

Board Meeting

September 16, 2014

Agenda

as of September 3, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ **AGENDA APPROVAL**

◆ **PUBLIC INPUT**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 **CONSENT AGENDA:**

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE SEPTEMBER 2, 2014 REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 09/05/14 & 09/12/14;
3. REVIEW [FINANCIAL REPORTS, AUGUST 2014](#)
4. APPROVE THE SOCIAL SERVICES BILLS – **RESOLUTION 09161401**
5. REVIEW OF THE [HIGHWAY DEPT. FINANCIAL STATEMENT](#) FOR YTD 7/31/14.

SCHEDULED BUSINESS:

9:05 Schoolcraft Township

9:20 Public Works

ACTION ITEMS:

Commissioners:

District 1 – Kathy Grell*

District 2 – Matt Dotta

District 3 – Gregory Larson**

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

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1. Review and approve quote for county car pool vehicle.
2. Review and approve [Timber Appraisals for October 13th](#) Timber Auction.
3. Review and approve [Slash Raking Quotes](#).
4. Review and approve [Resolution of re-conveyance](#) of N½ of NW¼ of SW¼, Section 31, 139-34.
5. Review and approve building demolition quotes.
6. Review [Shallow/Deer Lake land exchange proposal](#).
7. Other

INFORMATION ITEMS:

1. Project updates: Nevis Shop Addition.
2. Final timber auction of the year will be held October 13th.
3. Land Commissioner will be on vacation Sept. 22-24.
4. Other.

9:50 Social Services

1. Introduction of new staff
 2. Board approval of Purchase of Service agreements with:
 - ◆ Mental Health Services of Bemidji for outpatient MH services
 - ◆ St. Joseph's Area Health Services for Nutrition Services
 3. Board approval of [Scanner Purchase for EDMS](#) project with ISC.
 4. [Out of Home Placement data for 2013](#)
 5. Old Business:
 - a. Case numbers and Intake Statistics
 - b. MNCHOICES update
 - c. CD Pilot Update
-

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10:20 Recess

10:30 Sheriff

AGENDA

1. Authorization to [purchase eight \(8\) bullet proof vests](#) to be purchased from unallocated funds to be reimbursed 100% through grant funding (Quote attached)
2. Authorization to [purchase equipment for 2015 Chevrolet pickup/squad](#) for ATV deputy (Quotes attached)
3. Additional information

10:45 Land Records

Old Business:

New Business:

- Ordinance violation file – request authorization to forward to County Attorney
- [Shoreland Management Ordinance amendments](#)

Other:

11:00 Treasurer – Property Tax Collections

1. Request approval for staff overtime for tax collection.
2. other

11:15 DNR & Explore MN presentation regarding Use of Public Lands (45 minutes)

12:30 [Hubbard County Historical Society](#)

1. budget request
 2. other
-

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12:45 [Veteran Services Office](#)

1:00 Committee Reports

1:15 Heritage Living Center – final contract qualifications

1:45 Coordinator

Old Business:

1. Report on “Lunch Room” meeting 09/08/14
2. Correction of MCIT dividend reported 08/19/14
3. Reminder of Board of Appeal & Equalization course scheduled on 10/15/14, 9:00 a.m.
4. Other

New Business:

1. Authorize Coordinator signature on [Pacific Life Plan](#) document for deferred comp plan.
2. Determination of Board Work session 10/14/14 @ 9:00 a.m.
3. Subject for discussion Managers Meeting 10/28/14
4. Establishment of 2015 Preliminary Levy; HRA Levy; ad 2015 Revenue & Expenditure budgets
5. other, as necessary

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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