Board Meeting

August 5, 2014

Agenda

as of July 16, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- *AGENDA APPROVAL*
- *PUBLIC INPUT*

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. *APPROVE MINUTES OF THE JULY 15, 2014 REGULAR MEETING*
2. *APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 07/18/14, 07/25/14 & 08/01/14;*
3. *APPROVE THE SOCIAL SERVICES BILLS*
4. *REVIEW DEPARTMENTAL OVERTIME, JULY 2014*
5. *ADOPT **RESOLUTION NO. 08051401** ACCEPTING THE FOLLOWING LEC DONATION: HUBBARD COUNTY DAC - $4,000, STS PROGRAM*

SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

Commissioners:

*District 1 – Kathy Grell**
District 2 – Matt Dotta
*District 3 – Gregory Larson***
District 4 – Dan Stacey
District 5 – Cal Johannsen

** Chairman*
*** Vice Chairman*

***Closed meetings** are held when necessary pursuant to M.S. §13D.03 (union strategy); M. S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.*

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1. Review bid opening to build two new garage stalls on to the Nevis shop to the east as let on July 25, 2014 at 10:00 a.m. Recommendation to go with the low bid from J.P. Structures Inc., Menahga, MN for $279,800.
2. Approve tractor/mower lease for 2014 off state contract.
3. Approve tractor/backhoe purchase for SW off the state contract.
4. Review and approve quote for asbestos abatement for 285 Pleasant Ave. in Akeley.
5. Discussion on Land Surveying Dept. personnel matters.
6. Request to add cabin leases and Forest Development Account Policy discussion to a work session.
7. Review and approve quotes for Bud Capping on approximately 1020 acres.
8. Other

INFORMATION ITEMS:

1. Project updates: Projects have been completed.
2. Other.

9:30 Sheriff

AGENDA

1. Authorization to purchase three portable radios to be used in the jail (Quote attached)

2. Additional Information

10:00 Recess

10:30 Department of Corrections – Marc Bloomquist

11:00 Committee Reports

11:15 Friends of the Headwaters

11:30 Fox Lawson Presentation

12:30 Land Records

Commissioners:

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District 2 – Matt Dotta
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Old Business:

New Business:

- Ordinance violation file – request authorization to forward to County Attorney
- report on files referred to County Attorney
- Chief Deputy Assessor vacancy – Posting closed 7/25/14, no applicants
  - Discussion of future action

Other:

12:45 Coordinator

Old Business:

1. Reminder of "Lunch Room" meeting 08/11/14 beginning at 11:30 a.m.
2. Reminder Work Session scheduled for 08/18/14 – Budget Review.
3. Review of Supportive Employment Waiting List Policy from July 15.
4. Other

New Business:

1. Change order for court paint
2. Approve OT or additional hours for STS if necessary in connection with construction project.
3. Schedule evaluation of Assessor
4. Approve quote of United Security & Alarm Systems for temporary move of court to third floor
5. Approve quote of Stenbrecher Painting Inc. for Court Administration - $5,858
6. Approve quote of Warnick's Janitorial Service for Phase I Post Construction cleaning (contemplated use of STS for Phase II & Phase III)
7. Proposed 2015 Departmental budgets
8. other, as necessary

1:00 Closed Session – M.S. §13D.03

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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