOD TOWNSHIP ON NOVEMBER 21, 2015
7. ADOPT [RESOLUTION No. 10161502](#) ACCEPTING THE FOLLOWING LEC DONATIONS: PARK RAPIDS SUMMER YOUTH BASEBALL - \$300 STS DONATION;
8. SUBMITTAL OF THE [HIGHWAY DEPT. YTD FINANCIAL STATEMENT](#) FOR 8/31/15

SCHEDULED BUSINESS:

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



Board Meeting

October 6, 2015

Agenda

as of September 16, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

9:05 Public Works

ACTION ITEMS:

1. Review and approve bids for SAP 029-600-012 boat access to Garfield Lake on 2nd St. N.E. in Laporte let on October 5, 2015 at 2:00 p.m.
2. Review and [approve resolution](#) establishing the [Market Price](#) for solid waste management tax basis.
3. Review and Approve the [GIA Application and Supporting Resolution](#) (Resolution No. 10061500) for the Round River Drive ATV Trails – Timberland Dirt Devils.
4. Review and approve FY2016 Grant-in-aid agreement for the Soaring Eagles Cross-Country Ski Trails
5. Other

INFORMATION ITEMS:

1. Project updates:
2. Reminder of October 12th Timber Auction at 9:00 AM
3. Other

9:30 Sheriff

1. Resolution to authorize participation in planning process and execution of [Hazard Mitigation Plan](#)
2. Emergency Management discussion on County Emergency Operation Plan
3. Additional Information

9:45 Land Records

Old Business:

New Business:

- [Final Plat of Wright Estates](#) by Ricky & Joanne Wright: Applicants are requesting final approval to create one 3.52 acre platted lot. Part of the SW1/4 of the SW1/4 in Section 22, Township 140, Range 35, Parcel 27 22 01300
-

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



Board Meeting

October 6, 2015

Agenda

as of September 16, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

-
- **FY16 Natural Resources Block Grant [agreement](#)**

Other:

- **Staff introduction**

10:15 Recess

10:30 Finance

- Property [Repurchase](#)

10:45 Hubbard County [Historical Society](#)

11:00 Committee Reports

11:30 Coordinator

Old Business:

1. Reminder: Polk County request for resolution support
2. Other

New Business:

3. Update October 13, Board Work Session subject
 4. Approve sale of unused PW equipment
 5. Probation Project – quotes obtained
 6. Adopt **Resolution No. 10061500** in support of the North Country Food Bank, Inc.
 7. Ratification of the Local No. 320 – Environmental Services, Land Department, Parks & Recreation employees Collective Bargaining Unit – 01/01/15 to 12/31/16
 8. Ratification of the Local 49 – Highway Collective Bargaining Unit – 01/01/15 – 12/31/16
 9. Ratification of the Local 49 – Solid Waste – Certified Attendants Unit – 01/01/15 – 12/31/16
 10. Memorandum Agreement – Wellness Pilot Program – ESO, Land Department, Parks & Recreation employees; Solid Waste; & Highway Department – 01/01/16
 11. Approve Non-Union 2016 Cafeteria Plan contributions: Single \$847; Single + Children \$1070; and Family \$1508
-
12. Approve provision of four health plans as presented.

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



Board Meeting

October 6, 2015

Agenda

as of September 16, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

-
13. Approve increase in County Attorney credit card limit from \$3500 to \$5000
 14. Approve purchase of three (3) touch screen laptops and software from Best Buy (\$1089 + 219 = \$1,304 ea – total \$3,912) with payment to be from forfeiture monies
 15. Nemeth Art Center request to address the Board at an upcoming work session.
 16. other, as necessary

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.