

## Preliminary Worthless Check Report

THE HUBBARD COUNTY ATTORNEY'S OFFICE AUTHORIZES HAPA  
TO PROVIDE THIS SERVICE AND TO REPORT INDIVIDUALS FOR CRIMINAL PROSECUTION WHO MEET GUIDELINES

Mail to: HAPA  
PO Box 853  
Park Rapids, MN 56470

### INFORMATION ABOUT YOUR BUSINESS

BUSINESS/INDIVIDUAL NAME	MAILING ADDRESS	CITY, STATE, ZIP CODE
NAME OF PERSON FILING REPORT	BUSINESS PHONE	ALTERNATE BUSINESS PHONE NUMBER YOU WISH TO BE CONTACTED ON:
EMAIL ADDRESS	CAN WE CORRESPOND WITH YOU VIA EMAIL? <input type="radio"/> YES <input type="radio"/> NO	BUSINESS FAX

### INFORMATION ABOUT THE CHECK TAKEN

NAME OF EMPLOYEE OR PERSON WHO ACCEPTED THE CHECK	PHONE NUMBER	ADDRESS	DATE OF BIRTH
NAME OF ADDITIONAL WITNESS	PHONE NUMBER	ADDRESS	DATE OF BIRTH
CAN THE EMPLOYEE/INDIVIDUAL WHO TOOK THE CHECK IDENTIFY THE CHECK WRITER EITHER BY PHOTO LINE UP OR IN PERSON? <input type="radio"/> YES <input type="radio"/> NO			
DO YOU HAVE A VIDEO RECORDING OF THIS CHECK WRITER? <input type="radio"/> YES <input type="radio"/> NO			

### COLLECTION ATTEMPTS OF THE BUSINESS

HAVE YOU MADE ATTEMPTS TO COLLECT THIS CHECK?	<input type="radio"/> YES <input type="radio"/> NO
IF YES, CHECK THE MANNER IN WHICH YOU TRIED TO COLLECT <input type="radio"/> WE SPOKE TO THEM IN PERSON ON THE FOLLOWING DATES _____ <input type="radio"/> WE CALLED THEM BY PHONE ON THE FOLLOWING DATES _____ <input type="radio"/> WE SENT THEM A LETTER VIA REGULAR MAIL ON THIS DATE _____ <input type="radio"/> WE SENT THEM A CERTIFIED LETTER, RETURN RECEIPT REQUESTED DATED _____ <input type="radio"/> OTHER, LIST HOW AND DATES _____	
PLEASE LIST THE AMOUNT YOU PAID IF SENT BY CERTIFIED MAIL \$ _____	
PLEASE LIST ANY ADDITIONAL COMMENTS THAT MAY BE HELPFUL IN COLLECTING THIS CHECK	

The check in question is submitted for criminal prosecution. By submitting this check for prosecution, I agree NOT to accept restitution from the suspect or his/her agent. I certify that this report is true, accurate and complete to the best of my knowledge. Dated \_\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_