

Board Meeting

July 15, 2014

Agenda

as of July 2, 2014, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ **AGENDA APPROVAL**

◆ **PUBLIC INPUT**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 **CONSENT AGENDA:**

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE [JULY 1, 2014 REGULAR MEETING](#);
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 07/03/14 & 07/11/14;
3. JUNE 2014 FINANCIAL REPORTS: [CASH BALANCE REPORT, JUNE 2014](#); [UNALLOCATED DEPARTMENTAL MONIES](#); [REVENUE AND EXPENSE REPORTS](#);
4. REVIEW THE [HIGHWAY DEPARTMENT FINANCIAL STATEMENT YTD 06/30/14](#);
5. APPROVE THE SOCIAL SERVICES BILLS – [RESOLUTION 07151401](#)
6. REVIEW [JUNE 2014 OVERTIME REPORT](#)

SCHEDULED BUSINESS:

9:05 Public Works

Commissioners:

District 1 – Kathy Grell*

District 2 – Matt Dotta

District 3 – Gregory Larson**

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

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ACTION ITEMS:

1. Discussion on quotes for Asbestos removal for the house in Akeley.
2. July 7th Timber Auction results.
3. Other

INFORMATION ITEMS:

1. Project updates: CSAH 18 & 13 & chloride
2. The Habitat for Humanity 500-mile bicycle fundraiser will be travelling through Hubbard County on July 15, 16 & 17, 2014.
3. Bid opening to build two new garage stalls on to the Nevis shop to the east is set for July 25, 2014 at 10:00 a.m.
4. Other.

9:45 Social Services

1. Board approval of Purchase of Service agreements with:
 - Hubbard County DAC for Day Training and Habilitation Services
 - Heartland Homes Inc. for SILS services
2. Case management Statistics
3. Personnel Matters
4. Licensing Audit
5. Transit Facilities Audit
6. Adoption of Supportive Employment Waiting List Policy
7. EDMS Proposal

Commissioners:

*District 1 – Kathy Grell**

District 2 – Matt Dotta

*District 3 – Gregory Larson***

District 4 – Dan Stacey

District 5 – Cal Johannsen

** Chairman*

*** Vice Chairman*

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8. Old Business:
 - a. MNCHOICES Update
 - b. CD Pilot Update
 - c. Case numbers and Intake Stats

10:15 Recess

10:30 Sheriff

AGENDA

1. Request for [electrical work](#) to be done in jail
2. Additional Information

10:45 Land Records

Old Business:

New Business:

- [Temporary](#) fill-in for Administrative Assistant during leave of absence.

Other:

- [report](#) on files referred to County Attorney

11:00 Finance

- Approval of Joint Powers Recount Agreements for 2014 State Primary and State General Elections
- Approve [Fireworks Permit](#)
- other

11:15 Soil & Water Conservation District (SWCD)

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District 2 – Matt Dotta

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District 4 – Dan Stacey

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- [2015 proposed budget presentation](#)
- [Local SWCD Funding Initiative](#)
- [State SWCD Funding Initiative](#)
- Other

11:30 Committee Reports

11:45 Coordinator

Old Business:

1. Consideration of need for 08/12/14 Work Session – conflict with Todd Township Election services!
2. Maintenance Cleaning Service Report
3. Report “Lunch Room” meeting 07/02/14
4. [Report of Courtroom](#) furniture purchase
5. Other

New Business:

1. Technology Committee Recommendation: Activation of address availability on Parcel Mapping.
2. Review of departmental title of Land Records in preparation for signage in new area
3. Report receipt of MCIT WC refund - \$6,952
4. Request to advertise for the proposed Heritage Living Center Building Project bids contingent upon receiving the New Market Tax Credit financing.
5. other, as necessary

ADJOURNMENT

Hubbard County Webpage: <http://www.co.hubbard.mn.us>

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