

Board Meeting

August 19, 2014

Agenda

as of August 6, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ **AGENDA APPROVAL**

◆ **PUBLIC INPUT**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 **CONSENT AGENDA:**

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE [AUGUST 5, 2014 REGULAR MEETING](#);
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 08/08/14 & 08/15/14;
3. REVIEW GENERAL REVENUE FINANCIAL REPORTS, [JULY 2014](#);
4. APPROVE THE SOCIAL SERVICES BILLS – **RESOLUTION 08191401**;
5. ADOPT [RESOLUTION No. 08191402](#) ACCEPTING LEC DONATIONS AS FOLLOWS: THORPE TOWNSHIP, \$300.00 FOR THE STS PROGRAM.

SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

Commissioners:

District 1 – Kathy Grell*

District 2 – Matt Dotta

District 3 – Gregory Larson**

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

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1. Approve final payment for CP 29-14-02, Aggregate Surfacing to DeChantel Excavating, LLC from Brainerd, MN for the amount of \$14,082.96.
2. Approve [resolution for SP 029-628-002](#) right of way purchase for CSAH 28, grading, aggregate base, and bituminous pavement.
3. Approve [resolution for MnDOT Agreement No. 06549](#) for signage of the Mississippi River Trail Route on County State Aid Highways and authorize County Coordinator and County Engineer to sign agreement.
4. Discussion on a [proposed land exchange](#) on Shallow/Deer Lake.
5. Other

INFORMATION ITEMS:

1. Project updates: Nevis Shop Addition.
2. Other.

9:30 Social Services

1. Introduction of new staff
2. [Financial Status](#) of the Agency half way through the year
3. Board approval of Purchase of Service agreements with:
 - Hubbard County DAC for Transportation Services
 - Lutheran Social Services for Guardian and Conservator Services
4. Appointment of new member to the Mental Health Advisory Committee
5. [Governor's Proclamation](#) making August Child Support Awareness
6. Old Business:
 - a. Case numbers and Intake Stats
 - b. CD Pilot Update

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10:00 Recess

10:15 Sheriff

- Emergency Management update
- other

10:30 Land Records

Old Business:

New Business:

- **Conditional Use Permit 2-CU-14 by Brent and Lindsey Nicklason:** Part of the NE 1/4 of the SW 1/4, Section 10, Township 140, Range 33, Nevis Township by Lake Belletaine. Parcel: 21.10.00410. Applicants are requesting a conditional use permit for an event center per Section 401 of the Shoreland Management Ordinance.
- **Conditional Use Permit 3-CU-14 by Lakes Area Windsurfing, Inc.:** Part of Outlot 1 and Pleasant Avenue (vacated), and Lots 1, 2, and part of 3, Block 3, Pine Cone Camp, Section 35, Township 141, Range 34, Lake Emma Township on Big Sand Lake. Parcels: 16.37.01610, 16.37.01620, and 16.37.01630. Applicants are requesting to amend existing conditional use permit 6-CU-07 (a resort use) on parcels 16.37.00700, 16.37.00800, and 16.37.01600 per Section 401 of the Shoreland Management Ordinance by adding additional property and rental units to the conditional use permit.
- **Preliminary Plat of Sky Manor Aero Estates 2nd Addition by Mark Hobson:** Applicant is requesting to re-subdivide three existing tracts into five platted lots. Parcels: 02.58.00500, 02.58.00600, and 02.58.00700.
- **Amended and Restated Joint Powers Agreement** between the Minnesota Counties Computer Cooperative (MCCC) and Hubbard County.

Other:

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11:15 Headwaters Regional Economic Development Commission – [HRA Update](#)

11:30 [Extension](#)

11:45 Committee Reports

12:00 Hoffman, Dale & Swenson PLLC – Exit Audit

12:15 Coordinator

Old Business:

1. Report on “Lunch Room” meeting 08/11/14 beginning at 11:30 a.m.
2. Other

New Business:

1. Report [MCIT Dividend](#) payment – determine source of deposit
2. Benefit Committee recommends: renewal of Avesis Vision with 3% increase and two year rate guarantee together with Dearborn dental insurance renewal with no increase in rate. There will be no rate increase for the UNUM products (Life Insurance and Long Term Care Insurance)
3. Approve Contegry Group contract for HLC construction project.
4. Prime West Employee Benefit/Employee meeting 08/27/14
5. Classification & Compensation Review Committee – [interest expressed](#).
6. [FYI](#) – More Savings for Local Government.
7. Report on court furniture repairs
8. Approval of vehicle disposal – K-Bid
9. [PERA Voting Determination](#)
10. other, as necessary

1:00 Heritage Living Center – ECPN Discussion

12:30 Closed Session pursuant to §13D.05, Subd. 3 – County Assessor

12:45 Closed Session pursuant to §13D.05, Subd 3 – Land Commissioner

ADJOURNMENT

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Hubbard County Webpage: www.co.hubbard.mn.us

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