



Board Meeting

July 7, 2015

Agenda

as of June 17, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE JUNE 16, 2015 REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 06/19/1, 06/26/15 & 07/02/15;
3. APPROVE THE SOCIAL SERVICES BILLS;
4. REVIEW THE [JUNE, 2015 OVERTIME REPORT](#)
5. ADOPT [RESOLUTION NO. 07071501](#) ACCEPTING THE LEC DONATION AS FOLLOWS: SARAH SMITH - \$300, K-9 VEST PURCHASE

SCHEDULED BUSINESS:

9:05 Public Works

- Joseph Montgomery [Easement – Section 11, White Oak Township](#)
- Kevin & Marie Festler Land Exchange Proposal

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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- Review and approve change to the [Timber Sale Extension Policy](#)
- Review and approve [quotes for bud capping](#) on approximately 995 acres

Informational

- Reminder of July 13th Timber Auction, 9:00 AM, County Board Room

9:35 Sheriff

1. Approval of wage adjustment to step 3 for new full time deputy, Craig Rypkema, based on prior experience
2. Authorization to purchase [2015 Sportsman ATV](#) (Quote attached)
3. Authorization to purchase two additional monitor mounts for dispatch to accommodate LETG software upgrade (Quote attached)
4. Additional items

10:00 Recess

10:15 [Land Records](#)

Old Business:

New Business:

- Midge Lake Estates – certificate of plat correction

Other:

11:00 Committee Reports

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
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11:15 Coordinator

Old Business:

1. Reminder: Board Work Session scheduled for 07/14/15 @ 9:00 a.m. – Transit Issues; budget process; Organizational Chart
2. Reminder: AMC Fall Policy Committee Meetings – 2015 (09/17 & 09/18/15 Breezy Point Resort, Pequot Lakes – by Monday, August 17)
3. Discussion regarding Probation Update Project
4. Training Opportunities: Data Practices Act Training – July 14 (MCIT); Fostering Resilience – October 21 (Sand Creek Group) & County Security Training – July 16 & 30 (LEC)
5. Schedule next “Commissioner Lunch Room” meeting
6. Other

New Business:

7. Invitation: State of the Band Address – 08/20/15, 10:00 a.m., Northern Lights Event Center
8. Invitation: HCREDC MN Legislative Session Review – 07/16/15, 10:00 a.m. – Noon, Bd Room
9. Approve TSP/PM Addendum with G & R Controls – shifting dates of the two year agreement from 06/01/14 – 05/31/14 to 12/01/14 to 11/30/16, in consideration of the timelines of the project
10. Approve MAHUBE Long Term Homeless Grant Extension (07/01/15 to 01/01/16): \$61,250 & \$410,350
11. Report MN Power rebate for 1st floor courthouse remodel completion - \$3,202.05
12. Signage review and other considerations.
13. Presentation of the Hubbard County Flag.
14. Technology Report: Usual & Customary purchase – computer for Assessor’s Office (4 years old, will be re-formatted and used elsewhere in the county)
15. other, as necessary

11:30 Closed Session pursuant to M.S. §13D.03

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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