



Board Meeting

July 21, 2015

Agenda

as of June 8, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE JULY 7, 2015 REGULAR MEETING;
2. APPROVE THE MINUTES OF THE JULY 14, 2015 WORK SESSION;
3. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 07/10 & 07/17/15;
4. ADOPT **RESOLUTION No. 07211501** APPROVING THE SOCIAL SERVICES INCOME MAINTENANCE AGENDA; SOCIAL SERVICES AGENDA AND THE PAYMENT OF THE BILLS, AS PRESENTED.
5. ADOPT **RESOLUTION No. 07211502** ACCEPTING THE FOLLOWING LEC DONATIONS: AMERICAN LEGION POST 212 - \$1600 FOR K-9 VEST, SANDRA WALSH - \$50 FOR K-9 VEST
6. REVIEW R & B FINANCIAL STATEMENT DATED 6/30/15

SCHEDULED BUSINESS:

9:05 Public Works

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



Board Meeting

July 21, 2015

Agenda

as of June 8, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

ACTION ITEMS:

1. [Approve final payment](#) for CP 29-15-01 Pavement Marking quote on County Roads to Traffic Marking Service LLC, Maple Lake, MN for the amount of \$42,917.17.
2. [Approve final payment](#) for CP 29-15-02 Aggregate Surfacing on County Roads to Vogt Dirt Service, LLC, Walker, MN for the amount of \$10,934.21.
3. [Review and approve low quote](#) for a skid steer (bob cat) trailer to replace rusted out old one at the Highway Dept. from Gary's Trailers Sales, Park Rapids, MN for the amount of \$4,695.00.
4. Discussion on Highway Dept. engineering staff personnel matters.
5. [Review and approve quote](#) for repair and overlay of the North Shop lot to Anderson Brothers Construction Company, Brainerd, MN for \$27,300.
6. Report on the [Timber Auction](#) held July 13, 2015.
7. Review and approve Temporary Work Space Agreement for Enbridge Pipeline.
8. Tax Forfeited Property Line Issue, Sect. 23, 145-35
9. Other

INFORMATION ITEMS:

1. Project updates: Paving project, striping projects, etc.
2. Other

9:35 Social Services

1. Purchase of Service revisions:
 - a. Revise Hubbard County DAC to reflect 1% adjustment effective July 1, 2015
 - b. Rachel Mueller, CEO of Pine Manor Inc. wants to address the Board concerning a rate request for detoxification services
 - c. Approve a three party agreement between Stellher Human Services, PAWN and Hubbard County Social Services for In-Home Services

-
2. Board approval of Vulnerable Children's Act amendment

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



Board Meeting

July 21, 2015

Agenda

as of June 8, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

-
3. Fiscal Sanctions Related to Permanency of Reunification/Foster Care-Reentry
 4. Six month [case management revenue report](#)
 5. Personnel matters
 6. Old Business:
 - a. Caseload/Intakes report
- 10:05 Recess
- 10:15 Sheriff
- Authorization to purchase four laptop computers.
- Additional items
- 10:30 Land Records – Assessor/ESO
- Old Business:
- New Business:
- Information:
- Passport Services update
 - State Board Orders
- 10:45 Soil & Water Conservation District (SWCD)
- 2016 SWCD [Budget Request](#)
 - [AIS Financial Report](#) effective 07/05/15
- 11:00 Nemeth Art Center & Historical Society presentation
- 11:15 Finance
- 2016 Budget Guidelines
 - Other as necessary
- 11:30 Committee Reports
- 12:00 Coordinator
-

Old Business:

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



Board Meeting

July 21, 2015

Agenda

as of June 8, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

1. Board Work Session scheduled for 08/11/15 @ 9:00 a.m. - agenda
2. Reminder: AMC Fall Policy Committee Meetings – 2015 (09/17 & 09/18/15 Breezy Point Resort, Pequot Lakes – by Monday, August 17)
3. Discussion regarding Probation Update Project
4. Reminder next “Commissioner Lunch Room” meeting 09/08/15 (Commissioners Johannsen and Massie attending) – change in location necessary due to SS Conference room not available.
5. Other

New Business:

6. Approve HLC Construction Project, Request for Disbursement #8 - \$582,206.22
7. Organization Chart Review
8. other, as necessary

12:15 Closed Session pursuant to M.S. §13D.05, Subd 3

ADJOURNMENT

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



Board Meeting

July 21, 2015

Agenda

as of June 8, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

Hubbard County Webpage: www.co.hubbard.mn.us

Commissioners:

District 1 – Vern Massie

District 2 – Matt Dotta**

District 3 – Ed Smith

District 4 – Dan Stacey*

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.