

# Board Meeting

June 16, 2015

## Agenda

as of June 3, 2015, subject to change.

*The Mission of the Hubbard County Commissioners is as follows:*

*Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.*

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### **PLEDGE OF ALLEGIANCE**

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ AGENDA APPROVAL

◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE JUNE 2, 2015 REGULAR MEETING;
2. APPROVE MINUTES OF THE JUNE 9, 2015 WORK SESSION;
3. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 05/22/15 & 05/29/15;
4. REVIEW THE GENERAL REVENUE CASH BALANCE REPORT DATED 05/31/15 AND 2015 DESIGNATED MONIES (806) REPORT;
5. ADOPT RESOLUTION No. 06161501 APPROVING THE SOCIAL SERVICE INCOME MAINTENANCE AGENDA, SOCIAL SERVICES AGENDA AND THE PAYMENT OF THE BILLS, AS PRESENTED;
6. ADOPT RESOLUTION No. 06161502 ACCEPTING THE FOLLOWING LEC DONATIONS: AKELEY REGIONAL COMMUNITY CENTER (ARCC) - \$100.00 FOR STS PROGRAM;
7. REVIEW DEPARTMENTAL OVERTIME REPORT – MAY, 2015
8. REVIEW OF HIGHWAY DEPT. FINANCIAL STATEMENT FOR YTD 5/31/15

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#### **Commissioners:**

District 1 – Vern Massie  
District 2 – Matt Dotta\*\*  
District 3 – Ed Smith  
District 4 – Dan Stacey\*  
District 5 – Cal Johannsen

\* Chairman

\*\* Vice Chairman

**Closed meetings** are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

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### **SCHEDULED BUSINESS:**

9:05 Public Works

#### **ACTION ITEMS:**

1. Approve payment number 6 for the Nevis Shop to Vercon, Inc. for the amount of \$380.00.
2. Review and approve final payment for the Nevis Shop to Vercon, Inc., Menahga, MN for the amount of \$3,930.26.
3. Review and approve [timber appraisals](#) for the July 13<sup>th</sup> Timber Auction
4. Review and adopt **Resolution No. 06161503** approving easement request for Joe Montgomery; Section 11, White Oak Twp.
5. Discussion on Solid Waste matters.
6. Discussion on personnel matters.
7. Other

#### **INFORMATION ITEMS:**

1. Project updates: CP 29-15-02 & CP 29-15-03, Agg. Surfacing and Chloride projects.
2. Other

9:40 Social Services

1. Legislative update:
  - a. Child Protection Funding
2. Regional Coordination Council for Transit Programming
3. Mental Health Assessment Update
4. Program Audits
5. Old Business:

- a. Case numbers and Intake Statistics
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- b. Transit matters:
  - 1. Transit bus sold
- c. Cubicle purchase

10:10 Recess

10:25 Sheriff

1. Approval of the Joint Powers Agreement between State of Minnesota and Sentence to Serve for the contract period 7/1/15 – 6/30/17
2. Additional items

10:40 Land Records – Recorder

- Informational Item on Recorder Storage System)

10:50 Maintenance Department

- Approval for departmental credit card application

11:00 Finance Department

- Application/Permit for Fireworks display July 4 on Lake Belle Taine

11:10 Veteran Services

- GI Bill OJT Program/Minnesota OJT/Apprenticeship Program
- VA Geographical Expenditures
- Quarterly Statistics
- **Resolution No. 06161504** [VSO Donations](#)
- Other

11:30 Committee Reports

- Invitation to Senior Day at the Fair
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11:40 Coordinator

### **Old Business:**

1. Determination of Board Work Session scheduled for 07/14/15 @ 9:00 a.m.
2. Reminder: PrimeWest Open House & flag raising ceremony scheduled for Friday, 06/26/15 at 11:00 a.m. in Alexandria
3. Review of Meeting Room Policy
4. Discussion regarding Probation Update Project
5. Discussion of dedication plaque for building
6. Other

### **New Business:**

7. Approve [HLC Request](#) for Disbursement #7 - \$262,025.32
8. AMC Fall Policy Committee Meetings, 2015 – September 17 – 18, 2015 Breezy Point Resort, Pequot Lakes, MN
9. Accept resignation of Road Deputy, Greg Swanstrom, effective 6/26/16, with regrets and authorize acknowledgement of service to the County.
10. Schedule Auditor/Treasurer performance evaluation on 07/07/15
11. Review courthouse [signage quotes](#)
12. Fox Lawson Compensation & Classification Study discussion
13. other, as necessary

### ***ADJOURNMENT***

Hubbard County Webpage: [www.co.hubbard.mn.us](http://www.co.hubbard.mn.us)

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