



Board Meeting

June 7, 2016

Agenda

as of May 18, 2016, subject to change.

The Mission of the Hubbard County Commissioners is as follows

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ **AGENDA APPROVAL**

◆ **PUBLIC INPUT**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 **CONSENT AGENDA:**

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. **APPROVE MINUTES OF THE MAY 17, 2016 REGULAR MEETING;**
2. **APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 05/20; 05/27 AND 06/03/16;**
3. **REVIEW DEPARTMENTAL OVERTIME REPORT, MAY, 2016;**
4. **APPROVE THE SOCIAL SERVICES BILLS ;**
5. **APPROVE PAYMENT OF THE HUBBARD COUNTY COUNCIL ON AGING ALLOCATION IN THE AMOUNT OF \$500 TO BE USED FOR THE SR. DAY AT THE 2016 SHELL PRAIRIE AG ASSOCIATION FAIR;**
6. **ADOPT RESOLUTION No. 06071601 ACCEPTING THE FOLLOWING DONATIONS: ESO – AIS PROGRAM – PARTNERING FUND DONATIONS AS FOLLOWS: LONG LAKE ASSOCIATION - \$ 7,550.00; CROW WING LAKE TOWNSHIP - \$ 250.00; EAGLE/ISLAND LAKE ASSOCIATION - \$ 2,048.00; DUCK LAKE ASSOCIATION - \$ 460.00; BIG MANTRAP LAKE ASSOCIATION - \$12,304.00; EMMA-STOCKING-BOTTLE LAKE ASSOCIATION - \$ 2,372.00; FISH HOOK LAKE AND RIVER ASSOCIATION - \$ 3,900.00; BELLETAINE LAKE ASSOCIATION - \$ 8,260.00; BELLETAINE LAKE ASSOCIATION - \$ 1,400.00; LITTLE SAND LAKE ASSOCIATION - \$ 1,680.00; AND BIG SAND LAKE ASSOCIATION - \$ 7,170; STS PROGRAM DONATIONS AS FOLLOWS:**

Commissioners:

District 1 – Vern Massie**

District 2 – Matt Dotta*

District 3 – Ed Smith

District 4 – Dan Stacey

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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CITY OF AKELEY - \$500; HUBBARD COUNTY FOOD SHELF - \$350; AND STRAIGHT RIVER TOWNSHIP - \$200; AND STS EQUIPMENT DONATIONS AS FOLLOWS: HENDRICKSON TOWNSHIP - \$1,500; SHELL PRAIRIE FAIR ASSOCIATION - \$1,000; MANTRAP VALLEY CONSERVATION CLUB - \$685; AND HUBBARD COUNTY FOOD SHELF - \$150;

7. APPROVE APPLICATION/PERMIT FOR OUTDOOR PUBLIC FIREWORKS DISPLAY – NEVIS ON 07/03/16 AS REVIEWED BY THE SHERIFF AND A/T.

SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

1. Discussion on funding relating to cost with the old water tower.
2. Accept resignation of Assistant Accountant, Lisa Avenson, effective 06/03/16, and approve re-filling the vacant position.
3. Review and approve [utility easement](#) for MinnKota Power in Sections 4, 5, & 9 of Lake Alice Township.
4. Review and approve changes to Lease #33.
5. Adopt **Resolution No. 06071602** approving 2016 tax forfeited [land sale appraisal](#).
6. Set hours for Stony Lake Beach.
7. Other

INFORMATION ITEMS:

1. Project updates: Cal. Chloride started, update on water tower, Agg. Surfacing, CSAH 4 & CSAH 5
2. Dates for the Proposed 5-Year Construction Program meeting will be June 13, 2016 at 7:30 p.m. in the Board room at Park Rapids and held at Helga Twp on June 20, 2016 at 7:00 p.m.
3. Curt Hadrava, Maintenance II employee from the North Shop will retire on June 10, 2016.
4. Consider [Verizon Wireless Lease Proposal](#).
5. Consider County maintained public access services.
6. Other

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9:30 Sheriff

1. Authorization to pay invoice to Darchuk's Fabrication in the amount of \$4,350 for repair work on jail cell bunks. Quote in the amount of \$4,200 was approved at 03/15/16 board meeting.
2. Authorization to increase the number of part time deputy staffing level from eight to ten
3. Additional Information

9:45 Social Services

- Personnel Issue
- Other as needed

10:00 Committee Reports

10:15 Recess

10:30 Finance

- Credit Card application – Recorder
- Other, as needed

10:45 Coordinator

Old Business:

1. Reminder: AMC Region II meeting, 06/08/16 @ 8:00 a.m. Northern Township Hall
2. Board Work Session – 06/14/16 - Subject/Need
3. Approve the completion of the VSO Oath effective 06/12/16 and authorize the Chair to sign same.
4. Other

New Business:

5. Acknowledge 4-H Program Coordinator Award

Dean's Distinguished Awards: Program Staff – MARI JO LOHMEIER, 4-H program coordinator, Hubbard County. In a short amount of time, Mari Jo has established a vibrant volunteer system, which supports a growing number of youth in

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4-H programs. The number of youth in 4-H in Hubbard County has increased 50% in four years under Mari Jo's leadership. She has also strengthened the County 4-H Ambassador program, building relationship with youth to provide them with leadership opportunities.

6. Accept resignation of Custodian, Don Spragg and authorize re-filling the position
7. Other

11:00 Closed Session pursuant to M.S. §13D.05, Subd 2b

11:15 Closed Session pursuant to M.S. §13D.03

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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