

Board Meeting

March 17, 2015

Agenda

as of March 4, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

- ◆ AGENDA APPROVAL
- ◆ PUBLIC INPUT

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE MARCH 3, 2015 REGULAR MEETING;
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 03/06/15 & 03/13/15;
3. APPROVE THE FOLLOWING LICENSE APPLICATIONS: SET UP LICENSE – HILLTOP INN, HUBBARD TOWNSHIP AND THE BARN, HENRIETTA TOWNSHIP AND 3.2, OFF SALE, & WINE LICENSE – SUMMERHILL FARM, ARAGO TOWNSHIP;
4. APPROVE THE SOCIAL SERVICES BILLS – RESOLUTION 03171501;
5. REVIEW OF 2014 DONATIONS REPORT

SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

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1. Public Hearing at 12:30 p.m. on the implementation of the Transit Sales and Use Tax process.
2. Review and approve [Snow plow Tandem Truck quotes](#) for \$110,794.36 from RDO Truck Center, Fargo ND. Recommend to purchase truck without trade and permission to advertise trade unit for local quotes. And the low equipment quote for \$85,604.00 from Berts Truck Equipment, Moorhead, MN. Plus sales tax and license for Truck when delivered to be paid by auditor's warrant.
3. Review and approve quote for a multipurpose [2035 gallon water tank](#) for \$3,804.00 from Peabody Engineering, St. Bonifacius, MN.
4. Review and approve quote for a WRT model PT13 Pull-Type Pneumatic [Tire Roller](#) for \$17,750.00 from Swanson Equipment Comp., Fargo, ND.
5. Review and [approve timber appraisals](#) for the April 6th Timber Auction.
6. Review and approve [Resolution 03171500](#) classifying certain parcels of recently forfeited lands.
7. Review and approve the [apportionment of 2014 tax forfeited sales funds](#).
8. Review and approve [quotes to repair bathroom](#) at Heartland Park
9. Review and approve [quote for purchase](#) and installation of Reznor hanging furnace in maintenance shop at the south transfer station.
10. County Car Pool Discussion
11. Other

INFORMATION ITEMS:

1. Project updates: none at this time.
 2. Letting date set for March 23, 2015 at 1:30 p.m. for Projects SAP 029-609-020, CP 29-98-15, CP 29-100-15, and CP 29-101-04.
 3. Letting date set for SP 088-070-044 (SP 029-070-002) Ground in wet reflective edge line striping for April 27, 2015.
 4. Our next Timber Auction will be April 6th @ 9:00 AM in the Commissioner's Room at the Courthouse.
 5. USF&WS is scheduled to announce its decision on the ESA listing of the Northern Long Eared Bat on April 2nd.
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6. Other

9:30 Social Services

1. Introduce new hires
2. Board approval of Purchase of Service (POS) agreements with:
 - a. The Improve Group for Completion of a Mental Health Assessment Study
 - b. A Better Connection Inc. for the provision of Family Based Counseling Services
 - c. Paul Bunyan Transit for Dispatching Services
3. Child Support Performance Management data for FFY 2014
4. Personnel matter
5. Old Business:
 - a. Fee Schedule approval
 - b. Cubicle purchase
 - c. Human Service Performance Management Update
 - d. Case numbers and Intake Statistics
 - e. Transit matters:
 1. Bus disposal
 2. Transit building
 3. STS “donation”
 - f. MNSURE update

10:00 Recess

10:15 Sheriff

AGENDA

1. Approval of Law Enforcement Services Agreement with the City of Nevis
 2. Emergency Management Update
 3. Additional Information
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10:30 Public Hearing re: Establishment of Vegetation Alteration Permit fee required by Shoreland Ordinance No. 17

10:45 Coordinator

Old Business:

1. Reminder: AFSME Negotiation scheduled for 03/17/15 @ 5:00 p.m.
2. Reminder – Public Hearing 03/23/15, 7:00 p.m. – Transit Sales & Use Tax for Road Projects
3. Logo Review
4. Acknowledgement of cancellation of 03/10/15 Board Work Session
5. Department Manager Discussions – Board priorities
6. Other

New Business:

7. Consideration of Board Work Session – 04/14/15
8. Veteran Services Officer appointment
9. Approve payment to Systems Furniture in the amount of \$5,700.83, by auditors warrant upon satisfactory completion of work on courthouse construction project.
10. Approve purchase of LEC LETG server in an amount of \$6,479, as recommended by the Tech Committee on 01/07/15, to include an operating system with payment from MIS 063 budget.
11. DOC Lease option
12. Benefit Proposal
13. other, as necessary

11:00 [Mahube-Otwa](#) Community [Action Partnership](#)

11:15 Soil & Water Conservation District (SWCD)

- 2014 Financial Report
- 2015 SWCD Work Plan

11:30 Community Health Services

11:45 Veteran Services

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- Report Quarterly Statistics Update
- Legislative Update
- Personnel Issues

12:00 Maintenance

- Acceptance of resignation and authorization to re-fill the position.

12:05 Lunch/Committee Reports

12:30 Public Hearing – Transit Sales and Use Tax for Roads

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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