



Board Meeting

October 4, 2016

Agenda

as of September 21, 2016, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE SEPTEMBER 20, 2016 REGULAR MEETING;
2. APPROVE MINUTES OF THE SEPTEMBER 13, 2016 BOARD WORK SESSION;
3. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 09/23 & 09/30/16;
4. APPROVED THE SOCIAL SERVICE BILLS.
5. REVIEW ROAD AND BRIDGE FINANCIAL STATEMENT FOR [YTD 8/31/16](#)
6. ADOPT [RESOLUTION 10041601](#) ACCEPTING DONATIONS TO THE SHERIFF'S DEPARTMENT AS FOLLOWS: PAT SARGENT FAMILY - \$315.00 FOR BOAT & WATER, SEARCH & RESCUE EQUIPMENT; AND NORTH MEMORIAL HEALTHCARE DONATION OF A 2007 DODGE VAN TO BE USED AS AN ERU VEHICLE

SCHEDULED BUSINESS:

Commissioners:

District 1 – Vern Massie*
District 2 – Charlene Christenson
District 3 – Ed Smith
District 4 – Dan Stacey
District 5 – Cal Johannsen**

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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9:05 Public Works

ACTION ITEMS:

1. Review and approve DAC Recycling contract.
2. Discussion on schedule change for the South Transfer Station hours.
3. Discuss the Prescriptive Easement for Section 3, 144-34 (Joyce H. Louis Est.). And review and approve quotes for Forest Road construction in Section 3 of Schoolcraft Township.
4. Review and approve grant application and supporting resolution for [Timberland Dirt Devils ATV Trails](#).
5. Final Payment consideration for Farris Park Bathroom
6. Other

INFORMATION ITEMS:

1. Project updates: CSAH 28, old water tower demo
2. Fall Intermediate Timber Auction: Monday, October 10, 2016
3. Tax Forfeited Land Sale: Friday, October 14, 2016
4. Other

9:30 Sheriff

1. Update on MEND agreement
2. Additional Information

10:00 Committee Reports

10:15 Recess

10:30 Coordinator

Old Business:

1. Classification recommendation regarding LEC job descriptions
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2. Reminder – AMC Region II meeting 10/26/16 - Bemidji
3. Other

New Business:

4. Benefit Committee Recommendation: Offer Wellness Incentive & renew Dental (Dearborn – 4%) and Vision (Avesis – 5%) Voluntary Benefit with current carriers representing respective increases in premium
5. Approve Letter of Agreement for Wellness Institute Services and authorize the Coordinator to sign same
6. Adopt Wellness Incentive Policy, as recommended by the Benefit Committee
7. Approve MOU with respective union groups for [Wellness Program](#) and authorize Chairman sign same
8. Classification Committee Recommendation – HR Manager
9. [Personnel Policy Revisions](#) to [address](#) ACA [requirements](#)
10. Other

11:30 Closed Session pursuant to M.S. §13D.03

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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