



Board Meeting

January 19, 2016

Agenda

as of January 7, 2015, subject to change.

The Mission of the Hubbard County Commissioners is as follows:

Carry out the lawful responsibilities delegated by the state legislature; protect county assets and provide high quality, cost effective, public services in a friendly and respectful manner through innovation, leadership and cooperation.

PLEDGE OF ALLEGIANCE

The Board of Commissioners is provided background information for agenda items in advance by county staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: County policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question on an agenda item, please ask to be recognized by the Chairperson during the meeting – state your name and your interest in the agenda item for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance by contacting the County Coordinator. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

9:00 Call to Order by the Chair

◆ **AGENDA APPROVAL**

◆ **PUBLIC INPUT**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes.

9:05 **CONSENT AGENDA:**

Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board, staff or public. If an item is removed, it will be discussed immediately following the approval of the remaining Consent Agenda items.

1. **APPROVE MINUTES OF THE JANUARY 5, 2016 ANNUAL MEETING**
 2. **APPROVE MINUTES OF THE JANUARY 12, 2016 WORK SESSION;**
 3. **APPROVE THE BILLS & AUDITOR'S WARRANTS DATED 01/08 & 01/15/16;**
 4. **REVIEW GENERAL REVENUE [FINANCIAL REPORTS, DECEMBER 2015](#), [2015 YEAR-END REPORT](#)**
 5. **REVIEW DEPARTMENTAL [OVERTIME REPORT, DECEMBER - 2015](#)**
 6. **ADOPTED RESOLUTION No. 01191601 APPROVING THE SOCIAL SERVICE INCOME MAINTENANCE AGENDA, SOCIAL SERVICES AGENDA AND THE PAYMENT OF THE BILLS, AS PRESENTED.**
 7. **APPROVE THE FOLLOWING [LICENSE APPLICATION](#): TOBACCO – 71 BOTTLES OF BEER, TODD TOWNSHIP.**
 8. **ADOPTED RESOLUTION No. 01051602 ACCEPTING THE FOLLOWING LEC DONATIONS: CALVARY LUTHERAN CHURCH-\$1,000 EQUIPMENT DONATION; MN DEER HUNTERS ASSOC.- \$73.72 STS DONATION.**
-

Commissioners:

District 1 – Vern Massie
District 2 – Matt Dotta
District 3 – Ed Smith
District 4 – Dan Stacey*
District 5 – Cal Johannsen

* Chairman

** Vice Chairman

Closed meetings are held when necessary pursuant to M.S. §13D.03 (union strategy); M.S. §13D.05, Subd. 3 (employee evaluation); M.S. §13D.05, Subd. 3b (pending litigation); M.S. §13D.05, Subd. 3c (negotiate purchase or sale of real property); and/or M.S. §13D.05, Subd 3d (to receive security briefings & reports) M.S. §13D.05, Subd 2b (consider allegations/charges against an employee) with the specific purpose to be stated at time of meeting.



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SCHEDULED BUSINESS:

9:05 Public Works

ACTION ITEMS:

1. Approve resolution for our [Prioritized Bridge Replacement List](#).
2. Review and approve Resolution to enter into an [agreement with MN-DOT](#) for a Limited Use Permit allowing two-way nighttime traffic on Trunk Hwy 71.
3. Review and approve [quote for asbestos abatement](#) at 36731 Nesting Rock Drive, Lake George.
4. Review and approve supporting [Resolution and easement for James Bringle](#), Section 18, 144-35
5. Review and approve supporting [Resolution and Easement for Potlatch Corp.](#) in Section 11, Crow Wing Township.
6. Review and approve quotes for 2 new van bodies for Recycling.
7. Solid Waste Discussion – 2016 Assessment
8. Review and approve changes to Cabin Lease #9 – Harold Johnson
9. Other

INFORMATION ITEMS:

1. Project updates: none at this time.
2. [Review Timber Auction](#) held on January 11, 2015 at 9:00 at the Government Center.
3. Submittal of 2015 Bridge Inspection and Ratings Summary report.
4. Letting set for CP 29-81-15, CP 29-109-004, & CR 29-111-004 bituminous preservation on February 23, 2016 at 11:00.
5. Quotes for a one-ton truck and ½ ton pickup are set for February 10, 2016 at 1:30 p.m.
6. Other

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9:30 Social Services

1. Case Management Revenue Report
2. Contracts
 - a. Carol Nelson – Money Management, Guardian and Conservator services
 - b. Family Connections
 - c. Nelson In Home
3. 2014 Transit Audit
4. Income Maintenance case loads
5. A Better Connection Rule 31 inquiry
6. Children's mental health respite grant

10:00 Sheriff

1. Resolution to accept the 2016 In-squad computer grant
2. Approve purchase of 3 [squad cars](#)
3. Approve purchase and [install of squad equipment](#)
4. Additional Information

10:15 Recess

11:00 [Land Records](#)

Old Business:

New Business:

Other:

Sign Ordinance – Reed v. Town of Gilbert Supreme Court decision

AIS Transition Discussion

11:30 Veteran Services

- Request to renew PERA PRO Agreement for VSO Adm Asst/Sec
 - [Accept donations](#)
-
- Provide Quarterly Report

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- Update on Building Project

11:30 [Finance](#)

- Personnel requests

12:00 Committee Reports

12:45 Coordinator

Old Business:

1. Organizational Chart consideration
2. Manager Meeting – 01/26/16 – Subjects for discussion – Matt & Cal attending
3. Reminder: CBAE training available on line until 02/01/16
4. Reminder: 2016 Legislative Conference – 03/10 & 03/11/16 (InterContinental Hotel – St Paul)
5. Technology Committee Recommendation: Funding source for 50/50 Sheriff's Office Technology Grant & LEC & MCAPS SAN Server purchase
6. Other

New Business:

7. Approve HLC Construction Project Disbursement #14 - \$462,138.03
8. Approve SS MOA – Wellness Pilot Program, 2016
9. Accept resignation of Ken Grob from the Extension Committee
10. Re-fill Extension Committee – At Large, 3 year term (12/31/18)
11. Notification that the Old Courthouse Floor Restoration Project grant application has been submitted – results expected within 8 weeks
12. other, as necessary

ADJOURNMENT

Hubbard County Webpage: www.co.hubbard.mn.us

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