

Board Meeting

June 2, 2015

Agenda

as of May 19, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ AGENDA APPROVAL

◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE MAY 19, 2015 REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 05/22/15 & 05/29/15;
3. APPROVE THE SOCIAL SERVICES BILLS
4. ADOPT [RESOLUTION 06021501](#) ACCEPTING THE FOLLOWING SHERIFF'S OFFICE DONATIONS: SHELL PRAIRIE FAIR ASSOCIATION - \$1000.00 STS EQUIPMENT DONATION; THORPE TOWNSHIP - \$300 STS DONATION;
5. ADOPTED [RESOLUTION No. 06021502](#) APPROVING THE LG2220 APPLICATION FOR EXEMPTION FROM LAWFUL GAMBLING LICENSE FOR THE MINNESOTA VALLEY CONSERVATION CLUB, FOR THE CONDUCT OF ONE OF FOUR OR FEWER BINGO EVENTS AT THE MANTRAP VALLEY CONSERVATION CLUB, CLAY TOWNSHIP ON JUNE 30, JULY 7, JULY 14, AND JULY 21, 2015;
6. REVIEW OF HIGHWAY DEPT. FINANCIAL STATEMENT FOR YTD 4/30/15

Commissioners:

District 1 – Vern Massie

District 2 – Matt Dotta**

District 3 – Ed Smith

District 4 – Dan Stacey*

District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

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SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

1. Review and approve [Amendment #1 to FY2015 OHV Grant](#) (\$10,000 for Round River Drive ATV Trail/Timberland Dirt Devils).
2. Schoolcraft OHV Trail [Parking Lot proposal](#).
3. Review and [approve a funding request for bleachers](#) from the Park Rapids Baseball Boosters.
4. Review and approve paving of Farris Park parking lot.
5. Review and approve [quotes for five \(5\) park benches](#) for Heartland Park.
6. Other

INFORMATION ITEMS:

1. Project updates: CP 29-15-02 & CP 29-15-03, Agg. Surfacing and Chloride projects.
2. Other

9:35 Sheriff

1. Adopt [Resolution No. 06021503](#) for 2016 TZD Grant
2. Additional Information

10:00 Recess

10:15 Public Hearing regarding Subdivision Ordinance #35, proposed Amendment #3

10:45 Land Records – Offices of the Assessor and Environmental Services

- Passport update
 - other
-

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11:00 Community Health

11:30 Committee Reports

11:45 Coordinator

Old Business:

1. Determine attendance of 06/09/15 Commissioner “Lunch Room” meeting.
2. Reminder: AMC District II meeting – 06/03/15 @ 8:00 a.m.
3. Determination of Board Work Session scheduled for 06/09/15 @ 9:00 a.m
4. Reminder: PrimeWest Open House & flag raising ceremony scheduled for Friday, 06/26/15 at 11:00 a.m. in Alexandria.
5. AMC Training opportunity – DISC
6. Summation of Facilities Maintenance Manager’s probationary evaluation conducted on 05/19/15, as required by M.S. §13D.05, Subd 3 (a).
7. Clarification requested by Department Managers regarding purchases up to \$1500 – report to the Board.
8. Authorize signature of DOC lease for Probation space.
9. Other

New Business:

10. Accept resignation of Office Support Specialist, Jan Fickle effective 06/04/15, with regrets and authorize acknowledgment of service to the county.
11. Technology Report:
12. Stationery recommendation from Managers meeting
13. Review courthouse signage information
14. Basement construction questions – Project Manager
15. other, as necessary

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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