



# Board Meeting

June 21, 2016

## Agenda

as of June 8, 2016, subject to change.

*The Mission of the Hubbard County Commissioners is as follows:*

*Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.*

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### ***PLEDGE OF ALLEGIANCE***

*The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.*

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

*Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.*

9:05 CONSENT AGENDA:

*Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.*

1. APPROVE MINUTES OF THE JUNE 7, 2016 REGULAR MEETING;
2. APPROVE MINUTES OF THE JUNE 13, 2016 COUNTY BOARD OF APPEAL & EQUALIZATION MEETING;
3. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 06/10 & 06/17/16;
4. ADOPT **RESOLUTION 06211601** APPROVING THE INCOME MAINTENANCE, SOCIAL SERVICE AGENDA AND THE WELFARE BILLS;
5. APPROVE THE FOLLOWING LICENSE APPLICATION: TOBACCO – DOLLAR STORE, CITY OF AKELEY;
6. ADOPT **RESOLUTION 06211602** ACCEPTING THE ESO – AIS PROGRAM – PARTNERING FUND DONATIONS AS FOLLOWS: BLUE LAKE ASSOCIATION - \$750; POTATO LAKE ASSOCIATION - \$7,150; BOULDER LAKE ASSOCIATION - \$785; HENRIETTA TOWNSHIP - \$1,000; TENTH & ELEVENTH CROW WING LAKES ASSOCIATIONS - \$770; AND AKELEY TOWNSHIP - \$770;

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#### **Commissioners:**

District 1 – Vern Massie\*\*  
District 2 – Matt Dotta\*  
District 3 – Ed Smith  
District 4 – Dan Stacey  
District 5 – Cal Johannsen

\* Chairman

\*\* Vice Chairman

**Closed meetings** are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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### 7. REVIEW THE GENERAL REVENUE CASH BALANCE REPORT, MAY, 2016

#### **SCHEDULED BUSINESS:**

9:05 Public Works

#### **ACTION ITEMS:**

1. Review and approve Timber Appraisals for July 11<sup>th</sup> Timber Auction
2. Review and approve quotes for demolition of three (3) houses on tax forfeited land
3. Review and approve the Proposed 5-Year Construction Program from meetings held on June 13 and June 20, 2016.
4. Discovery of an encroachment on tax forfeited land in Section 12 of Farden Township
5. MN Deer Hunters Assoc. funding to purchase Potlatch lands in Hubbard County
6. Aggregate Surfacing project on Pine/Coon/Spider Lake County Forest Roads
7. Other

#### **INFORMATION ITEMS:**

1. Project updates: Cal. Chloride started, update on water tower, Agg. Surfacing, CSAH 4 & CSAH 25
2. Other

9:35 Social Services

1. Bus contract/purchase
2. Statistics
3. PrimeWest Audit
4. Contracts for approval—pending satisfactory review of the County Attorney:
  - \*Hubbard County Developmental Achievement Center—DAC
  - \*Heartland Homes, Inc.
  - \*Lutheran Social Services—Supported Employment Contract

9:50 Recess

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10:00 Sheriff

### AGENDA:

1. Approval of the Joint Powers Agreement with the Department of Corrections for Work Release Services for this 2017 fiscal year
2. Approval of fiscal year 2017 contract amendment with the Commissioner of Corrections for housing of Department of Corrections offenders
3. Authorization to purchase 2016 Polaris 570 Ranger with ATV grant money (Quote attached)
4. Additional information

10:15 Environmental Services Office

- Copier purchase
- Other as necessary

10:30 Finance

- Approve Joint Powers Agreements with State of MN to act as Deputy Recount Official to conduct a recount, as necessary (Primary & General Election)
- Adopt **Resolution No. 06211600** establishing a Ballot Board for the 2015 Election
- Other as necessary

10:45 Community Health Services (CHS)

11:15 Committee Reports

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11:30 Coordinator

### Old Business:

1. AMC Region II meeting – request has been made for 3% increase in AMC dues for 2017 – if approved Hubbard dues will be approximately \$11,130 and increase of \$321 – final notice to be received mid- July (2016 dues = \$10,809)
2. Other

### New Business:

3. Approve payment of HLC Disbursement #19 - \$182,527.42
4. Adopt **Resolution No. 06211600** recognizing District II vacancy
5. 2016 Committee List review & consideration
6. Shell Prairie Agricultural Association Agreement
7. Consideration of Chair/Vice Chair duties
8. Consideration for July 12, 2016 work session
9. Tech Committee – budget recommendations
10. Prime Health Meeting – 06/16/16 update
11. Review of proposed compensation grid
12. Other

12:00 Closed Session pursuant to §13D.05, Subd 3b

### **ADJOURNMENT**

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Hubbard County Webpage: [www.co.hubbard.mn.us](http://www.co.hubbard.mn.us)

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