

Board Meeting

February 3, 2015

Agenda

as of January 21, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ **AGENDA APPROVAL**

◆ **PUBLIC INPUT**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 **CONSENT AGENDA:**

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. APPROVE MINUTES OF THE [JANUARY 20, 2015 REGULAR MEETING](#);
2. APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 01/23/14 & 01/30/14;
3. APPROVE THE SOCIAL SERVICES BILLS;
4. REVIEW THE [OVERTIME REPORT](#), JANUARY 2015;
5. ADOPT RESOLUTION No. 02031501 ACCEPTING THE FOLLOWING LEC DONATIONS: IKE'S HEATING & COOLING - \$300.00 – K-9 VEST DONATION; CHARLES & SHEILA ROGNSTAD - \$10.00 – K-9 VEST DONATION; CRYSTAL BROWN - \$10.00 – K-9 VEST DONATION; AND NORTHERN LIGHTS COUNCIL BOY SCOUTS OF AMERICA - \$500.00 – STS EQUIPMENT DONATION;
6. APPROVE THE FOLLOWING [LICENSE APPLICATION](#): **TOBACCO** – COWBOYS GENERAL STORE, LAPORTE, MN AND NICK'S SERVICE OF PARK RAPIDS, PARK RAPIDS, MN

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta**
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.

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SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

1. Review and approve waste hauler license renewals for Tom's Sanitation – Tom Hallett, City Sanitary & Roll Off – Dale Anderson, City Sanitary Service, LLC – Nicholas Davis, City Sanitary Service – Dan Ihrke, American Disposal – David Villeneuve, and Northern Pines Sanitation – Mitchell Nelson
2. Review and approve Junkyard/Scrap Dealer license renewals for Dick's Auto Wrecking, LLC and C.A.R.S. North
3. Other

INFORMATION ITEMS:

1. Project updates: none at this time.
2. Pickup quotes for three pickups (NRM, Hwy, & Land Survey) set for February 10, 2015
3. Letting date set for February 23, 2015 at 2:00 PM for Projects CP 29-15-02 Aggregate Surfacing and CP 29-15-03 Liquid Chloride.
4. 2015 Culvert quote due February 10, 2015 at 2:00 p.m.
5. Other

9:30 Sheriff

AGENDA

1. Approval of [Purchase of Service Agreement](#) with the Hubbard County Sheriff's Office and the Lakes Area Dive Team in the amount of \$5,000.
 2. Authorization to purchase previous ATV pickup from Land & Timber to be used as a boat and water squad. Agreed upon purchase price is \$10,000 to be paid from the boat and water fund.
-

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3. [Authorization](#) to purchase two Ford Police Interceptor SUV's and two Ford Police Interceptor Sedans for squad fleet (Quotes attached).
4. Authorization to purchase and install equipment for new squads (Quotes attached).
5. Additional items.

10:00 Recess

10:15 AIS Task Force – Ken Grob

- AIS Plan update

10:30 Land Records

Old Business:

New Business:

- **Conditional Use [Permit 1-CU-15](#) by [Warren Scouton](#):** Part of the NE ¼ of SW ¼, Section 36, Township 141, Range 33, Mantrap Township by Owl Lake. Parcel: 20.36.00710. Applicant is requesting a conditional use permit for a retail shop per Section 401 of the Shoreland Management Ordinance.

Other:

10:45 Committee Reports

11:00 Public Hearing – Shoreland Ordinance #17, Proposed Amendment #17

11:15 Coordinator

Old Business:

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1. Board Work Session topic – 02/10/15
2. Appointment of Administrative Authority outlined in Ordinance 42
3. Other

New Business:

4. Approve payment of 2015 AIS allocation in the amount of \$35,000 (01 003 6914 – Countywide) by Auditor’s Warrant
5. Board Photo [quotes](#)
6. [Approve](#) adjusted [2015 revenue and expenditure budgets](#)
7. Discussion regarding DOC proposal.
8. other, as necessary

11:30 Closed Session pursuant to M.S. §13D.03

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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