



Board Meeting

July 5, 2016

Agenda

as of June 22, 2016, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ **AGENDA APPROVAL**

◆ **PUBLIC INPUT**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 **CONSENT AGENDA:**

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. **APPROVE MINUTES OF THE JUNE 21, 2016 REGULAR MEETING;**
2. **APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 06/24 & 07/01/16;**
3. **APPROVED THE SOCIAL SERVICE BILLS.**
4. **REVIEW DEPARTMENTAL OVERTIME [REPORT – JUNE, 2016](#)**
5. **REVIEW OF ROAD & BRIDGE FINANCIAL STATEMENT FOR YTD 05/31/16;**
6. **ADOPT [RESOLUTION NO. 07051601](#) ACCEPTING THE FOLLOWING ESO – AIS PROGRAM – PARTNERING FUNDS: THORPE TOWNSHIP - \$500 AND KABEKONA LAKE ASSOCIATION - \$10,320**

SCHEDULED BUSINESS:

9:10 Public Hearing addressing a Hubbard County Board vacancy – District II

Commissioners:

District 1 – Vern Massie**

District 2 – vacancy

District 3 – Ed Smith

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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9:30 [Public Works](#)

ACTION ITEMS:

1. Discovery of an encroachment on tax forfeited land in Section 12 of Farden Township
2. Review and approve forklift quote for Solid Waste
3. Approve final payment to AAA Striping Service Co., St. Michael, MN for the amount of \$46,804.87 for project CP 29-16-01 pavement marking.
4. Other

INFORMATION ITEMS:

1. Project updates: Cal. Chloride, update on water tower, Agg. Surfacing, CRs 81, 109, and 111
2. Other

10:00 Sheriff

1. Approval of the Joint Powers Agreement with the State of Minnesota and Sentence to Serve for the contract period 07/01/16 – 06/30/17
2. Additional Information

10:15 Recess

10:30 [Environmental Services Office](#)

Old Business:

New Business:

- **Conditional Use Application 1-CU-16 by Larry & Susan Woodbridge:** Part of SW ¼ of SE ¼, Section 16, Township 140, Range 33, Nevis Township on 6th Crow Wing Lake, a recreational development lake. Parcel 21.16.01410. Applicants are requesting a conditional use permit per Section 401, Table 1 of the Shoreland Management Ordinance for a professional services business to operate a massage therapy business.

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District 2 – vacancy
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District 4 – Dan Stacey
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- **Scanner purchase**

Other:

- **New staff introductions**

10:45 Finance

1. Adopt **Resolution No. 07051602** approving utilization of [CPA audit](#).
2. Other as needed.

11:00 Social Services

- Adopt **Resolution No. 07051603** authorizing [bus purchase](#)
- Other as needed

11:15 Committee Reports

11:30 Coordinator

Old Business:

1. Report the confirmation of Social Services Director, Debra Vizecky acceptance of the position.
2. Report 06/24/16 notification that the Prime Health project has been officially moved to a 2018 start date due to insufficient commitment or ability to commit from the PrimeWest Health counties to move the project forward in 2017.
3. Reminder: Board Work Session scheduled for 07/12/16 to include review of Ordinance 35 – Subdivisions; County Attorney 2017 budget and Court concerns; and the ESO & Assessor budget matters (added at the Manager's Meeting). The original review of proposed Prime Health bylaws was removed.
4. Other

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New Business:

5. [Land of the Dancing Sky](#) 2017 budget request
6. Review of proposed correction to board room.
7. Other

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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