



Board Meeting

August 18, 2015

Agenda

as of August 4, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE AUGUST 4, 2015 REGULAR MEETING;
2. APPROVE THE MINUTES OF THE AUGUST 11, 2015 WORK SESSION;
3. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 08/7 & 08/14/15;
4. ADOPT **RESOLUTION No. 08181501** APPROVING THE SOCIAL SERVICES INCOME MAINTENANCE AGENDA; SOCIAL SERVICES AGENDA AND THE PAYMENT OF THE BILLS, AS PRESENTED
5. ADOPT **RESOLUTION No. 08041502** ACCEPTING THE FOLLOWING LEC DONATIONS: AMELIA'S FAMILY HAIR CARE - \$50 NIGHT TO UNITE DONATION, ROBERT LONG - \$100 K-9 VEST;
6. REVIEW HIGHWAY FINANCIAL STATEMENT FOR YTD 07/31/15

SCHEDULED BUSINESS:

9:05 Public Works

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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1. Discussion regarding Solid Waste Engineering Consultant
2. Review and approve Professional Services Agreement for Task 1 between [Polk County Regional](#) and [Wenck Associates, Inc.](#) on behalf of Hubbard County
3. Discussion on a tandem truck and snowplow equipment purchase.
4. Other

INFORMATION ITEMS:

1. Project updates: Paving project, etc.
2. Other

9:35 Social Services

1. MNSURE update
2. [Financial report](#) after 2nd quarter of CY 2015
3. MNCHOICES Exception Request
4. Human Services Performance Management [Report](#) for CY 2014
5. Office for new Supervisor
6. PMAP/MNCARE Re-procurement update
7. National Youth in Transitions Database Report
8. Governor Dayton proclamation making August Child Support Awareness Month
9. Old Business:
 - a. Caseload/Intakes report
 - b. Personnel matters update

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10:05 Recess

10:15 Sheriff

1. Discussion on proposed dog ordinance
2. Additional items

10:30 Soil & Water Conservation District (SWCD) Update

10:45 Housing & Redevelopment Authority (HRA)

11:00 Finance

- MCIT Dividend
- Cash drawers
- Authorize A/T to issue duplicate warrants (\$396.32 & \$300)
- Other as necessary

11:15 [NW MN Foundation](#)

11:30 [Extension Office](#)

11:45 Committee Reports

12:00 Coordinator

Old Business:

1. Board Work Session scheduled for 09/08/15 @ 9:00 a.m. for joint meeting with Fair Board members and budget review.
2. Reminder: AMC Fall Policy Committee Meetings – 2015 (09/17 & 09/18/15 Breezy Point Resort, Pequot Lakes).
3. Reminder next “Commissioner Lunch Room” meeting 09/08/15 @ 11:30 a.m. – 12:30 p.m. (Commissioners Johannsen and Massie attending) –location will be Courthouse lunch room located on the lower level of the building.
4. Reminder: Managers Meeting scheduled 08/25/15 @ 9:00, Public Works Conference Room (Commissioner Stacey and Massie attending).
5. ~~Reminder: Township Association Meeting, 09/21/15, Badoura Township~~
6. Discussion regarding Probation Update Project

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7. Other

New Business:

8. Board Work Session schedule for 09/08/15 (fair board, budgets)
9. Polk County request for resolution support.
10. Approve HLC Disbursement #9 in the amount of \$324,489.04
11. Public Information & Environmental Analysis Scoping Meeting conducted by the MN Dept of Commerce: 08/19/15, 11:00 a.m. or 6 p.m. PR Century School Cafetorium for the Line 3 Replacement Project
12. other, as necessary

CONTINUATION OF MEETING TO AUGUST 25, 2015

Hubbard County Webpage: www.co.hubbard.mn.us

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