



Board Meeting

August 2, 2016

Agenda

as of July 20, 2016, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ **AGENDA APPROVAL**

◆ **PUBLIC INPUT**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 **CONSENT AGENDA:**

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. **APPROVE MINUTES OF THE JULY 19, 2016 REGULAR MEETING;**
2. **APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 07/22 & 07/29/16;**
3. **APPROVED THE SOCIAL SERVICE BILLS.**
4. **REVIEW DEPARTMENTAL OVERTIME REPORT – JULY, 2016**
5. **ADOPT RESOLUTION No. 08021601 ACCEPTING THE FOLLOWING ESO – AIS PROGRAM – PARTNERING FUNDS: ARAGO TOWNSHIP - \$2,047.00; SHERIFF'S DEPARTMENT – SHERIFF'S OFFICE DONATION – DIANE EUTENEUER - \$250.00.**
6. **REVIEW OF ROAD & BRIDGE FINANCIAL STATEMENT FOR YTD 06/30/16**

SCHEDULED BUSINESS:

Commissioners:

District 1 – Vern Massie*
District 2 – Charlene Christenson
District 3 – Ed Smith
District 4 – Dan Stacey
District 5 – Cal Johannsen**

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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9:05 Public Works

ACTION ITEMS:

1. Review quotes for Truck Axle Scales for Solid Waste.
2. [Review and approve Easement](#) and supporting Resolution for Potlatch easement in Section 7 of Lake George Township.
3. Review and approve quotes for Deer Browse Protection ([Bud Capping](#)).
4. Review and approve [quotes for pruning](#).
5. Review and approve [policy on Placement of Portable Toilets](#) on Public Water Accesses.
6. Review and approve Easement and supporting Resolution for [Jennifer Delmont utility](#) easement for ingress and egress in Section 32 in Lake Hattie Township.
7. Other

INFORMATION ITEMS:

1. Project updates: water tower, CSAH 28, CRs 81, 109, and 111
2. New employee Krystina Rice will fill our Assistant Accountant position starting August 8, 2016.
3. Storm related damage and cleanup
4. Letting set for SP 029-628-002, CSAH 28 reconstruction grading, base and bituminous on August 29, 2016 at 1:30 p.m.
5. Other

9:30 Sheriff

1. Acceptance of the 2016 Emergency Management Performance Grant
2. Authorization to purchase a 2016 [Commercial Riding Mower w/bagger](#) (Quotes attached)
3. Additional Information

9:45 [Environmental Services Office](#)

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Old Business:

New Business:

- [Conditional Use Application 2-CU-16 by Joe Scharber, Sleeping Fawn Resort and Campground: Part of Gov.](#) Lot 5 and 6, Section 2, Township 141, Range 34, Lake Emma Township on Stocking Lake, a recreational development lake. Parcel 16.02.00900. Applicant is requesting a conditional use permit per Section 401, Table 1 of the Shoreland Management Ordinance to operate a resort.
- **Temporary family health care dwellings**

Other:

- **AIS Program mid-season report**

10:00 Recess

10:15 Finance

1. Set dates and times of Primary Election County Canvassing Board and General Election County Canvassing Board.
Primary Election Canvassing: Friday, August 12 @ 10:00 a.m.
General Election Canvassing: Tuesday, November 15 @ 1:00 p.m.
2. Primary and General Election Canvassing Board appointment: Commissioners Vern Massie, Ed Smith and Alternate, Cal Johannsen
3. [Approve Amended and Restated Joint Powers Agreement](#) with Minnesota Counties Computer Cooperative (MnCCC)
4. Review [MnCCC By-Laws](#)
5. Review [MnCCC correpondence](#)
6. Review of '[When a Contract Ratification is Required](#) and Why...'

10:30 Committee Reports

10:45 Coordinator

Old Business:

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1. Work Session – 08/09/16, Extension, SWCD & Coordinator 2017 budget discussions and NRM Policy development discussion
2. Adopt **Resolution No. 08021600** authorizing land transfer and approve correspondence signature by the Chairman as recommended by the County Attorney.
3. Other

New Business:

4. Managers Meeting, 08/30/16 – attendance and subjects
5. [HIP Allocation request](#)
6. Summary of Social Services Director, Debra Vizecky probationary performance evaluation, as required by M.S. §13D.05, Subd 3
7. Enbridge meeting attendance?
8. Assessor appointment
9. Classification Committee recommendation
10. Technology request: update of [Iprism appliances](#)
11. Adopt **Resolution No. 08021600** authorizing Master Subscriber Agreement for the MN Government Access Program (MGA)
12. Other

ADJOURNMENT

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Hubbard County Webpage: www.co.hubbard.mn.us

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