



# Board Meeting

August 4, 2015

## Agenda

as of July 22, 2015, subject to change.

### *The Mission of the Hubbard County Commissioners is as follows:*

*Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.*

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### **PLEDGE OF ALLEGIANCE**

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE JULY 21, 2015 REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 07/24 & 07/31/15;
3. APPROVE THE SOCIAL SERVICES BILLS
4. ADOPT [RESOLUTION No. 08041501](#) ACCEPTING THE FOLLOWING LEC DONATIONS: ITASCA MANTRAP - \$100 NIGHT TO UNITE DONATION, CITIZENS NATIONAL BANK - \$50 NIGHT TO UNITE DONATION, NORTHWOODS BANK - \$50 NIGHT TO UNITE DONATION, TRUSTAR FEDERAL CREDIT UNION - \$50 NIGHT TO UNITE DONATION.

### **SCHEDULED BUSINESS:**

9:05 Public Works

### **ACTION ITEMS:**

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#### **Commissioners:**

District 1 – Vern Massie  
District 2 – Matt Dotta\*\*  
District 3 – Ed Smith  
District 4 – Dan Stacey\*  
District 5 – Cal Johannsen

\* Chairman

\*\* Vice Chairman

**Closed meetings** are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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1. Review and [approve quote](#) for sign truck body equipment and crane from Bert's Truck Equipment, Moorhead, MN for the amount of \$65,471.00 off the State Contract pricing.
2. Review and [approve quotes](#) for the construction of an 18' X 22' cement block restroom/storage building at Farris Park.
3. Review and [approve quotes](#) for the purchase of two (2) eight-foot metal picnic tables for Hwy 7 Wayside Rest.
4. Review and [adopt Resolution No 08041502](#) setting minimum values and terms for a tax forfeited land sale on September 11, 2015.
5. Review and adopt [Resolution No. 08041503](#) approving easement for James & Theresa Wynne in Section 17, Schoolcraft Township
6. Other

INFORMATION ITEMS:

1. Project updates: Paving project, etc.
2. Other

9:30 Sheriff

1. [Authorization to purchase](#) three security cameras for law enforcement center parking lot (Quote attached)
2. [Authorization to purchase](#) K-9 swat vest for Oakley (Quote attached)
3. Additional items

9:45 Land Records

Other: Passport Services update

10:00 Recess

10:15 Finance

- Distribution of 2016 proposed budgets
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- Other as necessary

10:30 Maintenance

- Personnel Issues
- Other as necessary

10:45 Committee Reports

11:00 Coordinator

### Old Business:

1. Board Work Session scheduled for 08/11/15 @ 9:00 a.m. for discussion regarding a dog ordinance and budget review
2. Reminder: AMC Fall Policy Committee Meetings – 2015 (09/17 & 09/18/15 Breezy Point Resort, Pequot Lakes – by Monday, August 17)
3. Reminder next “Commissioner Lunch Room” meeting 09/08/15 (Commissioners Johannsen and Massie attending) –location will be Courthouse lunch room located on the lower level of the building.
4. Discussion regarding Probation Update Project
5. Organization Chart Review
6. Summation of Auditor/Treasurer probationary evaluation conducted on 07/21/15, as required by M.S.§13D.05, Subd 3 (a)
7. Report on hiring procedures available.
8. Other

### New Business:

9. Board Work Session schedule for 09/08/15 (fair board?)
10. Reminder: Township Association Meeting, 09/21/15, Badoura Township
11. Adopt [Resolution No. 08041504](#) regarding 2015 bus transportation grant
12. Ratification of Teamsters 320 LEC – Licensed Unit contract (01/01/15 to 12/31/16)
13. other, as necessary

11:30 Closed Session pursuant to M.S. §13D.03

### ADJOURNMENT

Hubbard County Webpage: [www.co.hubbard.mn.us](http://www.co.hubbard.mn.us)

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