



Board Meeting

September 15, 2015

Agenda

as of September 24, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE SEPTEMBER 1, 2015 REGULAR MEETING;
2. APPROVE THE MINUTES OF THE SEPTEMBER 8, 2015 WORK SESSION;
3. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 09/4 & 09/11/15;
4. ADOPT **RESOLUTION No. 09151501** APPROVING THE SOCIAL SERVICES INCOME MAINTENANCE AGENDA; SOCIAL SERVICES AGENDA AND THE PAYMENT OF THE BILLS, AS PRESENTED;
5. REVIEW OF GENERAL REVENUE [CASH BALANCE REPORT](#), 08/31/15

SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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1. Approve final payment for CP 29-15-03, Liquid Calcium Chloride to Envirotech Services, Inc. from Greeley, CO for the amount of \$49,314.22.
 2. [Review quotes for repair work](#) on CSAH 3 curves received on September 10, 2015 at 10:00.
 3. Permission to replace County Car #7 a 2007 Ford Fusion with 217,000 miles.
 4. Discussion on Public Works phone system and the overall county phone service vendor contract.
 5. Review and [approve timber appraisals](#) for October 12 Timber Auction.
 6. Review and [approve quotes](#) for C.P. 29-Baja-01 – Aggregate Surfacing.
 7. Review and [approve quotes](#) for Ortho-rectified Digital Aerial Photography.
 8. Other

INFORMATION ITEMS:

1. Project updates:
2. Bids for SAP 029-600-012 boat access to Garfield Lake on 2nd St. N.E. in Laporte set for October 5, 2015 at 2:00 p.m.
3. Results of September 11th tax forfeited land sale.
4. Other

9:35 Social Services

1. Introduction of new Social Worker
2. Revision of Nelson In-Home Service POS agreement
3. Copier contract proposal
4. Old Business:
 - a. New Supervisor Office
 - b. Three Party agreement with PAWN, the county and in-home service providers
 - c. MNDOT Greater Minnesota Transit Investment Plan
 - d. MNCHOICES Exception Request

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e. PMAP Re-Procurement

5. Caseload/Intakes report

6. Other

10:05 Hoffman, Philipp, & Knutson, PLLC presentation of the 2014 audit

10:30 Recess

10:45 Sheriff

1. [Resolution to accept](#) 2015 to 2017 Off Highway Enforcement Grant in the amount of \$16,548 (two year contract – total for each year will be \$8,274)
2. [Authorization to purchase](#) twenty (20) weBoost Drive Kits (Quote attached)
3. Additional Information

11:15 Community Health Services (CHS)

11:30 Land Records

11:45 MAHUBE-OTWA

12:00 Committee Reports

12:15 Coordinator

Old Business:

1. Reminder: AMC Fall Policy Committee Meetings – 2015 (09/17 & 09/18/15 Breezy Point Resort, Pequot Lakes).
2. Reminder: Township Association Meeting, 09/21/15, Badoura Township
3. Reminder: Polk County request for resolution support
4. Court request for equipment installation in the Board Room.
5. Other

New Business:

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6. NW Service Coop appointment request

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7. Determination of October 13, Board Work Session subject
 8. FYI – Fairfield Inn & Suites reservations 12/06 – 12/08/15 AMC Conference
 9. Personnel Policy – [Wellness Pilot Program](#)
 10. Authorize Coordinator to sign Letter of Agreement for Wellness Institute Services
 11. Approve establishment of HLC separate NWS Coop account
 12. other, as necessary

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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